

Region 4 Advisory Council Full Membership Meeting

June 17, 2014
Hartford DCF Office
250 Hamilton Street
Hartford, CT

Members Present: Batsie, Deb; Bryden, Liz; Caban-Hernandez, Janier; DeJesus, Ebony; Farinella, Ivy; Glynn, Hector; Hands, Brent; Harris-Wilson, Tammy (DCF); Johnson, Wayne (DCF); Johnson, Winston; Kearney, Diane; Landolina, Beth (DCF); Lebron, Nick (DCF); Little, Lorna; Maitland-Ward, Donna (DCF); Milliken, Emily; Orlando-Mahan, Judi; Parkinson, Alana; Roundtree, Regina; Schiessl, Kathy; Thomas, Chantel; Toni, Amanda; Velez, Maritza (DCF); White, Jeanette (DCF); Wilson, Beresford

Members Absent: Arciniegas, Milly; Blue, Terrence; Perez, Salina; Carroll, Tim; Becker, Sarah; Brown, Sophia; Stone, Martha; Hunter, Colinda; Robles, Josie; Flint, Bryan; Dufresne, Alexandra.

The DCF Region 4 RAC meeting was held at the Hartford DCF office from 12:00 PM - 2:00 PM. This meeting is for the Full Membership & DCF Staff.

DCF Update:

Manchester office:

10 new trainees hired and 1 PM to be hired

Hartford office:

2 staff promoted, 5 new trainees starting with 6 more coming, 3 SWS to be hired and 2 transfers coming from New Britain.

Overview of Meeting

The primary purpose of the meeting was to discuss the process and present one recommendation to review the process.

- Recommendations are designed to give recommendations to DCF but we need to be able to track recommendation to see if they are working or being implemented
- Coversheet was updated along with the process for submitting recommendations-see handouts
- Lead of any committee to email Beth or Wayne if they would like to be on the agenda to present to the RAC members
- Once presented get feedback and make changes if necessary. If changes are not needed it can go to the voting members at their next meeting if a quorum is not present at the full membership meeting.
- Once voted on and passed it will be brought to the Department to decide if it will be implemented or needs revisions
- Each committee consists of some voting members
- If a presentation is voted down the full membership should be told the reasons or barriers for not passing the recommendation

- RAC is stream lining the process so it doesn't take months to present

- Voting members will present to DCF and Chris Lau will bring presentation information to the DCF executive Team
- A tool is needed for each recommendation to track or follow up on each recommendation
- First presentation should have a 30 day turn around time
- If vetted properly by the RAC members the department should not be opposed except in certain circumstances
- Changes can be made if DCF is kicks it back
- The committee will make the changes needed and the lead then send it back to the voting members to approve and resend to DCF
- The committee should only take 30 days to make their revisions → the Voting members 2 weeks to review→DCF executive team 2 weeks to decide
- Coversheet is needed for any presentation and sent to Beth or Wayne
- Box should be checked off for whether it applies to the Region or Statewide
- Box should be checked off for whether it is Urgent or not
- If it is urgent it will get priority in the next meeting
- The voting member on your committee should keep track of when the voting members review it.
- DCF implementation form needs to be changed to include a box for kick back to committee & why
- 1st report back date is from the committee
- Beth presented-committee conducted a survey in 2012 with SW/SWS to see how the practice model strategies and themes has been implemented
- New supervision model/ professional development screening tool
- To be put on Share Point to rate SW, SWS , PM and OD's
- Will be used as a learning tool for supervisors to see what areas he/she are doing well in not as a way to criticize your supervisor
- Part of the cross cutting theme-would like to start in Hartford with managers
- Will check to see how it went →was it positive
- To be completed every six months to see if there is any improvements
- The group will collaborate on the questions and get feedback
- Second phase-Beth will send put proposal to full membership for feedback and then will present again
- The majority of the questions came from the Cross Cutting Themes
- Each presentation should cover 5 parts: Background, proposal, benefit to DCF, implementation and measurement
- If the presentation scores weak RAC should make recommendations
- Regina will revise the outline and cover sheet and send to the members.
- Voting members will meet in July-Full RAC membership will meet in August
- Until August think about recommendations
- Any committee with a proposal get it to your leads to get to the RAC members

The Region 4 RAC full membership meeting was adjourned at 2:00 P.M.

Submitted by,
Terry Hall