

DEMHS Region 2
REPT Steering Committee
September 20, 2019 Time: 09:30 AM
Guilford Fire Department
390 Church Street, Guilford, CT
CT

Attendance

Voting Members:

In Attendance: Voting (*), Proxy (p)

Jared Heon, ESF 2, (*); Walter Adametz, ESF 3 (*); Rick Fontana, ESF 5 (*); Susan Shaw, ESF 6 (*); Jim Buck, ESF 7 (*); Deepa Joseph, ESF 8 (*); Mike Shove, ESF 10 (*); Jonathan Mulhern, ESF 13 (*); Bill Richards, ESF 14; Torrance Downes, RCOG (*); Douglas Edo, SCRCOG (*); Mike Maglione, NVCOG (*); Thomas Eighmie, NVCOG (*); Jacob Manke, Region 2 Coordinator (*);

Guests:

Rosa Melendez, Bomb Squad; Paul Januszewski, North Haven Fire Dept; Rob White, Bethany; Tom Mahoney, Branford; Joel Severance, Chester; Christine Gouptil, Clinton; Laura Francis, Durham; Charles Herrschaft, Guilford; Gary Merwede, Hamden; Tom Banish, Madison; Douglas Edo, Milford; James Buck, North Branford; Joe Woznyk, North Haven; Don Izzo, Westbrook; Ray Stuart, Woodbridge; Tom Lenart, Region 2 Planner; Nicole Milardi, State of CT Police Dispatcher; Olivia Chamberlin, Region 2 Regional Public Health Emergency Preparedness Coordinator; Tim Baldwin, IMT; Joel Severance, CTCERT;

1. Call to Order, Pledge of Allegiance, Introduction, Establish Quorum

The meeting was called to order by Chairman Bill Richards at 9:37 a.m. the Pledge of Allegiance was done; a quorum was established with 14 voting members.

2. Acceptance of REPT SC minutes: July 19, 2019, regular meetings.

Tom Eighmie made a motion to accept the minutes from the August 16, 2019 regular REPT Steering Committee meeting. Walt Adametz seconded the motion. Motion passed unanimous.

3. Region 2 REPT SC Chair report (Bill Richards)

No report.

4. DESPP – DEHMS Region 2 Update:

Region 2 Staff – Jacob Manke/ Tom Lenart/ Dave Bradley

Jacob Manke

A. Jacob introduced Nicole Vilardi, a State of CT Police Dispatcher, and an Intern.

- B. EMAP accreditation – DEMHS is looking at a long term RESP and LEOP planning initiative to integrate the FEMA Community Life Lines concept.
- C. EPPI – will be regional table-top exercises this year for EMD's and CEO's. The first exercise will be on November 18, 2019 at Branford Fire Department – Day Delivery, followed by November 21, 2019 at Haddam Fire Department – Evening Delivery.
- D. Please log into WebEOC and keep abreast of the changes, there will be upgraded pages and new information on the Log In Page.
- E. DEMHS issued new Standard Operating Procedures and forms for :CERT – MRC activations.– please send Jacob your forms (in landscape form) and he will respond DART / ESF-11 (Animal Protection) unit will be doing their canine distribution in New Haven.
- F. CTIC Intelligence Center – has asked that municipalities report any cyber-attacks to them after notification of their Local Police Departments. The quicker the data to CTIC, the better the response.
- G. There is an FBI survey for the Police Chiefs, which is a State of the State survey for the Intelligence Center. Please have the Chiefs fill it out. Have your Chief reach out to CTIC or Regional Coordinator.
- H. A host Emergency Management Director is needed for an EMD for ESF 11 – animal response team, please contact Regional Coordinator for interest
- I. There is a draft CTN plan that needs to be Reviewed by local Shoreline EMDs.
- J. An updated version of the EMD/CEO handbook is on the CT DEMHS website, which includes the Recovery Document “CT Responds”.
- K. There are some updates for the School Safety Plans. Questions or assistance on changes please refer to DEMHS website or contact Regional Coordinator.
- L. CERT - Basic Training – the next training will be in Bristol.

