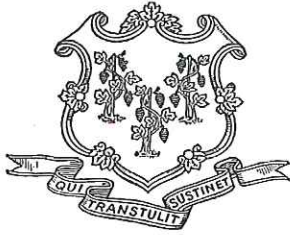


STATE OF CONNECTICUT  
DEPARTMENT OF SOCIAL SERVICES



## CONTRACT AMENDMENT

**Contractor:** THE ACCESS AGENCY, INC.  
**Contractor Address:** 1315 MAIN STREET, SUITE 2, WILLIMANTIC, CT 06226  
**Contract Number:** 163C-CBG-33 / 13DSS1501ZL  
**Amendment Number:** A1  
**Amount as Amended:** \$1,862,553  
**Contract Term as Amended:** 10/01/13 - 09/30/16

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The contract between **The Access Agency, Inc.** (the Contractor) and the Department of Social Services (the Department), which was last executed by the parties and approved the office of the Commissioner on 10/24/2013 is hereby further amended as follows:

1. The total maximum amount payable under this contract is increased by \$64,791.00 from \$1,797,762.00 to \$1,862,553.00. This increase is due to a federal increase to the annual allocation for each budget year.
2. The budget on pages 26 - 27 of the original contract shall be deleted and replaced in its entirety by the budget on pages 2 - 3 of this amendment
3. The Agency address on Page 1 of the original contract shall be changed from 25 Sigourney Street, Hartford, CT 06106 to 55 Farmington Avenue, Hartford, CT 06105.

**All terms and conditions of the original contract, and any subsequent amendments thereto, which were not modified by this Amendment remain in full force and effect.**

Contractor Name: **The ACCCESS Agency, Inc.**  
 Program/Contract Number: **Core-CT 13DSS1501ZL / POS 163C-CBG-33**  
 Program Name: **CBG & HSI Composite**

