

**DEMHS Region 2
REPT Steering Committee
August 16, 2019 Time: 09:30 AM
Cheshire Fire Department
250 Maple Avenue, Cheshire, CT**

Attendance

Voting Members:

In Attendance: Voting (*), Proxy (p)

Jared Heon, ESF 2 (*); Jack Casner, ESF 4 (*); Rick Fontana, ESF 5 (*); Susan Shaw, ESF 6 (*); Jim Paturas, ESF 8 (*); Mike Shove, ESF 10 (*); Tyler Roasa, ESF 11 (*); Jonathan Mulhern, ESF 13 (*); Bill Richards, ESF 14 (*); Steve Dudley, SCRCOG (*); Torrance Downes, RCOG (*); Thomas Eighmie, NVCOG (*); Jacob Manke, Region 2 Coordinator (*);

Guests:

Lisa Fasulo, Essex EMD; Dave Bradley, CT DEMHS Trainer; Bob Drozynski, DEMHS; Phil Mikan, US Coast Guard; Sam DeBurra, Madison EMD; Joe Woznyk, No Haven PD; Nicholas Marcucio, New Haven; Tim Baldwin, CT West IMT; Terry Cooper, NHHD; Rosa Melendez, Bomb Squad; Paul Januszewski, No Haven Fire Chief; Alissa Ebbson, New Haven Police; Kayla Wallace, NH OEM; Greg McDonald, Eastern Ct RILO; Janice Ehle/Meyer, RiverCOG;

1. Call to Order, Pledge of Allegiance, Introduction, Establish Quorum

The meeting was called to order by Chairman Bill Richards at 9:35 a.m. the Pledge of Allegiance was done; a quorum was established with 13 voting members.

2. Acceptance of REPT SC minutes: July 19, 2019, regular meetings.

Jack Casner made a motion to accept the minutes from the July 19, 2019 regular REPT Steering Committee meeting and June 21, 2019 regular REPT Steering Committee meeting. Steve Dudley seconded the motion. Motion passed unanimous “as Amended.”

3. Region 2 REPT SC Chair report (Bill Richards)

No report.

4. DESPP – DEHMS Region 2 Update:

Region 2 Staff – Jacob Manke/ Tom Lenart/ Dave Bradley

Jacob Manke

- A. Jacob introduced Greg McDonald, Eastern CT RILO.
- B. The next high band radio test will be on August 22, 2019 at 2:00 pm.
- C. DEMHS REP Unit will be replacing the Potassium Iodide for the EPZ. Jacob will be the point of contact.

- D. CTIC is asking for reporting of any cyber-attacks at municipalities. Please use the reporting form for this.
- E. The next IMT Leadership meeting will be on September 11, 2019.
- F. Commodity points of distribution, Tom Lenart said that all are up to date.
- G. The paperwork for CERT/ MRC, ESF 11 are being amended and reviewed.
- H. Branford has a new EMD, Fire Chief Tom Mahoney.
- I. Dam plans need to be sent in if not already done so.
- J. Outstanding MOA's and EMPG's need to be submitted.
- K. The By Law committee meeting took place on July 24, 2019, good discussion.
- L. The RESP needs to be updated per deliverables for 2019.
- M. CERT has a training day at the Fire Academy on October 26, 2019.
- N. There was a discussion about maintenance for authorized equipment over 10 years old after contracts are expired. There will be a meeting scheduled concerning this issue with Rita. A suggestion was made to set up the meeting with the Coordinating Council.

Dave Bradley

- A. EPPI Regional Table Top exercise will be scheduled from November 15, 2019 to December 15, 2019. The region needs to pick date, location and time.
- B. The Steering Committee Cyber Security Assessment survey is completed, good participation.
- C. ESF 5 – Task Force
- D. TEEEX trainings are now full for September 4th and September 6th.
- E. The Cyber Security Awareness Training work group has met.
- F. October is Cyber Security Awareness month. Check out the Stop, Think, Connect program.
- G. All are welcome to the Cyber Security task force meetings.

5. Fiduciary/ Lead RPO Report (RiverCOG's Torrance Downes

Torrance talked about:

- 1.2017 HSGP budget - \$121,735.54 remaining
- 2.2018 HSGP budget - \$146,133 unallocated

Questions were asked about the unallocated amounts and if the different ESF's, Bomb Squad, IMT, and Training were aware of the situations. All responded yes and explained what work is being done.

- 3.2019 HSGP has a grant application due on September 10, 2019. It doesn't look like that budget will be set by September 10, 2019.
- 4.2017/2018 MOA's and Resolutions are almost complete. Outstanding are Hamden and New Haven.

6. Emergency Support Function Reports (ESF)

A. ESF 1 – Transportation (Jean Davies)

No report.

B. ESF 2 – Communications (Jared Heon/Frank Kiernan)

1. Jared talked about an upcoming meeting on August 28, at the New Haven Fire School, September 28, 2019 in Orange and October 23, 2019 in Wallingford. Jared said the Vice Chairman will be selected at the August meeting.

2. There was a conversation about getting rosters certified and who was a voting member for the working groups. An email will go out concerning this.

3. PSAP project has had good progress and moving forward.

4. Jared said that there will be doing training for the Inter-Op group for the Region.

5. Jared talked about updating the TIC Plan

6. Jared said that they will be doing a projection plan for projects for the next 3 - 5 years.

7. Jared said that Trumbull, CT has completed their test on the State System, Middlesex, Valley and Madison are talking about the State system.

