



STATE OF CONNECTICUT
COMMISSION ON FIRE PREVENTION AND CONTROL
OFFICE OF STATE FIRE ADMINISTRATION



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Jeffrey J. Morrissette
State Fire Administrator

***MOTIONS OF THE JUNE 30, 2015 MEETING OF
THE COMMISSION ON FIRE PREVENTION AND CONTROL***

Attendance:

Chairman Carozza, called the meeting to order at 9:35 a.m. with the following members present: Commissioners Brady, Cox, Fontana, Hilbert, Kowalski, Mitchell, Nicol. Commissioner Murphy arrived at 9:41 a.m.

Staff members, Jeffrey J. Morrissette, State Fire Administrator; William Trisler, Director of Certification; Kara Ouellette, Secretary to the State Fire Administrator.

Guests: Fred Dudek, CT. Fire Chiefs Association

1. Call to Order/Pledge of Allegiance

Moment of Silence for Commissioner Charles Stankye, Jr.

2. Approval of the March 31, 2015 Meeting Minutes

A **MOTION** was made by Commissioner Brady and **SECONDED** by Commissioner Mitchell to approve the Minutes of the March 31, 2015 meeting. Motion carried.

3. Committee Report: Staff Report for March 15, 2015– April 14, 2015

A **MOTION** was made by Commissioner Nicol and **SECONDED** by Commissioner Murphy to approve the Staff Report for March 15, 2015 – April 14, 2015. Motion carried.

Committee Report: Staff Report for April 15, 2015– May 14, 2015

A **MOTION** was made by Commissioner Nicol and **SECONDED** by Commissioner Murphy to approve the Staff Report for April 15, 2015 –May 14, 2015. Motion carried.

Committee Report: Staff Report for May 15, 2015– June 14, 2015

A **MOTION** was made by Commissioner Nicol and **SECONDED** by Commissioner Murphy to approve the Staff Report for May 15, 2015 – June 14, 2015. Motion carried.

4. Unfinished Business:

a.) DESPP Budget/Staffing Update

b.) CSFA Education Committee Update

A **MOTION** was made by Commissioner Nicol and **SECONDED** by Commissioner Kowalski to Explore Development of a Facility Usage Agreement, Focusing on Liability. Motion carried.

- c.) *Draft Certification Regulations Update*
- d.) *Legislative Update*
- e.) *IFSAC Reaccreditation Update*
- f.) *Certification Fees*

*A MOTION was made by Commissioner Kowalski and **SECONDED** by Commissioner Fontana to Assess a Certification Examination Reschedule Fee Equal to the Exam Fee for all Reschedule Requests and “No-Shows”. Also Make all Exam Fees Non-Refundable. Motion carried.*

g.) DOD Certification Testing

5. New Business:

- a.) *CFCA Volunteer Workforce Solutions Update*
- b.) *ANG Emergency Family Assistance Center Agreement*

*A MOTION was made by Commissioner Kowalski and **SECONDED** by Commissioner Brady to Enter in to an Agreement with ANG Emergency Family Assistance Center. Motion carried.*

c.) CFPC Secretary position

*A MOTION was made by Commissioner Brady and **SECONDED** by Commissioner Hilbert to nominate Richard Nicol as interim Secretary. Motion carried.*

*A MOTION was made by Commissioner Hilbert and **SECONDED** by Commissioner Mitchell to Close Nominations. Motion Carried*

6. Comments from the public

7. Matters to be raised by Commissioners and Staff

8. Adjournment

*A MOTION was made by Commissioner Kowalski and **SECONDED** by Commissioner Brady to adjourn the meeting. Motion carried.*

Chairman Carozza adjourned the meeting at 10:37 a.m.

Next Meeting – June 28, 2015 @ 9:30am (Optional Meeting)