

**DEMHS Region 2
REPT Steering Committee
December 14, 2018 Time: 09:30 AM
Milford Hospital
300 Seaside Ave, Milford, CT**

Attendance

Voting Members:

In Attendance: Voting (*), Proxy (p)

Walter Adametz, ESF 3 (*); Jack Casner, ESF 4 (*); William Seward, ESF 10 (*); Tyler Roasa, ESF 11 (*); Ray Stuart, ESF 13 (*); Bill Richards, ESF 14 (*); Robert Kenny, Acting Region 2 Coordinator; Ray Stuart, ESF 13; Bill Richards, ESF 14 (*); Steve Dudley, SCRCOG (*); Torrance Downes, RiverCOG (*); Mike Maglione, VCOG; Robert Schwartz, SCRCOG; Rosa Melendez-Cole, Bomb Squad;

Guests:

Tom Lenart, Region 2 DEMHS Planner; Jared Heon, Ansonia EMD; Clark Hurlburt, Bethany EMD; Michael Neff, Clinton EMD; Judith Reynolds, CT DPH; Mathew Marcarelli, East Haven EMD; Joel Severance, Chester EMD; Bill Fitzmaurice, Region 2 EMD; Rich Heidgerd, Wallingford EMD; Sam DeBurra, Madison EMD; Bob Freeman, Hamden EMD; Charles Herrschaft, Guilford EMD; Mike Shove, Guilford Fire; Jonathan Mulhern, Branford Police; Janice Ehle/Meyer, RiverCOG;

1. Call to Order, Pledge of Allegiance, Introduction, Establish Quorum

The meeting was called to order by Chairman Bill Richards at 9:30 a.m. the Pledge of Allegiance was done, introductions were made around the room and a quorum was established with 13 voting members.

2. Acceptance of REPT SC minutes: December 14, 2018, regular meetings.

Jack Casner made a motion to accept the minutes from the December 14, 2018 REPT Steering Committee meeting. Mike Maglione seconded the motion. The motion passed unanimously.

3. Region 2 REPT SC Chair report (Bill Richards)

A. Bill Richards reported that this meeting will involve nominations for Chairman and Vice Chairman and all of the ESF's Chairs and or Vice Chairs. These nominations will come under old business.

B. Bill Richards also reported that this meeting will include a vote on the 2016 HSGP Supplemental Funds budget, \$100,000. That budget includes \$5,000 HAZMAT, \$20,000 Bomb Squad. The grant expires on June 30, 2019 so a suggestion that shovel ready projects be submitted with the short time frame totaling \$75,000. Another suggestion is that projects that are already on the books for 2017 HSGP or 2018 HSGP be submitted for the 2016 HSGP Supplemental grant.

4. DESPP – DEHMS Region 2 Update:

Region 2 Staff – Robert Kenny/ Tom Lenart

A. Bob Kenny reported that the new Governor has appointed a new Commissioner of DESSP the retired Hartford Police Chief, James Rovella and a new Deputy Commissioner of DEMHS, Regina Rush-Kittle. Bill Hackett is the State Emergency Management Director. Three new positions will be hired; Region 2 Coordinator, and Region 2 Planner and Region 2 Trainer.

B. Operationally, Bob Kenny said that we will be having some winter weather and there will be a partial activation in State EOC. The Governor has activated a State Wide Cold Weather Protocol.

C. Sandy Hook Promise, a nonprofit organization, is offering training for schools in CT. Bob has information if anyone is interested.

A. Tom Lenart reported that the LEOP's were due on January 1, 2019 but an extension to February 15, 2109 has been made.

B. Tom reported that the region is still short some School Security Plans. There have been inquiries concerning the school plans. Tom said that schools will not be reimbursed for construction grants until their plans are in.

C. The committee for the ASHER (Active Shooter Hostile Event Response) which integrates police, fire and EMS, will have a meeting on February 7, 2019 at the New Haven Fire School at 9:00 am.

D. Bill Richards said that Jeff Neilson – Milford's Safety Security Coordinator is organizing a committee for schools. This involves Police, Fire, EMS, EMD's and Health.

5. Fiduciary/ Lead RPO Report (RiverCOG's Torrance Downes)

A. Torrance talked about the three tracking tables and summary sheet with the 2016 additional supplemental funds of \$100,000. Torrance stressed that the due date is June 30, 2019 but all funds need to be spent by May of 2019 because of the time to process paperwork requirements.

B. Bill Richards stressed the importance of HASMAT, Bomb Squad and Equipment Maintenance to pay attention to the dates when the funds must be spent.

C. Torrance Downes also said that if there are "shovel ready" projects that are in the 2017 and 2018 HSGP grants that a consideration might be to use the supplemental grant for those projects.

