



**STATE OF CONNECTICUT
DEPARTMENT OF AGRICULTURE
CONNECTICUT MARKETING AUTHORITY**



Steven K. Reviczky
Chairman

Linda Piotrowicz
Executive Director

**MINUTES OF SPECIAL MEETING HELD JULY 28, 2016
Department of Agriculture, 165 Capitol Avenue, G8A, Hartford, CT 06106**

MEMBERS PRESENT: Chairman Steven Reviczky, Bruce Benedict, Randall Fiveash, Alexis Gazy (arrived 10:35 a.m.), David Morse.

MEMBERS ABSENT: Frank Musto, Joseph Ruffini

ALSO PRESENT: DoAg/CMA staff, DAS staff, and several guests

CALL TO ORDER: Chairman Steven Reviczky called the meeting to order at 10:14 a.m. and recessed the meeting until 10:23 a.m., when it reconvened with a quorum.

PUBLIC COMMENT None.

APPRAISAL PROJECT REVIEW AND UPDATE: Commissioner Reviczky introduced Shane Mallory, RPA, the administrator of the Department of Administrative Services (DAS)' Leasing and Property Transfer Unit. Administrator Mallory explained policies and procedures related to real estate transactions affected state property, and detailed the steps of the appraisal of the Regional Market and reasons for them. A discussion ensued.

REQUESTS FOR PROPOSALS FOR VACANT STALLS: Commissioner Reviczky explained that once the appraisal project is complete, DAS, DoAg, and CMA will review the findings and determine appropriate rents for vacant space. It then will work with DAS to develop a request for proposals. Once CMA evaluates the proposals received and selects potential tenants, leases will be offered. A special meeting will be scheduled in mid-September to review and discuss.

MDC REQUEST: Director Piotrowicz reported that she had received a request from and met with a representative from Environmental Partners, LLC, a consultant on the large MDC facility upgrade project in Hartford's South Meadows. They have proposed a use-agreement for a portion of the Regional Market's parking lot along Reserve Road for storage of certified clean fill for approximately 18 months. A discussion ensued. DoAg is awaiting a written proposal and will share with members when received.

EXECUTIVE SESSION: David Morse moved for the members present, Director Piotrowicz, and Jason Bowsza from Commissioner Reviczky's office to go into executive session to discuss personnel and security matters. Randy Fiveash seconded. With all in favor, those named adjourned into executive session at 11:07 a.m. and exited back into regular session at 11:54 a.m.

NEXT MEETING(S): The next meeting regular meeting is scheduled for October 12, 2016. A special meeting will be scheduled in September.

ADJOURNMENT: There being no further business, Commissioner Reviczky adjourned the meeting at 11:54 a.m.

Respectfully submitted: Linda Piotrowicz
July 28, 2016