



## INFORMATION FOR SPRING 2023 PRECERTIFICATION TRAINING

### FIRE INVESTIGATOR MODULE

February 22—April 7, 2023  
Monday, Wednesday, Friday  
8:30 a.m.—4 p.m.  
450 Columbus Blvd, Hartford, CT 06103  
PTSD Training April 11, 2023

### FIRE CODE INSPECTOR MODULE

PTSD Training April 13, 2023  
April 17—June 28, 2023  
Monday, Wednesday, Friday  
8:30 a.m.—4 p.m.  
450 Columbus Blvd, Hartford, CT 06103

**Application deadline: December 20, 2022 | Acceptance letters will be emailed January 13, 2023**

This spring, The Office of Education and Data Management (OEDM) will be offering the Fire Investigator and Fire Code Inspector modules. Training will be to the 2022 Codes and Standards.

The application process has changed with the roll out of the OEDM Learning Management System (LMS). All applications must be submitted through the LMS at <https://oedmtraining.ct.gov>

#### REQUIREMENTS TO APPLY

- Candidate must be at least 18 years of age
- Candidate must have a high school diploma or equivalent.
- Appointing Authority (if applicable) must provide signed statement indicating that s/he will hire the applicant once the applicant has earned certification. (You'll need an electronic version to upload to the LMS.)
- All candidates, regardless if sponsored by an Appointing Authority or not, must provide a letter from their employer or department documenting that they meet **one** of the minimum standards of qualifications as set forth in CGS Section 29-298(a): (You'll need an electronic version to upload to the LMS.)
  - At least three years experience in fire suppression or fire prevention activities
  - At least three years experience in responding and controlling the release or potential release of hazardous materials
  - At least three years experience in inspection activities concerning the fire safety or prevention code or hazardous materials
  - At least three years experience in the investigation of the cause and origin of fires and explosions
  - At least three years experience as a member of the Connecticut State Police or a local police department

#### REQUIREMENTS TO BECOME CERTIFIED AS A FIRE MARSHAL

- Candidate must be certified as a Fire Code Inspector
- Candidate must be certified as a Fire Investigator

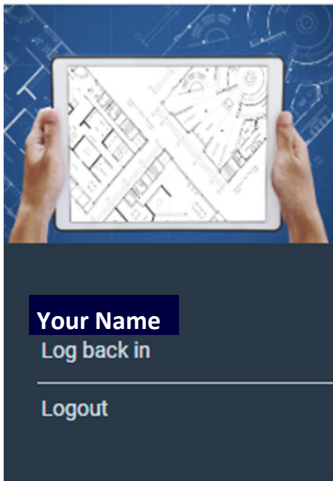
#### HOW TO APPLY

Go to the LMS at <https://oedmtraining.ct.gov>

If you currently hold an OEDM certification, you should have received an email with your user name and password to the LMS. (If you did not get this email, send a message to [oedmlearn@ct.gov](mailto:oedmlearn@ct.gov) and someone will assist you. **Do not create a new account, as it will not be tied to your training information**)

If you do not have an OEDM certification, you will have to create a new LMS account. Directions on logging in can be found at <https://portal.ct.gov/> and search OEDM LMS

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Once you are in the LMS, click on **SUBMIT APPLICATION** in the left navigation menu. Next, click on **Request Credential Application** which will take you through a series of drop-down and fill-in questions. You will need the following **electronic files** to complete the application:

1. Letter from your employer documenting at least three years of experience (see front page)  
*(if you already have a fire certification, you can submit a blank document as you have already met this requirement)*
2. Letter from your jurisdiction stating that you will be hired upon certification.

Once your application has been approved you will receive an email and you will be part of the candidate pool. Once the State Fire Marshal reviews the list of candidates, you will be notified if you have been selected for the training.

All applicants will receive an email informing them if they are confirmed or denied.

If you have questions about the application process, please email [oedmlearn@ct.gov](mailto:oedmlearn@ct.gov) or call 860.713.5522.

Every effort will be made to hold live training classes. If the COVID-19 pandemic dictates, OEDM will provide online instruction in place of in-person classes.

The Office of State Fire Marshal and the Office of Education and Data Management will consider applications from candidates who are sponsored by an appointing authority, as well as from candidates who are not sponsored by an appointing authority. *Preference will be given to individuals who will be appointed to a jurisdiction upon successful completion of the Fire Code Inspector and/or Fire Investigator module(s).*

*The pre-certification training program is made possible through the Code Training and Education Fund. Revenues for the fund come from assessments on the construction value of building permits.*