D. There was a discussion concerning the total of unallocated funds including the Supplemental budget or not. A conclusion was the total included the Supplemental Funds and Bomb Squad has \$20,017 to spend. There was also a conversation that if there are not "shovel ready" projects available, than some of the Functions, Bomb Squad etc. may use some of the Equipment Maintenance \$75,000,000 for their projects.

E. There was a discussion about the short time frame and getting approval from REPT for projects or having to wait until the next REPT meeting in February 2019.

6. Emergency Support Function Reports (ESF)

A. ESF 1 – Transportation (Jean Davies)

No report.

B. ESF 2 – Communications (Don Izzo)

No report.

C. ESF 3 – Public works (Walter Adametz)

No report.

D. ESF 4 – Firefighting (Chief Jack Casner)

No report.

E. ESF 5 – Emergency Management (Rick Fontana)

No report.

F. ESF 6 – Mass Care (Susan Shaw)

No report.

G. ESF 7 – Resource Management (Jim Buck)

No report.

H. ESF 8 – Health/ Medical (Deepa Joseph/ Jim Paturas)

Bill Richards read an email that he had received from Deepa Joseph.

Bill Richards read a report from Deepa saying that there are two upcoming exercises with the hospital and a table-top exercise dealing with the Ebola plan. An additional exercise is slated for the fall of 2019. There are also Health Care Coalition Response Plan proposals which the State now has to make sure that it fits in with the State Response Framework.

I. ESF 9 – USAR (CT TF1)

No report.

J. ESF 10 – Hazardous Materials (Chief Bill Seward)

Bill Seward said that there is a \$4,500 contract with Veoci. There will be a meeting with all of the communities in Region 2 to discuss the Veoci project. The project allows for an inventory, managing assets and purchasing equipment that have expired. The difficulty is that someone has to put data in the system.

K. ESF 11 – Agriculture & Natural Resource (Tyler Roasa)

1. Tyler said that there will be a Regional CT SART meeting on Tuesday, January 22, 2019 at 7:00 at the Wilton Fire Station. The meeting will be an informational meeting and annual goals.
2. On Monday, February 25, 2019 there will be a meeting at the Durham fire Station. Sylvia Reeves will be there to talk about Radiological Preparedness Planning and radiation safety.

L. ESF 12 – Energy (Cathy Lezon)

No report.

M. ESF 13 – Law Enforcement (Deputy Chief Ray Stuart/Jonathan Mulhern)

1. Jonathan Mulhern said that Mark Mikulski from Wallingford PD (who was Chairing the radio project) has moved on to another job. The first phase of the project has been completed and paid. The project will work with the Blue Plan. Ray Stuart will be talking with Mark Mikulski to see the status of the radio project.
2. Jonathan also said that there is a request from South Central SWAT Team for 5 tactical vests totaling \$13,300. A formal proposal has been submitted.
3. Jonathan reported that the front window for the BearCat has a crack and that it has to be replaced. The quote for the replacement is \$2,800 with installation cost of \$500 - \$1,000.
4. Jonathan also reported that Kevin Glen, the Commander of Regional SWAT Team has stepped down and Joseph Loznick from North Haven PD will be replacing him.

N. ESG 14 – Long-Term Recovery & Mitigation (Bill Richards)

Bill Richards reported that CT Rises is developing a guideline for Municipal Disaster Recovery.

O. ESF 15 – Public and External Communications (IMT 2 PIO)

No report.

P. ESF 19 – Functional Needs (Michelle Duprey)

No report.

Q. ESF 20 – Port Security (Rick Fontana)

No report.

7. Community Emergency Response Teams (Joel Severance/ Bob Freeman)

A. Joel Severance reported that Donna Cobelli, Chairman for the State Animal Control program, has said, “We just need the support of some interested and motivated parties who want to join us as we try to make the State more prepared in the event of an emergency that affects animals.”

B. DART has a new trailer to carry corral panels.

C. Hamden CERT held its first training on shelter operations.

D. Milford Health Dept.- CERT/MRV manned a flu clinic and attended a presentation titled “Until Help Arrives.”

8. Region 2 IMT Report (Deputy Chief Scott Schwartz/Thomas Eighmie)

Bob Kenny reported for Tim Baldwin that the IMT trailer is back and ready to be used.

9. Bomb Squad Report

Rosa Melendez-Cole introduced herself as the new Bomb Squad Commander. Rosa is replacing Jason Salgado. Rosa expressed some difficulties with the transition but offered the Bomb Squad services at any time. There are equipment replacements that will have to be addressed. Rosa will be submitting proposals for that equipment.

10. Training/Exercise Report

No report.

11. Old Business

A. Bill Richards reported that according to 5-1, elections should take place every two years.

The voting included:

-Chairman REPT Steering Committee– Steve Dudley nominated Bill Richards and Joel Severance seconded the motion. Motion passed unanimous.

-Vice Chairman REPT Steering Committee – Steve Dudley nominated Jean Davies and Walt Adametz seconded the nomination. Motion passed unanimous.