Tom Lenart

- A. A review is being done on the outstanding equipment that has been purchased in Region 2. - what equipment has a shelf live, what equipment has been decommissioned etc.

5. Fiduciary/ Lead RPO Report (RiverCOG's Torrance Downes)

Torrance talked about the process required for equipment purchases. He talked about when quotes are necessary, once a quote is secured by the Program Manager, and when RiverCOG can issue a check, etc.

6. Emergency Support Function Reports (ESF)

A. ESF 1 – Transportation (Jean Davies)

No report.

B. ESF 2 – Communications (Jared Heon/Frank Kiernan)

1. Jared reported that they have been busy assisting other ESF's and getting approvals for Phase 1 of the PSAP project. They went to the Interoperability Committee meeting where the project was adopted as a Statewide initiative for replacement of the PSAP to PSAP (Hotline).
2. Getting the Interoperability Communications plan updated.

C. ESF 3 – Public works (Walter Adametz)

1. Walter Adametz spoke meetings that he had and about the proposal for the sign trailers.

D. ESF 4 – Firefighting (Chief Jack Casner)

No report.

E. ESF 5 – Emergency Management (Rick Fontana)

- A. Rick Fontana reported that he had been working with the State Cyber Security Planning Group, dealing with training and planning.
- B. Submitted the 2020 SWOT analysis.
- C. Rick also reported that the MCV2 is out of service and will be out for 2 to 4 weeks.

F. ESF 6 – Mass Care (Susan Shaw)

1. Susan Shaw said that Mass Care will be replacing cots
2. Susan reported that they continue to work through hurricane planning and getting the MOU's in for the multijurisdictional shelters.

G. ESF 7 – Resource Management (Jim Buck)

Jim Buck reported that there was a meeting last week concerning updating and combining inventory and purchases. The updating is going to include some additional requests from everyone.

H. ESF 8 – Health/ Medical (Deepa Joseph/ Jim Paturas)

1. Deepa reported that they have transitioned from the Regional Health Care Coalition to the State-Wide Health Care Coalition.
2. Deepa introduced Olivia Chamberlin as the Region 2 Regional Public Health Emergency Preparedness Coordinator. Olivia said that as of July 1, 2020 – the grant

lasting 5 years, and began working on regionalizing all health departments, emergency preparedness planning activities by standardizing systems and information. There will be an upcoming exercise concerning this.

I. ESF 9 – USAR (CT TF1)

No report.

J. ESF 10 – Hazardous Materials (Mike Shove)

1. Mike reported that a regular bi-monthly meeting schedule has been decided on. The next meeting is November 12, 2019.
2. Mike also reported that on Oct 18th and 19th there will be a training.

K. ESF 11 – Agriculture & Natural Resource (Dr. Tyler Roasa)

1. Bill Richards reported for Tyler Roasa saying that he had met with Susan Shaw concerning sheltering pets
2. Tyler also met with the radiological unit to talk about sheltering animals contaminated with radiation.
3. Tyler is looking for a host town/ Emergency Management Director for ESF-11 (Formally known as CTSART).

L. ESF 12 – Energy (Cathy Lezon)

No report.

M. ESF 13 – Law Enforcement (Deputy Chief Ray Stuart/Jonathan Mulhern)

1. Jonathan Mulhern reported that Jacob had attended the South-Central meeting.
2. The meeting included a vote to support the PSAP to PSAP project.

N. ESG 14 – Long-Term Recovery & Mitigation (Bill Richards)

Bill Richards reported that “Long Term Recovery Document” is now in the CEO/EMD handbook. Bill thanked Susan Shaw for her help.

O. ESF 15 – Public and External Communications (IMT 2 PIO)

No report.

P. ESF 19 – Functional Needs (Michelle Duprey)

No report.

Q. ESF 20 – Port Security (Rick Fontana)

1. Rick Fontana reported that a SWOT had been submitted.
2. Rick reported that he had attended the moving deployment exercise in the harbor.
3. Rick has also been working the URI oceanography group to complete their shipping channel.

