

**DEMHS Region 2
REPT Steering Committee
June 21, 2019 Time: 09:30 AM
Bridgeport Hospital, Milford Campus, Yale New Haven Health System,
Auditorium B
300 Seaside Avenue, Milford, CT**

Attendance

Voting Members:

In Attendance: Voting (*), Proxy (p)

Jared Heon, ESF 2 (*); Rick Fontana, ESF 5 (*); Mike Shove ESF 10(*); Ray Stuart, ESF 13 (*); Bill Richards, ESF 14 (*); Thomas Eighmie, NVCOG (*); Mike Maglione, NVCOG (*); Torrance Downes, RiverCOG (*); Jacob Manke, Regional Coordinator (*); Steve Dudley, SCRCOG (*);

Guests:

Tom Lenart, Region 2 DEMHS Planner; Dave Bradley, Trainer CT DEMHS; Tino Rosso, Orange, DEMD; Douglas Sharafanowich, CT ARES; Susan Shaw, Milford/ARC; Theresa Ranciato Veile, ARC; Janice Ehle/Meyer, RiverCOG;

1. Call to Order, Pledge of Allegiance, Introduction, Establish Quorum

The meeting was called to order by Chairman Bill Richards at 9:38 a.m. the Pledge of Allegiance was done, a quorum was established with 10 voting members.

2. Acceptance of REPT SC minutes: May 17, 2019, regular meetings.

Steve Dudley made a motion to accept the minutes from the May 17, 2019 REPT Steering Committee meeting. Jacob Manke seconded the motion. The motion passed unanimously.

3. Region 2 REPT SC Chair report (Bill Richards)

Bill reported that the State recertification that is taking place is generating lots of emails. There are no changes in how business is handled but a reminder on how business should be handled.

4. DESPP – DEHMS Region 2 Update:

Region 2 Staff – Jacob Manke/ Tom Lenart/ Dave Bradley

Jacob Manke

- A. Jacob introduced Dave Bradley as the new Region 2 Trainer.
- B. Jacob talked about the ‘Purchasing of Emergency Response Supplies, and Equipment Guide’ (DAS Reference Guide) for purchasing supplies through the statewide contracts.
- C. FirstNet has been updated and includes a product schedule.
- D. State Contract for Shelf Stable Meals is available for emergency feeding.

- E. EPPI will be working in the fall, stay tuned.
- F. Jacob asked for towns to please look at their LEOP and Evacuation Plans to be familiar with them prior to needing them.
- G. There is a new version of the EMD/CEO Handbook that is available.
- H. Jacob reminded everyone that when municipal EMD's or CEO is unavailable to please let him know who to contact.
- I. Data Base Health Response Network (DBHRN) has a new leader, Michael Giralmo.
- J. Jacob sent out the REPT SC Guidance Document to help with the budgeting process.
- K. Jacob asked for Regional Coordinators to make sure that their contact list is complete and that the physical address of their EOC is correct.
- L. Regional Coordinators and Planners will be working with CT Information Center (CTIC) to assist with critical infrastructures assessment. There is a new group named Infrastructure Coordination Group (ICG)
- M. Team Rubicon is a non-profit disaster organization run by veterans that can be accessed in an emergency.
- N. Jacob reminded municipalities that there are still some outstanding MOA's and EMPG's.
- O. Jacob talked about the Cyber Security Work Group and was introduced to Rick Fontana.
- P. Jacob said that the EMPG will be coming out shortly.
- Q. School Security plans need to be updated by November 1, 2019
- R. There will be a Basic Training for WebEOC on July 25, 2019 in Brainard.
- S. WebEOC UNH delivery is in process.
- T. There will be an Emergency Operations Plan Training on June 27, 2019 from 8:00 to 3:00 and June 28, 2019 from 8:00 to 12:00 at the Burrville Fire Training School.
- U. There will be an AWR 148,8 Crisis Management for School based incidents training in October.
- V. Jacob said that there will be a working group CERT training on October 26, 2019.

Tom Lenart

- A. Tom said that he only has about 50% of the LEOP's. Tom will be coming out to help get this completed.
- B. Tom reminded municipalizes to get their Dam Safety Plans into him.
- C. Tom talked about Regional Water doing a regional exercise that was very successful.
- D. Lower Naugatuck Valley is doing a POD exercise on Thursday, June 27, 2019.
- E. Tom talked about the Emergency Management Accreditation that will be taking place.

