

Updating GAIN Edits

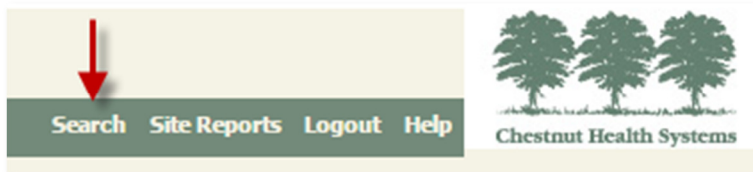
First, look at the edit in GAINedits reply file:

GAIN-I Edits				Post Edits to Box.com		Sort by XSID then XPID	Sort by Variable	Sort by XPID then Variable					Click here to return to Edits Key
Added	XSITE	XSITEa	XPID	XOBS	XSID	XOBSDT	Version	TxEpisd	Variable	From	To	Notes	Site responses
2/15/2015	24825	100	144	0	103	1/8/2015	05.06.00	1	Z1d		-4	Missing duration of first day (Z1d). Start time (A1a/A1b) is 11:45 AM, end time (Z1/Z1b) is 1:10 PM, and number of breaks (Z1c) is 0. Should duration (Z1d) be 85 minutes? Please verify and update in GAIN ABS.	

In this example, you will need to update item Z1d (Not counting breaks, how long did it take you to finish this?) to 85 minutes for XPID (Participant's ID) 144:

XPID	XOBS	XSID	XOBSDT	Version	TxEpisd	Variable	From	To	Notes
144	0	103	1/8/2015	05.06.00	1	Z1d		-4	Missing duration of first day (Z1d). Start time (A1a/A1b) is 11:45 AM, end time (Z1/Z1b) is 1:10 PM, and number of breaks (Z1c) is 0. Should duration (Z1d) be 85 minutes? Please verify and update in GAIN ABS.

Go to GAIN ABS (www.gainabs.org) and select "Search" at the top right of your screen:



Enter the client's XPID (Participant's ID) and select that client:

Search Clients

Criteria: Any ▾

Last Name:

First Name:

Gender: -- Select Gender --

Client Number:

Date Of Birth:

Select client by clicking on the first or last name

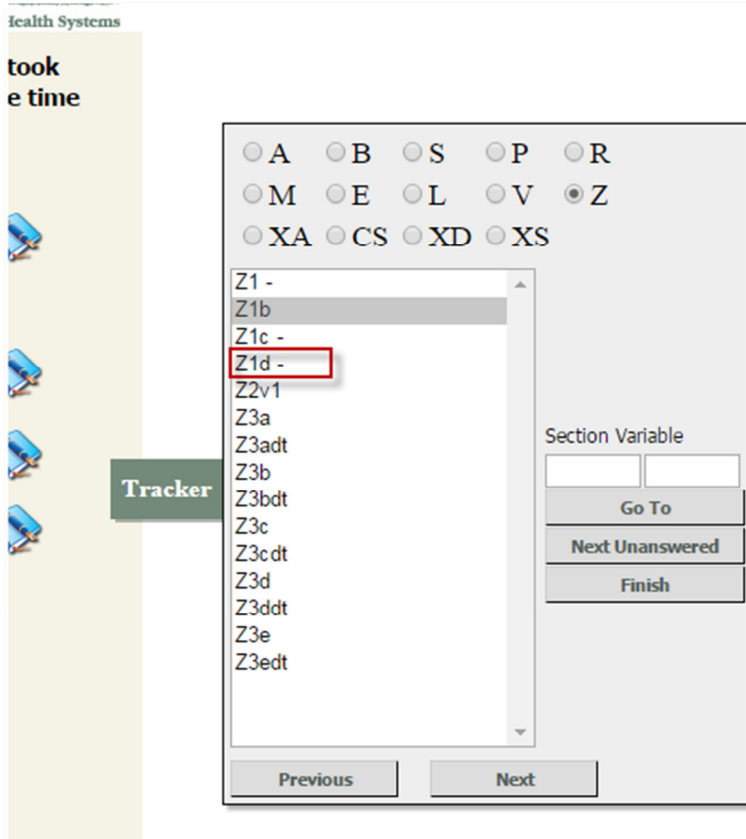
Enter XPID here and click search

First Name	Last Name	Date of Birth	Gender	Client Number
John	Smith	12/31/1980	Male	114

Based on the assessment type and date (GAIN-I, 1/8/2015), select the assessment and click “Continue with Interview”



The first screen you will see is the “Assessment Header.” Select “Begin Interview.” Once you are in the assessment, you will see a “Tracker” tab on the right-hand side of the screen. Use this tracker to jump to the variable you need to update:



Once you have selected the item, update the item. Use the GAINedits reply file as a guide on how to update this item. For this example, the duration was missing. Start time (A1a/A1b) is 11:45 AM, end time (Z1/Z1b) is 1:10 PM, and number of breaks (Z1c) is 0. The duration (Z1d) should be updated to 85 minutes.

GAINedits Reply file:

Variable	From	To	Notes
Z1d	-4	85	Missing duration of first day (Z1d). Start time (A1a/A1b) is 11:45 AM, end time (Z1/Z1b) is 1:10 PM, and number of breaks (Z1c) is 0. Should duration (Z1d) be 85 minutes? Please verify and update in GAIN ABS.

GAIN ABS:

Z1. What time is it now?
Time (HH:MM)

Z1b. Is it AM or PM?
 Morning
 Afternoon

Z1c. How many breaks did you take today?
Breaks

Z1d. Not counting breaks, how long did it take you to finish today?
Minutes

Enter - 85

After you have updated that item, select “Next” so that this change saves in GAIN ABS. From there you can exit that assessment (if that is the only edit for that XPID), and update the GAINedits reply file.

Z1d. Not counting breaks, how long did it take you to finish today?
(Start time: 12:15) Minutes

XOBSDT	Version	TxEpisd	Variable	From	To	Notes	Site responses
1/8/2015	05.06.00	1	Z1d	-4	85	Missing duration of first day (Z1d). Start time (A1a/A1b) is 11:45 AM, end time (Z1/Z1b) is 1:10 PM, and number of breaks (Z1c) is 0. Should duration (Z1d) be 85 minutes? Please verify and update in GAIN ABS.	Updated