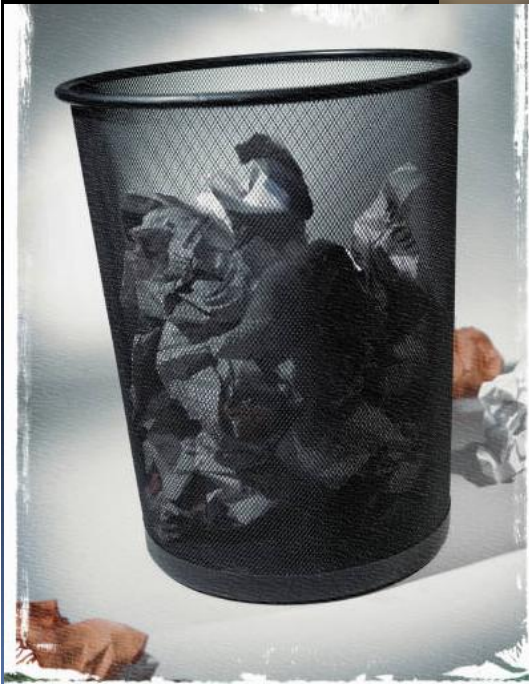
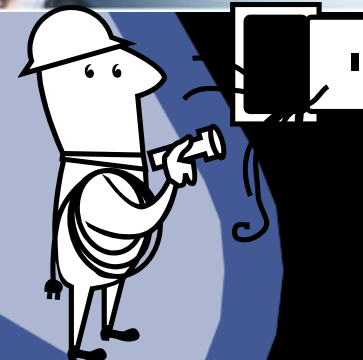


Know What Type of Waste You Generate



Bring all the players - aboard - They all need to buy in and have ownership of the program



Set-up Recycling Programs

Based on Materials in Your Waste Stream and Facility Logistics

- *COMMUNICATE*
- *COMMUNICATE*
- *COMMUNICATE*
- Track Recycling Program Status and Changes
- Keep Track of Issues – and Resolve
- Share success
- Amend as Needed

Maximize Recycling Potential

If your waste stream is dominated by one or two specific materials you may want to explore options for:

- Reducing the amount of that material you generate.
- Explore options for marketing that material separately from other recyclables – especially if that material has high value recycling markets (e.g. high grade white office paper etc.)



Keeping High Grade White Paper Separate

Because.....

- We generate lots of high grade white paper (which we will try to reduce)
- We don't want to downgrade the quality of the high grade white paper by mixing it together with other paper or with bottles, cans, paper.
- High grade white paper is a higher value material and maintains its value in times of reduced demand
- The quality of paper collected for recycling is going to become more important as it starts to compete with paper collected in recycling programs in China and India.



Exploring Options for Recycling High Grade White Office Paper Separately

- DEEP is Exploring More Desirable Contract Options for Keeping High Grade White Office Paper Separate from Other Recyclables.
- If other Hartford Agencies are Interested in Joining with DEEP in this Effort – Economies of Scale May Result in More Favorable Pricing



Our Current Contract for Bottle, Can, Paper Recycling and Trash Pickup



At 79 Elm St. our Recycling and Trash Pickup is Managed through the Building Manager

State agencies can also use [DAS Master Contract for Trash and Recycling](#)

However, we are keeping our high grade office paper separate in anticipation of a contract for recycling that paper separately.

Explore Options for Recycling Unique Materials



Examples of Other Recyclable Material at 79 Elm Street (beyond bottles, cans, paper)

- *Industry Sponsored Recycling Programs*
 - Rechargeable Batteries –Call2Recycle –free - <http://www.call2recycle.org/>
 - Inkjet Cartridges – Staples – Picks-up Free From DEEP Central Warehouse in West Hartford
 - Toner Cartridges – Some free thru Staples, some returned free with shipping label to manufacturer recycling service.
 - Tyvek Envelopes - Mail-in Waste Management & Dupont Tyvek (small fee)- <http://recycletyvek.wm.com/products.cfm>

- *Programs through Building Manager and/or DAS contracts*
 - Fluorescent Lamps - (Contract through Building Manager)
http://www.biznet.ct.gov/SCP_Search/ContractDetail.aspx?ID=5441
 - Computer Recycling – (DAS Contract)-
http://www.biznet.ct.gov/SCP_Search/ContractDetail.aspx?ID=5664
http://www.biznet.ct.gov/SCP_Documents/Results/5664/008_0279.pdf
 - Cell Phones - (DAS State Surplus Property Distribution - Phones wiped clean and auctioned)

- *Miscellaneous - exploring options for recycling:*
 - Alkaline Batteries
 - CDs, DVDs, etc. -