**ALL FORMULA CALCULATIONS**

**CSBG & HSI Budget**

Line #	Item	2013-2014	(+ or -)	2013-2014	2014-2015	(+ or -)	2014-2015	2015-2016	(+ or -)	2015-2016	2013-2016	(+ or -)	2013-2016
		Year 1	Year 1 Adj.	Year 1 Rev.	Year 2	Year 2 Adj.	Year 2 Rev.	Year 3	Year 3 Adj.	Year 3 Rev.	3 Year Total	3 Year Total Adj.	3 Year Total Rev.
<b>1</b>	<b>CONTRACTUAL SERVICES</b>												
1a.	Accounting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1b.	Legal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1c.	Independent Audit	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 12,000.00	\$ -	\$ 12,000.00
1d.	Other Contractual Services	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 12,000.00	\$ -	\$ 12,000.00
	<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$ 8,000.00</b>	<b>\$ -</b>	<b>\$ 8,000.00</b>	<b>\$ 8,000.00</b>	<b>\$ -</b>	<b>\$ 8,000.00</b>	<b>\$ 8,000.00</b>	<b>\$ -</b>	<b>\$ 8,000.00</b>	<b>\$ 24,000.00</b>	<b>\$ -</b>	<b>\$ 24,000.00</b>
<b>2</b>	<b>ADMINISTRATION</b>												
2a.	Admin. Salaries	\$ 39,925.00	\$ -	\$ 39,925.00	\$ 40,275.00	\$ -	\$ 40,275.00	\$ 40,625.00	\$ -	\$ 40,625.00	\$ 120,825.00	\$ -	\$ 120,825.00
2b.	Admin. Fringe Benefits	\$ 12,436.64	\$ -	\$ 12,436.64	\$ 12,545.66	\$ -	\$ 12,545.66	\$ 12,654.69	\$ -	\$ 12,654.69	\$ 37,636.99	\$ -	\$ 37,636.99
2c.	Admin. Overhead	\$ 47,875.00	\$ -	\$ 47,875.00	\$ 47,875.00	\$ -	\$ 47,875.00	\$ 47,875.00	\$ -	\$ 47,875.00	\$ 143,625.00	\$ -	\$ 143,625.00
	<b>TOTAL ADMINISTRATION</b>	<b>\$ 100,236.64</b>	<b>\$ -</b>	<b>\$ 100,236.64</b>	<b>\$ 100,695.66</b>	<b>\$ -</b>	<b>\$ 100,695.66</b>	<b>\$ 101,154.69</b>	<b>\$ -</b>	<b>\$ 101,154.69</b>	<b>\$ 302,086.99</b>	<b>\$ -</b>	<b>\$ 302,086.99</b>
<b>3</b>	<b>DIRECT PROGRAM STAFF</b>												
3a.	Program Salaries	\$ 338,745.00	\$ -	\$ 338,745.00	\$ 342,605.00	\$ -	\$ 342,605.00	\$ 346,465.00	\$ -	\$ 346,465.00	\$ 1,027,815.00	\$ -	\$ 1,027,815.00
3b.	Program Fringe Benefits	\$ 104,830.27	\$ -	\$ 104,830.27	\$ 106,032.66	\$ -	\$ 106,032.66	\$ 107,235.05	\$ -	\$ 107,235.05	\$ 318,097.97	\$ -	\$ 318,097.97
	<b>TOTAL DIRECT PROGRAM</b>	<b>\$ 443,575.27</b>	<b>\$ -</b>	<b>\$ 443,575.27</b>	<b>\$ 448,637.66</b>	<b>\$ -</b>	<b>\$ 448,637.66</b>	<b>\$ 453,700.05</b>	<b>\$ -</b>	<b>\$ 453,700.05</b>	<b>\$ 1,345,912.97</b>	<b>\$ -</b>	<b>\$ 1,345,912.97</b>
<b>4</b>	<b>OTHER COSTS</b>												
4a.	Program Rent	\$ 39,000.00	\$ -	\$ 39,000.00	\$ 39,000.00	\$ -	\$ 39,000.00	\$ 39,000.00	\$ -	\$ 39,000.00	\$ 117,000.00	\$ -	\$ 117,000.00
4b.	Consumable Supplies	\$ 4,798.65	\$ -	\$ 4,798.65	\$ 3,220.74	\$ -	\$ 3,220.74	\$ 2,142.82	\$ -	\$ 2,142.82	\$ 10,162.21	\$ -	\$ 10,162.21
4c.	Travel & Transportation	\$ 3,300.00	\$ -	\$ 3,300.00	\$ 3,300.00	\$ -	\$ 3,300.00	\$ 3,300.00	\$ -	\$ 3,300.00	\$ 9,900.00	\$ -	\$ 9,900.00
4d.	Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4e.	Repairs & Maintenance	\$ 3,690.45	\$ -	\$ 3,690.45	\$ 3,646.94	\$ -	\$ 3,646.94	\$ 3,103.44	\$ -	\$ 3,103.44	\$ 10,440.83	\$ -	\$ 10,440.83
4f.	Insurance	\$ 6,000.00	\$ -	\$ 6,000.00	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 1,750.00	\$ -	\$ 1,750.00	\$ 11,750.00	\$ -	\$ 11,750.00
4g.	Food & Related Costs	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,100.00	\$ -	\$ 1,100.00	\$ 700.00	\$ -	\$ 700.00	\$ 3,300.00	\$ -	\$ 3,300.00
4h.	Training & Conference Cost	\$ 6,500.00	\$ -	\$ 6,500.00	\$ 6,500.00	\$ -	\$ 6,500.00	\$ 6,500.00	\$ -	\$ 6,500.00	\$ 19,500.00	\$ -	\$ 19,500.00
4i.	Other Project Expenses	\$ 4,250.00	\$ -	\$ 4,250.00	\$ 2,750.00	\$ -	\$ 2,750.00	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 8,500.00	\$ -	\$ 8,500.00
	<b>TOTAL OTHER COSTS</b>	<b>\$ 69,039.10</b>	<b>\$ -</b>	<b>\$ 69,039.10</b>	<b>\$ 63,517.68</b>	<b>\$ -</b>	<b>\$ 63,517.68</b>	<b>\$ 57,996.26</b>	<b>\$ -</b>	<b>\$ 57,996.26</b>	<b>\$ 190,553.04</b>	<b>\$ -</b>	<b>\$ 190,553.04</b>
<b>5</b>	<b>EQUIPMENT</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>6</b>	<b>PROGRAM INCOME</b>												
6a.	Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6b.	Other Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL PROGRAM INCOME</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>7</b>	<b>TOTAL NET PROGRAM COST</b>	<b>\$ 620,851.01</b>	<b>\$ -</b>	<b>\$ 620,851.01</b>	<b>\$ 620,851.00</b>	<b>\$ -</b>	<b>\$ 620,851.00</b>	<b>\$ 620,851.00</b>	<b>\$ -</b>	<b>\$ 620,851.00</b>	<b>\$ 1,862,553.00</b>	<b>\$ -</b>	<b>\$ 1,862,553.00</b>
	(Sum of 1 through 5, minus Line 6)												

