



CT WAP Weatherization Guidance No. 7
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Use of the Sidewall Insulation Waiver

The purpose of this guidance is to review procedures for sidewall insulation waivers for clients and provide agencies with a standardized form to use, should a client refuse sidewall insulation.

Refusal of Sidewall Insulation

Unlike other measures, clients have the ability to refuse sidewall insulation under the state plan. The justification for this is that there is the slight possibility of damage to the structural integrity of a home. **Agencies are reminded that all other measures cannot be refused and the client does not have the ability to pick and choose the measures that will be done at will.**

Care must be taken by the auditor and other agency staff to educate the client on the benefits of sidewall insulation prior to signing the refusal form. The refusal form, if signed, must be kept in the client file, and the frequency at which sidewall insulation is refused will be monitored by CT WAP staff if it becomes an issue.

Agencies are also reminded that should a client refuse sidewall insulation and there is no attic insulation to be installed, window and door waivers must be submitted to CT WAP for approval as if neither measure had been called for in the first place.