8. Jared read a list of PSAP Rep members and the 4 Regional Centers for the Communication subcommittee. They are:

Ansonia – Jared Heon

Branford - Jonathan Mulhern

Clinton – Brian Manwar

East Haven - Mat Macarelli

Guilford – Mike Shove

Madison – Ed Braun

North Branford – Bill Seward

Orange – Tino Russo

Seymour – Tom Eighmie

Wallingford - Rich Heiger

Westbrook – Don Izzo

Region 2 Coordinator – Jacob Manke

Valley Shore –Greg Creevos

SW Region – Frank Kiernan

Jack Casner made a motion to approve the roster for the Communications Subcommittee. Rick Fontana seconded the motion. A discussion followed concerning

giving guidance for members, proxies etc. A suggestion was for the By-Law Committee to discuss this at their meeting. Motion passed unanimous.

9. Jared added that any ESF proposals with communication must go through ESF 2, if State level approval is required.

C. ESF 3 – Public works (Walter Adametz)

Bill Richards spoke about the sign trailers being very popular and that in the next budget, possibly 2 additional trailers should be considered.

D. ESF 4 – Firefighting (Chief Jack Casner)

No report.

E. ESF 5 – Emergency Management (Rick Fontana)

Rick Fontana reported that the Cyber Security Awareness Training meeting have started.

A. ESF 6 – Mass Care (Susan Shaw)

1. Susan Shaw talked about the mass care assessment that they have been doing including materials and personal. Susan talked about the Regional shelters feeding plans, supply chains and pet sheltering that has been discussed.
2. One issue that Susan talked about are the MOU's for the multijurisdictional shelters, need to work with the partners.

G. ESF 7 – Resource Management (Jim Buck)

No report.

H. ESF 8 – Health/ Medical (Deepa Joseph/ Jim Paturas)

1. Jim Paturas spoke about the money that is available from Department of Health and Human Services (HHS) for planning. Looking to do region wide exercises with that money, possibly a surge test with other ESF's.

I. ESF 9 – USAR (CT TF1)

No report.

J. ESF 10 – Hazardous Materials (Mike Shove)

1. Mike Shove reported that there was a meeting on July 30, 2019 that included 12 towns. Division reports were given and equipment is being used.
2. Mike also reported that Yale had an exercise, law enforcement with radiation.
3. There will be a training exercise in October with all divisions and NHASH.
4. Next meeting September 10, 2109 at 9:30 at New Haven. Starting regular scheduled meetings every other month on the 2nd Tuesday of the month.
5. SOP plans have been sent out. Regional Emergency Support function with RESP.

K. ESF 11 – Agriculture & Natural Resource (Tyler Roasa)

1. Tyler Roasa reported that there have been meetings with DART and looking to work more cooperatively with them.
2. There was a discussion about animal rescues importance in the region.
3. Tyler talked about a meeting at the end of the month.

L. ESF 12 – Energy (Cathy Lezon)

No report.

M. ESF 13 – Law Enforcement (Deputy Chief Ray Stuart/Jonathan Mulhern)

1. Jonathan Mulhern applauded Jared's work.
2. Jonathan talked about Bomb Squads and SWAT Teams requests for equipment and the regional importance of it. A proposal was presented.
3. Jonathan talked about a training proposal for \$76,800. Nicholas Marcucio and Joe Woznyk talked about battling in the dark and the importance of night vision equipment.

A proposal was made by Rick Fontana to use:

- a. \$30,000 from 2018 ESF 13 - Law Enforcement
- b. \$20,000 from 2018 Law Enforcement Training Opportunities
- c. \$10,000 from 2018 Unspecified Training
- d. \$20,000 from 2017 Equipment Maintenance

totaling \$80,000 for Night Vision Binoculars for Tactical Operation and Search & Rescue. The motion was seconded by Steve Dudley. Motion passed unanimous.

N. ESG 14 – Long-Term Recovery & Mitigation (Bill Richards)

The plan has gone out and copies to EMD's.

O. ESF 15 – Public and External Communications (IMT 2 PIO)

No report.

P. ESF 19 – Functional Needs (Michelle Duprey)

No report.

Q. ESF 20 – Port Security (Rick Fontana)

1. Rick Fontana reported that 4 deliveries for Harbor Incident Response Training have been offered to the region.

2. 2019 Port Security Awards have come out.

3. Deployment exercise at New Haven Harbor Co-Op on September 12, 2019 for an oil leak and a Table Top Exercise on October 9, 2109.

7. Region 2 IMT -Tim Baldwin

A. Realignment of staff

B. Assisted ESF 11

C. Looking to assist at Durham Fair

D. On September 9, 2019 in Morris there will be a training event

E. IT committee is looking at some 2007 computer equipment and programing radios.

F. Tim talked about a meeting that will take place to standardize equipment for three regions.

8. Community Emergency Response Teams (Joel Severance/ Bob Freeman)

Jacob summarized the CERT report saying that:

A. Animal oxygen masks were donated.

B. Milford CERT graduated some members

C. North Haven is offering a CERT Basic Training class in September.

D. Valley Shore CERT attended a fair in St Lawrence.

9. Bomb Squad

Roasa reported that:

A. A thank you for all of the well wishes for Captain Dunn

B. They have been busy with sweeps, the start of the school year and appointing some new members.

- C. Working on inventory of existing equipment.
- D. Current cases and looking at training.
- E. Looking into replacing the current robot.
- F. Offering an Open House in the fall.

10. Old Business

By-Law committee update.

12. New Business

- A. Bill Richards spoke about getting SWOTS in for the 2019 budget.
- B. There was a discussion about how much money is available. A worksheet will be sent out.
- C. MOU's need to be completed.

13. Next Region 2 REPT SC meeting: Friday, September 20, 2019 at 9:30 am at the Guilford Fire Department, 390 Church Street, Guilford, CT. A REPT meeting will follow.

14. Adjournment

The meeting adjourned at 11:28 am.

Respectfully submitted by:
Janice Ehle/Meyer
River COG