

What is the Department's enforcement policy regarding **NOVs**?

- The alleged violations must be addressed immediately.
- The required compliance documentation must be submitted within 30 days of the NOV issuance date.
- If alleged violations are not corrected and no compliance documentation has been submitted, **FURTHER ENFORCEMENT ACTION** may be considered, such as a Red Tag, a Consent Order or an Administrative Order.



UST NOV Compliance Office
79 Elm St, 4th FL
Hartford, CT 06106-5127

Phone: (860) 424-3886

Fax: (860) 424-4061

Email: DEEP.USTNOV@ct.gov

Connecticut Department of Energy & Environmental Protection



Underground Storage Tank Notice of Violation

Response Guidelines

- Tel: 860 424-3886

What does a Notice of Violation (NOV) do?

- Informs the owner and/or operator that allegedly a violation of law has occurred at a given property.
- Lists the specific alleged violation(s) for each underground storage tank (UST) system.
- Lists the required corrective actions for each violation.

The NOV, including a Compliance Statement form, is hand-delivered on the day of inspection, or is later mailed to owner and /or operator.

What immediate action steps are required when an owner or operator receives a NOV?

Understand and read the alleged violation(s) and corrective action(s) listed in the NOV.

Stop all activities that might result in further environmental harm (i.e. causing spills & leaks into soil.)

Take corrective action(s) listed in the NOV.

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What are the required submissions for a NOV?

Within **30 DAYS** of the NOV issuance date, email to the UST NOV Compliance Office in its entirety the following:

- Signed Compliance Statement.
- Compliance documents supporting the corrective actions undertaken (such as test results and photographs).
- Note: If corrective actions cannot be completed within 30 days, an action plan and a time schedule to reach compliance are required to be submitted in writing for the Department's review and approval.

How to submit NOV documents:

- Documents may be submitted in the following formats: CD, email, fax, or paper. We encourage you to submit an electronic version. **Remember the NOV number must be included on ALL correspondence.**