7. Region 2 IMT -Tim Baldwin

- A. Tim Baldwin reported that the SWOT analysis request had been updated.

8. Community Emergency Response Teams (Joel Severance/ Bob Freeman)

Highlights from Statewide Citizen Corps Advisory Council meeting.

- A. Joel reported that Teen CERT – ages 16 – 18 can take basic training course but are limited on what can be in their back packs.
- B. Basic Training manuals are still on backorder
- C. CERT/MRC Annual Training Day is September 26, 2019
- D. Train the Trainer classes on October 19, 2019 and October 26, 2019.
- E. ID tags are still a problem.
- F. Hamden CERT training complete.
- G. Milford CERT -speakers reviewed VOST and Next Door apps.
- H. UNH welcomed 18 new CERT Team members.
- I. Wallingford has a CERT Basics Course planned for October.

Durham Animal Response Team (DART)

- A. Some presentations were made.
- B. In November members will attend a Technical Large Animal Emergency Rescue Training.
- C. Deep River gave a demonstration of animal oxygen masks and were later called to use them.

9. Bomb Squad

Roasa talked about doing some open houses to demonstrate that they are a regional team. Looking for hosts for the programs.

10. Old Business

Jacob reported that the By-Law committee met and a draft should be out soon.

12. New Business

A. Torrance lead the discussion about the 2019 HSGP Grant. Torrance explained the project requests and presented a worksheet concerning the 2019 ALCRA Available Funding.

B. Each ESF presented their projects.

C. There was a discussion about ESF 13 – Ballistic Vest Replacement \$35,000 concerning Bomb Squad regional teams.

D. The available funds from 2017 HSGP are:

Law Enforcement -	\$14,538
IMT-	\$25,000
Equipment Maintenance	<u>\$25,409</u>
Total	\$64,947

E. The available funds from 2018 HSGP are:

IMT-	\$10,000
Training	<u>\$26,000</u>
Total	\$36,000

Grand Total \$100,947

A discussion followed concerning using the above funds.

Rick Fontana made a motion to accept all of the projects except the \$69,624 for the ESF 10 HAZMAT 30 Tac Comm Portable Radios. Mike Maglione seconded the motion. A discussion followed asking for ESF's to prioritize the projects and to have some money available for equipment maintenance. A discussion followed.

Roasa was asked to prioritize the 4 Bomb Squad projects. The priorities are

- #1. Night Vision - \$17,200
- #2. Response Vehicle – \$56,185
- #3. 2 Set Bomb PPE - \$65,816
- #4. Vessel, Disposal, Incineration \$31,849

In order to align the project costs and the total for the 2019 budget, a suggestion was made to take projects and add them to 2017 HSPG or 2018 HSGP budgets:

- 1. ESF 3 Public Works – Mobile signs for \$ 18,430 was removed from the 2019 budget.
- 2. ESF 10 HAZMAT – 30 Tac Comm Portable Radios for \$69,624 was removed from the 2019 budget.

3. ESF 13 Law Enforcement – Ballistic Vest Replacement for \$35,000 was removed from the 2019 budget.

The revised motion from Rick Fontana was made for the above projects totaling \$122,430 to be removed from the 2019 budget and to be added to 2017 and 2018 budgets. Mike Maglione seconded the motion. All approved unanimous.

4. A suggestion was made to calculate the available funds from 2017 and 2018 and use those funds for some of the proposed projects. The total of available funds from 2017 and 2018 is \$98,000.
5. A motion was made by Jared Heon to form a subcommittee for ESF 5 for School Safety & Security. The point of contact will be Jeff Neilson from Milford Public Schools. The motion was seconded by Mike Maglione. Motion passed unanimous.

13. Next Region 2 REPT SC meeting: Friday, October 18, 2019 – Bridgeport Hospital, Milford Campus - 300 Seaside Avenue, Milford, CT (formally known as Milford Hospital)

14. Adjournment

The meeting adjourned at 11:41 am.

Respectfully submitted by:
Janice Ehle/Meyer
River COG