

**REQUEST FOR APPEAL OF SUBSTANTIATION FINDING(S)/  
RECOMMENDATION FOR PLACEMENT ON THE CENTRAL REGISTRY**

DCF-2210 B  
7/2016 (Rev.)



**Please Complete this Form and Submit this Request to:**

DCF-Legal Division  
Department of Children and Families  
505 Hudson Street  
Hartford, CT 06106

Date:	LINK #:	Re: Investigation Dated:
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Dear Sir or Madam:

I request an internal review because:

(CHECK ALL THAT YOU WANT TO APPEAL)

I disagree with the finding(s) that I have abused or neglected a child.

I disagree with the recommendation to have my name placed on the Central Registry.

AND (if applicable)

I wish to defer my appeal pending the disposition of my criminal court proceeding arising from the finding(s) that I have abused or neglected a child. ***I understand that if I request that my case be deferred, I must notify the DCF Legal Division within three years of the date of this letter to reinstate my appeal. If I do not request that my appeal be reinstated within three years, I understand that the findings below will be upheld,***

All correspondence can be sent to me at the following address:

Last Name:		First Name	
Street Address 1:			
Street Address 2:			
City:		State:	Zip Code:
Telephone Number:		E-mail address:	

Thank you for your prompt response to this request.

Sincerely,

Signature:	Date:
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