Contractor Name: The ACCESS Agency, Inc.  
 Program/Contract Number: Core-CT 13DSS1501ZL / POS 163C-CBG-33  
 Program Name: CBG

CSBG Budget

Line #	Item	2013-2014 Year 1	(+ or -) Year 1 Adj.	2013-2014 Year 1 Rev.	2014-2015 Year 2	(+ or -) Year 2 Adj.	2014-2015 Year 2 Rev.	2015-2016 Year 3	(+ or -) Year 3 Adj.	2015-2016 Year 3 Rev.	2013-2016 3 Year Total	(+ or -) 3 Year Total Adj.	2013-2016 3 Year Total Rev.
<b>1</b>	<b>CONTRACTUAL SERVICES</b>												
1a.	Accounting	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -
1b.	Legal	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -
1c.	Independent Audit	\$ -	\$ 4,000.00	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 4,000.00	\$ -	\$ 12,000.00	\$ 12,000.00
1d.	Other Contractual Services	\$ 4,000.00		\$ 4,000.00	\$ 4,000.00		\$ 4,000.00	\$ 4,000.00		\$ 4,000.00	\$ 12,000.00	\$ -	\$ 12,000.00
	<b>TOTAL CONTRACTUAL SERVICES</b>	\$ 4,000.00	\$ 4,000.00	\$ 8,000.00	\$ 4,000.00	\$ 4,000.00	\$ 8,000.00	\$ 4,000.00	\$ 4,000.00	\$ 8,000.00	\$ 12,000.00	\$ 12,000.00	\$ 24,000.00
<b>2</b>	<b>ADMINISTRATION</b>												
2a.	Admin. Salaries	\$ 39,925.00		\$ 39,925.00	\$ 40,275.00		\$ 40,275.00	\$ 40,625.00		\$ 40,625.00	\$ 120,825.00	\$ -	\$ 120,825.00
2b.	Admin. Fringe Benefits	\$ 12,436.64		\$ 12,436.64	\$ 12,545.66		\$ 12,545.66	\$ 12,654.69		\$ 12,654.69	\$ 37,636.99	\$ -	\$ 37,636.99
2c.	Admin. Overhead	\$ 33,750.00		\$ 33,750.00	\$ 33,750.00		\$ 33,750.00	\$ 33,750.00		\$ 33,750.00	\$ 101,250.00	\$ -	\$ 101,250.00
	<b>TOTAL ADMINISTRATION</b>	\$ 86,111.64	\$ -	\$ 86,111.64	\$ 86,570.66	\$ -	\$ 86,570.66	\$ 87,029.69	\$ -	\$ 87,029.69	\$ 259,711.99	\$ -	\$ 259,711.99
<b>3</b>	<b>DIRECT PROGRAM STAFF</b>												
3a.	Program Salaries	\$ 218,645.00	\$ 11,200.00	\$ 229,845.00	\$ 220,730.00	\$ 11,200.00	\$ 231,930.00	\$ 222,815.00	\$ 11,200.00	\$ 234,015.00	\$ 662,190.00	\$ 33,600.00	\$ 695,790.00
3b.	Program Fringe Benefits	\$ 68,107.92	\$ 2,800.00	\$ 70,907.92	\$ 68,757.40	\$ 2,800.00	\$ 71,557.40	\$ 69,406.87	\$ 2,800.00	\$ 72,206.87	\$ 206,272.19	\$ 8,400.00	\$ 214,672.19
	<b>TOTAL DIRECT PROGRAM</b>	\$ 286,752.92	\$ 14,000.00	\$ 300,752.92	\$ 289,487.40	\$ 14,000.00	\$ 303,487.40	\$ 292,221.87	\$ 14,000.00	\$ 306,221.87	\$ 868,462.19	\$ 42,000.00	\$ 910,462.19
<b>4</b>	<b>OTHER COSTS</b>												
4a.	Program Rent	\$ 30,000.00		\$ 30,000.00	\$ 30,000.00		\$ 30,000.00	\$ 30,000.00		\$ 30,000.00	\$ 90,000.00	\$ -	\$ 90,000.00
4b.	Consumable Supplies	\$ 1,250.00	\$ 500.00	\$ 1,750.00	\$ 1,000.00	\$ 500.00	\$ 1,500.00	\$ 750.00	\$ 500.00	\$ 1,250.00	\$ 3,000.00	\$ 1,500.00	\$ 4,500.00
4c.	Travel & Transportation	\$ 2,750.00		\$ 2,750.00	\$ 2,750.00		\$ 2,750.00	\$ 2,750.00		\$ 2,750.00	\$ 8,250.00	\$ -	\$ 8,250.00
4d.	Utilities	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
4e.	Repairs & Maintenance	\$ 1,343.45	\$ 1,097.00	\$ 2,440.45	\$ 1,549.94	\$ 1,097.00	\$ 2,646.94	\$ 1,256.44	\$ 1,097.00	\$ 2,353.44	\$ 4,149.83	\$ 3,291.00	\$ 7,440.83
4f.	Insurance	\$ 4,000.00		\$ 4,000.00	\$ 2,500.00		\$ 2,500.00	\$ 1,000.00		\$ 1,000.00	\$ 7,500.00	\$ -	\$ 7,500.00
4g.	Food & Related Costs	\$ 1,500.00		\$ 1,500.00	\$ 1,100.00		\$ 1,100.00	\$ 700.00		\$ 700.00	\$ 3,300.00	\$ -	\$ 3,300.00
4h.	Training & Conference Cost	\$ 2,500.00	\$ 2,000.00	\$ 4,500.00	\$ 2,500.00	\$ 2,000.00	\$ 4,500.00	\$ 2,500.00	\$ 2,000.00	\$ 4,500.00	\$ 7,500.00	\$ 6,000.00	\$ 13,500.00
4i.	Other Project Expenses	\$ 3,000.00		\$ 3,000.00	\$ 1,750.00		\$ 1,750.00	\$ 1,000.00		\$ 1,000.00	\$ 5,750.00	\$ -	\$ 5,750.00
	<b>TOTAL OTHER COSTS</b>	\$ 46,343.45	\$ 3,597.00	\$ 49,940.45	\$ 43,149.94	\$ 3,597.00	\$ 46,746.94	\$ 39,966.44	\$ 3,597.00	\$ 43,563.44	\$ 129,449.83	\$ 10,791.00	\$ 140,240.83
<b>5</b>	<b>EQUIPMENT</b>	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -
<b>6</b>	<b>PROGRAM INCOME</b>												
6a.	Fees	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -
6b.	Other Income	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -
	<b>TOTAL PROGRAM INCOME</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>7</b>	<b>TOTAL NET PROGRAM COST</b>	\$ 423,208.01	\$ 21,597.00	\$ 444,805.01	\$ 423,208.00	\$ 21,597.00	\$ 444,805.00	\$ 423,208.00	\$ 21,597.00	\$ 444,805.00	\$ 1,269,624.00	\$ 64,791.00	\$ 1,334,415.00
	(Sum of 1 through 5, minus Line 6)												

