



**CT WAP Weatherization Guidance No.8**  
**Issued: September 9, 2010**

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### **Landlord Contributions for CT WAP Weatherization**

The purpose of this guidance is to clarify the requirements surrounding landlord contributions and in which cases these can be waived.

#### **Landlord Contributions in Single Family and Small Multi Family (1-4) Unit Housing Stock**

As stated in the State Plan, it is the intent of CT WAP and its Sub-Grantees to seek contributions from landlords and/or property owners. Property owners/landlords will be asked to contribute **twenty percent** (20%) of the material cost toward the weatherization of the eligible rental unit. **The maximum amount of the contribution will be \$500 per eligible unit.** In buildings weatherized under the 50% or 66% Rule, the landlord contribution will be twenty percent (20%) of the total material installed in the building up to a maximum of \$500 per eligible unit.

#### **Waiving of Landlord Contribution**

The landlord contribution can be waived on a ***case-by-case*** basis. Should a landlord request a waiver, this request and accompanying justification as to why a waiver is necessary **must be in writing**. If the CAA approves a waiver request, it should be attached to the weatherization agreement form and kept in the client file.