Dave Bradley

- A. Dave talked about his focus being cyber training for the State wide deployment, there will be a training exercise this summer and preparing for the Emergency Management Accreditation program.
- B. Dave was asked if he could do a SWOT for Region 2 and follow up with a workshop or tabletop. Dave said that he will see what he can organize.
- C. As of July 1st all of the training and planning exercises have taken place.
- D. The information for the multiyear training exercise program for State wide purposes must be done by July 15, 2109.
- E. There will be a multiyear training program that must be published by October 1, 2019.
- F. The multiyear training exercise for 2018 – 2020 is still in effect. A plan is for a new exercise to be done by October 1, 2019. The Statewide strategy for 2015 – 2020 is a

combination of lots of different components for the State. It will be updated this fall with lots of considerations. If there are regional training requests send it to Jacob and he will forward it to Dave.

G. EPPI will be in mid-November dates still to be set.

5. Fiduciary/ Lead RPO Report (RiverCOG's Torrance Downes

2016 HSGP

A. Torrance reported that the 2016 grant expires on June 30, 2019, next Sunday. There is \$1,101.83 left.

B. The outstanding purchases are:

- Atlantic Signal servicing \$3,590 has been invoiced and is being paid.
- The radio reprogramming project for \$10,440 will be invoiced and completed.

2017 HSGP

The grant expires on April 30, 2020. A note will go out from Torrance explaining what money is still available and asking for suggestions for it.

2018 HSGP

There is still money that needs to be allocated ie. \$10,000 in IMT and \$36,133 in training.

2017 EMPG - HNASH

There is \$149.42 remaining.

2018 EMPG – NHASH

Will go into place on July 1, 2019 with \$30,000 for Equipment and \$30,000 for Training. Projects need to be selected to allocate the funds.

2017 and 2018 HSGP MOA's and resolutions

The MOA's and Resolutions are being completed.

6. Emergency Support Function Reports (ESF)

A. ESF 1 – Transportation (Jean Davies)

No report.

B. ESF 2 – Communications (Jared Heon/Frank Kiernan)

A. Jared reported that they met last month and talked about the PSAP connection. A suggestion will be made.

B. The next meeting is June 26, 2019 in North Branford Fire at 1:00. At that meeting a Vice Chairman will be nominated.

C. There was a discussion about bringing back the old VHF for a base station to create mutual aid. Jared said that it will be discussed at the meeting on June 26th.

D. There was also a discussion about the PSAP consolidation by the State. A comment was that there will be some type of incentives. More discussion followed. The costs for finishing the project will be discussed, it may need additional funds.

SWOTS. Jacob will add this to the Grant Application Kit and resend it.

F. Tom Lenart talked about a presentation involving cyber security with Travelers Insurance and projections for recovery.

G. Rick Fontana talked about an exercise on June 13, 2019 in Mansfield that involved a SART trailer. Rick reminded everyone to make sure that vehicles and hitches all work together. There is a proposal for getting an inventory of equipment.

H. Jared said that the Tactical Interoperable Communications Plans (TIC plans) will need to be updated and a list of regional assets for the State Interops Committee will need to be completed.

C. ESF 3 – Public works (Walter Adametz)

No report.

D. ESF 4 – Firefighting (Chief Jack Casner)

No report.

E. ESF 5 – Emergency Management (Rick Fontana)

The Cyber Security group for Region 2 met with SCRCOG's cyber group to integrate and to figure out what the next steps are.

F. ESF 6 – Mass Care (Susan Shaw)

Susan Shaw introduced Theresa Ranciato Veile who is a liaison volunteer for ARC.

Susan gave updates on the Sheltering Surveys and spoke about the four shelters that will open in an emergency to assist municipalities if need be: North Branford, Ansonia, Killingworth, and New Haven. The survey involved social services, staffing, feeding plans, resource materials, CERT, local volunteers and central services. The survey results were noted and if deficiencies occurred they were taken care of. Next steps will be to redo the MOU's.

G. ESF 7 – Resource Management (Jim Buck)

No report.