The Emergency Support Functions election included:

- **ESF 1 –Transportation** – Steve Dudley nominated Jean Davies as Chairman and Joel Severance seconded the nomination. Motion passed unanimous.

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- **ESF 2 –Communications** – Joel Severance nominated Don Izzo for Chairman and Steve Dudley seconded the nomination. Motion passed unanimous.

- Mike Maglione nominated Jared Heon as Vice Chairman and Steve Dudley seconded the nomination. Motion passed unanimous.
- **ESF 3 –Public Works** – Steve Dudley nominated Walter Adametz as Chairman and Joel Severance seconded the nomination. Motion passed unanimous.
- **ESF 4 - Firefighting** – Steve Dudley nominated Jack Casner as Chairman and Joel Severance seconded the nomination. Motion passed unanimous.
- **ESF 5 – Emergency Management** – Joel Severance nominated Rick Fontana as Chairman and Walter Adametz seconded the nomination. Motion passed unanimous.
- **ESF 6- Mass Care** – Steve Dudley nominated Susan Shaw as Chairman and Mike Maglione seconded the nomination. Motion passed unanimous.
- **ESF 7 – Resource Management** – Mike Maglione nominated Jim Buck as Chairman and Jack Casner seconded the nomination. Motion passed unanimous.

- **ESF 8 – Health/Medical** – Steve Dudley nominated Deepa Joseph as Chairman and Walter Adametz seconded the nomination. Motion passed unanimous.

Mike Maglione nominated Jim Pateros as Vice Chairman and Joel Severance seconded the nomination. Motion passed unanimous.

- **ESF 9 – USAR** –
- **ESF 10 – Hazardous Materials** – Jack Casner nominated Bill Seward as Chairman and Joel Severance seconded the nomination. Motion passed unanimous.
- Bill Seward nominated Matt Marcarelli as Vice Chairman, Scott Schwartz seconded the nomination. Motion passed unanimous.
- **ESF 11 – Agriculture & Natural Resources** – Mike Maglione nominated Tyler Roasa as Chairman and Jack Casner seconded the nomination. Motion passed unanimous.

Tyler Roasa nominated Jean Davies as Vice Chairman and Mike Maglione seconded the nomination. Motion passed unanimous.

- **ESF 12 Energy**- Joel Severance nominated Mark Fanguillo as Chairman and Mike Maglione seconded the nomination. Motion passed unanimous.
- **ESF 13 Law Enforcement** - Bill Richards nominated Ray Stuart as Chairman and Steve Dudley seconded the nomination. Motion passed unanimous.

Ray Stuart nominated Jonathan Mulhern as Vice Chairman and Steve Dudley seconded the nomination. Motion passed unanimous.

- **ESF 14 – Long Term Recovery & Mitigation** – Joel Severance nominated Bill Richards as Chairman and Walt Adametz seconded the nomination. Motion passed unanimous.

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- **ESF 15 – Public And External Communications (IMT 2 PIO) –**
- **ESF 19 – Functional Needs** – Steve Dudley nominated Michelle Duprey as Chairman and Bill Seward seconded the nomination. Motion passed unanimous.
- **ESF 20 – Port Security** – Walter Adametz nominated Rick Fontana as Chairman and Joel Severance seconded the nomination. Motion passed unanimous.

Scott Schwartz nominated Joel Severance as Vice Chairman and Walter Adametz seconded the nomination. Motion passed unanimous.

There was a discussion concerning Cyber Security being an ESF. Bill Richards said that there is an existing committee at SCRCOG. Developing a Cyber Security Committee is a deliverable for 2018. Bill Richards said that for now Region 2 will be joining the existing SCRCOG Cyber Security Committee.

12. New Business

A. Joel Severance made a motion for Bob Freeman to replace Jean Davies as Vice Chairman for Citizens Corp Council. Walt Adametz seconded the motion. Motion passed unanimous.

B. Joel Severance also talked about a Statewide Citizens Corps Council which will be decided on later with the new Region 2 Chairman.

C. Jonathan Mulhern presented two proposals:

1. To purchase 5 new vests for 5 new people for the SWAT Team. The proposal is for \$13,300.
2. To purchase the new windshield for the BearCat. The proposal for the windshield is \$2,800 and the installation is maximum \$1,000.

Steve Dudley made a motion to take \$13,300 for the vests out of Supplemental Budget 2016 ESF 13 – Law Enforcement, leaving \$16,615.51. Steve also proposed to take \$4,000 maximum from the Supplemental Budget 2016 Equipment Maintenance, leaving \$71,036.25. Walter Adametz seconded the motion. Motion passed unanimous.

13. Next Region 2 REPT SC meeting: Friday, February 15, 2019 at 9:30 am at Cheshire Fire Department, Meeting Room, 250 Maple Avenue, Cheshire, CT

14. Adjournment

The meeting adjourned at 10:33 am.

Respectfully submitted by:
Janice Ehle/Meyer
River COG