

SOLID WASTE - BUSINESS RECYCLING CHECKLIST

CT DEEP Inspectors use this form during their Inspections to assess compliance with the Recycling law, in accordance with Section 22a-241b of the Connecticut General Statutes.

Name of Facility/Site:	
Type of Facility/Site:	If Multi-Tenant Housing Complex, # of units:
Address and Town:	
Date of Inspection:	Type of Inspection:
Name and Title of Inspector:	
Name and Title of Site Contact:	
Phone Number of Contact:	Email Address of Contact:
Name and Title of person assigned to <u>manage</u> the company's solid waste and recycling efforts (if not the Site Contact):	

1. Is there evidence of an established recycling program? **Yes**_____ **No**_____
2. Are separate containers provided for trash and recyclable materials within the facility (manufacturing & maintenance areas, office areas near desks, copy machines and lunch room/cafeteria)? **Yes**_____ **No**_____ **N/A**_____
3. Are there sufficient containers at the "back of the building" to collect Designated Recyclable Items separately from trash? **Yes**_____ **No**_____

If "**No**" to this question, take photo(s) of the "back of the building" area where trash is collected by haulers and attach photo(s).
4. List the quantity and capacity of all exterior trash containers on-site: _____
5. List the quantity and capacity of all exterior recycling containers on-site: _____

NOTE: For MTH complexes, attach a satellite photo of the site indicating the locations of all exterior trash and recycling containers.
6. Is there more than an incidental or inadvertent amount of clean Designated Recyclable Items visible in the trash container (dumpster or wheeled cart)? **Yes**_____ **No**_____

NOTE: If "**Yes**", take photo(s) of the Designated Recyclable Items in the trash container(s) and attach photo(s).
7. Are there copies of the solid waste and recycling collection contract(s) on-site? **Yes**_____ **No**_____

NOTE: If "**Yes**", attach contract(s)
8. Name of trash hauler: _____
9. Does the trash hauler provide recycling services? **Yes**_____ **No**_____

If no, provide name of contracted recycling hauler and attach contract: _____
10. Exit Interview conducted? **Yes**_____ **No**_____ Inspector Comments: _____

Materials generally accepted in Single Stream Recycling programs					
Designated (mandated) recyclables			Non-designated recyclables		
Generated	Recycled		Generated	Recycled	
		Corrugated Cardboard			Plastic containers (#3 - #7)
		Boxboard (e.g., cereal boxes)			Discarded mail/catalogs
		White & colored paper			Phone books
		Newspaper			Paper beverage containers (e.g., milk cartons)
		Magazines			Paperback books
		Glass/Metal food & beverage containers			Empty aerosol cans (no paint, pesticides or other hazardous wastes)
		Plastic containers (PET #1 and HDPE #2)			File folders

Designated Recyclables Items that are not accepted in Single Stream programs, but must be collected separately for recycling (and/or are banned from disposal as trash)					
Generated	Recycled				
		Scrap Metal (incl. appliances)			
		Ni-Cd rechargeable batteries			
		Lead-acid batteries (from vehicles)			
		Used oil (e.g., crankcase oil)			
		Residential Covered Electronic Devices (TVs, monitors, computers & printers)			
		Grass			
		Leaves			
		Source-Separated Organic Material (SSOM, or food waste) from large commercial generators			

Other items that are not accepted in Single Stream recycling programs, but can/should be recycled					
Generated	Recycled				
		Paint			
		Mattresses			
		Mercury thermostats			
		Textiles (e.g., clothing, blankets, towels, etc)			
		Clean plastic film (e.g., plastic bags from grocers, newspapers and dry cleaners, bubble wrap, etc)			
		Plastic boat wrap			
		Other electronic waste (e.g., cell phones, small tablets, etc)			
		Fluorescent lamps, CFL bulbs			
		Organics (food waste, yard debris)			
		Propane tanks			
		Pallets			
		Alkaline batteries			
		Toner cartridges			
		Antifreeze			
		Used oil filters			
		Other plastic			

Attach all photographs, copies of contracts and additional comments, indicating any potential recycling enforcement action.

Date: _____ Inspector Signature: _____