H. ESF 8 – Health/ Medical (Deepa Joseph/ Jim Paturas)

1. Bill Richards spoke about the request for an additional \$5,000 for training.
2. Bill Richards also said that the four Health Care Coalitions are now being condensed to a single State Coalition for CT.
3. Bill Richards reminded everyone about the Mass casualty trailer that's available for staging at a town event.
4. There was a discussion about Incident Action Plans (IAP's)

I. ESF 9 – USAR (CT TF1)

No report.

J. ESF 10 – Hazardous Materials (Mike Shove)

Mike Shove reported that the grants and equipment are completed for the grant cycle. There will be a regular meeting in July

Regular NHASH meetings will be starting.

A training exercise is proposed for the fall.

K. ESF 11 – Agriculture & Natural Resource (Tyler Roasa)

No report.

L. ESF 12 – Energy (Cathy Lezon)

No report.

M. ESF 13 – Law Enforcement (Deputy Chief Ray Stuart/Jonathan Mulhern)

No report.

N. ESG 14 – Long-Term Recovery & Mitigation (Bill Richards)

Bill Richards asked about the recovery plan for CT Rises (CT statewide long term recovery service). Theresa Ranciato Veile said that the plan has been approved and will soon be printed and ready to distribute.

O. ESF 15 – Public and External Communications (IMT 2 PIO)

No report.

P. ESF 19 – Functional Needs (Michelle Duprey)

No report.

Q. ESF 20 – Port Security (Rick Fontana)

No report.

7. Region 2 IMT

- A. Tom Eighmie reported that the monthly meetings are continuing.
- B. They are downsizing the large regional trailer to make it lighter and more efficient.
- C. A vendor has been selected for the IT Communications satellite.

8. Community Emergency Response Teams (Joel Severance/ Bob Freeman)

Joel sent a report saying:

DART

- There was a training for Radiological Emergency Preparedness
- Participated in the Memorial Day Parade
- conducted a low cost rabies clinic
- Presented to Middletown EM/CERT
- Reviewed rescue training techniques for large animals.

CALLS

- Assisted at a house fire in Windham
- There was a Regional Chiefs Council presentation/demo for the response trailer and the portable panel trailer

HAMDEN

- Graduated 10 volunteers from CERT basic training
- April meeting/training 40 mh
- May meeting/training 60 mh
- Kids festival – 32 mh
- Earth Day Celebration – 155 mh

- Supported Road Race and Festival – 117 mh
- Supported Relay for Life
- Supported Food Truck Festival
- Will support the 4th of July fire works
- Responded to a house fire for firefighter rehab – 8 mh

MILFORD

- ran a CERT Basic Training class

ORANGE

- Completed Everbridge system for messages
- ARC spoke about disaster deployment, reviewed supplies and procedures.
- Assisted in drug take back prescription program
- Assisted in Bethany, Orange, and Woodbridge Relay for Life.
- Assisted with Memorial Day parade
- Assisted with Land Trust Hike
- had a CPR review at a June meeting
- Worked with Volunteer Fire Dept. concerning rescue equipment

VSCERT

- 48 training hours
- April and June FAC training

WALLINGFORD

- met with Council of Churches to review preparedness efforts.
- Jacob spoke about the Salamander credentialing system for CERT

9. Bomb Squad Report

No report.

10. Training/Exercise Report

No report.

11. Old Business

- A. There is a request from ESF 8 - \$5,000
- B. IMT adapters for tow vehicles - \$216

12. New Business

A. A motion was made by Rick Fontana to fund ESF 8 training with \$4,987.26 from 2017 training. Tom Lenart seconded the motion. Motion passed unanimous.

B. Establishment a by-law committee with Bill Richards, Mike Shove, Laura Francis, Steve Dudley and Torrance Downes. Meeting date TBD.

13. Next Region 2 REPT SC meeting: Friday, July 21, 2019 at 9:30 am at the Guilford Fire Department, 390 Church Street, Guilford, CT

- Bill Richards said that the September meeting that is scheduled for Milford will have to switch to another location. Location TBD.

14. Adjournment

The meeting adjourned at 11:15am.

Respectfully submitted by:
Janice Ehle/Meyer
River COG