

DEPARTMENT OF EMERGENCY MANAGEMENT & HOMELAND SECURITY
Public Safety State Interoperability Executive Committee
MEETING MINUTES
May 20, 2008
DOT Research Lab, 280 West Street, Rocky Hill, CT 06067

Welcome & Introductions:

The meeting was called to order at 1305 hours by the Co-Chair, William Hackett. The following individuals were in attendance: Stephan Brown (DOT/Bradley), George Carbonell (DOT), Joseph Carlone (DOC), David Coyle (CSP), Anthony Diaz (Hamden PD), Robert DiBella (DEMHS), Michael Dion (Military), Jim Farkas (Region 5), Kerry Flaherty (City of Stamford), Chuck Fuller (OSET), John Gustafson (Region 2), John Masciadrelli (OSET), Jeffrey Merwin (Region 1), Tyler Millix (CFCA), Jeffrey Otto (Region 4), George Pohorilak (OSET), Gerald Sakalouski (DOC), Gordon Shand (DPH), Dan Soule (LCD), Mike Stemmler (DPS), Matt Valleau (CAP/DPS), Nick Varanelli (DEP), Keith Victor (Region 3), Kris Wohlgemugh (DOIT), Jerry Zarwanski (OSET), Greg Provost (Valley Shore), Sandra Baker (DEMHS) and Joe Gaudett (Bridgeport P.D.)

Public Comment: None

Review of Minutes: Motion to accept meeting minutes of April 15, 2008 made by George Pohorilak; seconded by John Gustafson - accepted unanimously.

PSIC Grant Update:

Bill Hackett reported that MOUs are being created for 169 municipalities to meet PSIC grant requirements. George Pohorilak stated the Investment Justifications are fine. There were minor issues with the MOUs. MOUs for non-municipal organizations are being worked on by DEMHS Legal Counsel. There is a job posting on the Department of Administrative Services (DAS) website for an Emergency Telecommunications Manager. There are two positions, one in DPS and the other in DEMHS. Today is the closing date so anyone who wants to apply must get their paperwork postmarked and mailed today or in to DAS.

Sub-Committee Reports:

- a. Technical Committee – New initiatives coming out with '08 UASI Grant. All items purchased with grant money will need to go through the technical committee's review process.
- b. Training & Exercise Workgroup – Nothing to report
- c. 700 MHz Planning Workgroup – George Pohorilak reported the workgroup met yesterday to continue discussions on developing a statewide plan for 700MHz. There was a consensus in the group that there is a need to focus on long and short term planning. The short term planning is to provide 700 MHz communications capabilities for the specialized teams (SWAT, Hazmat, Medical Reserve, Dive Teams, etc.) The Regions were asked to provide the committee input on what their needs are and the committee will gather the information and discuss what was received at next month's meeting.
- d. 4.9 GHz Workgroup – George Pohorilak reported that a 4.9 GHz technical informational meeting was held on April 29 at DPS HQ in Middletown. Meeting attendance was not as high as expected. Jerry Zarwanski gave a report on the technical discussions that were addressed at that meeting.

Report of Interoperability Usage and incidents during previous months:

A report was submitted to Bill Hackett from MSgt Coyle - I-CALL/ITAC Activations – 6 ITAC Activations:

4/03 Windsor P.D. utilized ITAC to contact State Police
4/05 Bethel EOC utilized ITAC 4 for a drill at a local nursing home
4/14 Random transmission was determined to be MA State Police ITAC 4 for Training Session
4/17 Norwich P.D. utilized ITAC for missing 3 year old
4/24 Mansfield Tower used ITAC 3 for UCONN Spring Weekend Activities through 4/27
4/24 Trumbull P.D utilized ITAC 4 for arrest warrant round-up
84 Tests (76 Millstone Ops Center, 8 Various Agencies).
No problems to report.

Old Business:

- a. Status on Portable Radio Inventory & Training Programs – Bill Hackett reported that 121 ICALL/ITAC radio portables have been received. The intent for these radios is to supplement the municipalities that do not have ICALL/ITAC radios. Received delivery of batteries and will be coordinating with the Regional Offices for distribution. Batteries will be disseminated and inventoried in DEMHS Regional Offices. The battery program will be announced soon.
- b. HLS Grants – Each region has a Regional Emergency Planning Team (REPT) headed up by a Steering Committee with By-Laws. Each region has provided DEMHS with a submission for their spending plan. RESF2s for each region also participated. The paperwork is complete and it will be submitted to the Technical Committee for approval.
- c. Transit Security Grant –Mike Stemmler informed the committee that a modification of the plan was suggested to outfit all of the PSATs and control stations to the Transit Security Channel. Bill Hackett stated that NJ has been advised of the concept and a written change must be submitted for their final review.
- d. State Foam Trailer Program Communications – Jeff Morrisette is currently working on this issue. No additional information to report.

Regional Reports:

Region 1 (Jeff Merwin) – Deputy Chief Gaudett reported that Region 1 will be updating their TIC Plan and is scheduled to conduct COML training during the last two weeks in June (6/19-6/20 and 6/26-6/27). They will roll out the Field Com 1 and Bridgeport Mobile Command Vehicle during the training. Jeff Merwin had nothing to report at this time.

Region 2 (John Gustafson) – Region 2 project was approved by REPT. Currently working with vendors to get detailed engineering done on the project.

Region 3 (Keith Victor) – Region 3 officially received license for the UCALL/VCALL and is actively putting it into service on top of John Tom Mountain and also at the two RCCs. Conducted a task force drill over the weekend using a STOCS Box and everything went well. Conducted a Command Post meeting yesterday and compiled a list of all regional networks needed in all of the command posts. TIC-P Workshop will be conducted on the 29th and 30th at CCSU, Vance Hall from 9:00 am – 4:00 pm. Federal ICTAP will conduct the course. It will be the first TIC-P course in the State.

Region 4 (Jeff Otto) – Region 4 spending plan has been approved. The entire program was presented to the Chief Executives who approved the overall plan. 70% of the spending plan in the Region is for communications equipment mostly an interoperable IP based network that ties all 17 PSAPS in the Region together.

Region 5 (Jim Farkas) – June radio test in the Region will also involve a Commodities Drill. Region 5 spending plan was approved by Chief Executives. Grant submitted for ESF2 mobile charges for ITAC/ICALL – plan is to get 120 mobile chargers out to towns. \$90,000 will go to Waterbury Police Mobile Communications Vehicle.

New Business:

DEMHS will be running a Commodities Distribution Exercise on June 10th. The scenario will be a disaster where each town will report their needs for commodities using high band radio frequency.

Correspondence/Grant Reviews:

Nothing to report.

Next Meeting: Tuesday, June 17, 2008 – 1:00 p.m., location to be determined.

Motion to adjourn meeting made by Keith Victor, seconded by John Gustafson - accepted unanimously
Meeting adjourned at 13:55 hours.