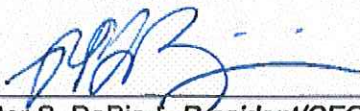
**SIGNATURES AND APPROVALS**

**163C-CBG-33 / 13DSS1501ZL A1**

The Contractor IS a Business Associate under the Health Insurance Portability and Accountability Act of 1996 as amended.

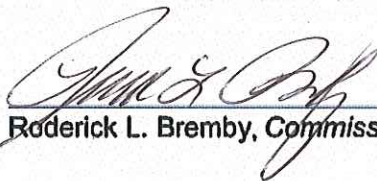
Documentation necessary to demonstrate the authorization to sign must be attached.

**CONTRACTOR - THE ACCESS AGENCY, INC.**

  
\_\_\_\_\_  
Peter S. DeBiasi, *President/CEO*

01/06/2015  
\_\_\_\_\_  
Date

**DEPARTMENT OF SOCIAL SERVICES**

  
\_\_\_\_\_  
Roderick L. Bremby, *Commissioner*

1/15/2015  
\_\_\_\_\_  
Date

**OFFICE OF THE ATTORNEY GENERAL**

This Contract Amendment template having been reviewed and approved by the OAG, it is exempt from review pursuant a Memorandum of Agreement between the Agency and the OAG dated March 19, 2009.