



**STATE OF CONNECTICUT
DEPARTMENT OF AGRICULTURE
CONNECTICUT MARKETING AUTHORITY**



Steven K. Reviczky
Chairman

Linda Piotrowicz
Executive Director

**MINUTES OF MEETING HELD OCTOBER 12, 2018
Connecticut Marketing Authority Offices, 101 Reserve Road, Hartford, CT 06114**

MEMBERS PRESENT: Commissioner Steven K. Reviczky, chairman, Bruce Benedict, Michael Freimuth, Alexis Gazy (arrived 10:13 a.m.), Paul Hinsch, David Morse, Jennifer Parmelee, Joseph Ruffini.

MEMBERS ABSENT: Randall Fiveash, Frank Musto.

ALSO PRESENT: Staff from the Connecticut Department of Agriculture (DoAg)/Connecticut Marketing Authority (CMA), Staff and consultants from the Capital Region Development Authority (CRDA), and guests.

CALL TO ORDER: Chairman Reviczky called the meeting to order at 10:09 a.m. Members introduced themselves.

APPROVAL OF MINUTES: Michael Freimuth moved to accept the August 14, 2018, minutes as drafted. Jennifer Parmelee seconded and the motion carried unanimously.

DoAG/CMA/CRDA UPDATES: Chairman Reviczky reported that DoAg and CRDA had, as of that morning, executed an MOU that provides framework to move forward with management of and various projects at the Regional Market. Executive Director Linda Piotrowicz reported that there was approximately \$98 in the Short-Term Investment Account and that income and expenses related to personal services/fringe and routine operational expenses such as utilities and vehicles were tracking appropriately. Building Superintendent Mark Brodeur provided an update on recent work to snow removal and other equipment, and reported that damage to the auto shut-off valve to the heating oil tank had just occurred but was not causing a leak. A discussion ensued.

Michael Freimuth explained CRDA had secured bond funds and had put together a quick plan for paving, pavement repairs, and grading. Lukas Bohr, also representing CRDA, provided details on the paving project, totaling approximately 200,000 SF with a budget of approximately \$400,000, and stated the work would take approximately one week to complete, with a start date expected before the end of the month. CRDA also reported on a superficial assessment of the facility and marketplace, explaining some initial recommendations were forthcoming and would be presented at the next CMA meeting.

DoAG and CRDA reported that temporary-use agreements for warehouse space had been executed with Musto Wine Grape and Capitol Sausage, and that one with Fresh Point was in negotiations. A discussion of that pending agreement ensued, with Mike Freimuth moving to offer one free month's rent to Fresh Point in exchange for repair, materials, and labor necessary to make the stalls and refrigeration units in them functional. Further discussion occurred. Joseph Ruffini seconded the motion, which passed unanimously.

RAILROAD: CRDA reported that meetings involving DoAg, CRDA, the Connecticut Department of Transportation (DOT), and the Office of the Governor had occurred to discuss a formal agreement transferring operation and maintenance of the railroad tracks at the Regional Market to Murphy Road



**STATE OF CONNECTICUT
DEPARTMENT OF AGRICULTURE
CONNECTICUT MARKETING AUTHORITY**



Steven K. Reviczky
Chairman

Linda Piotrowicz
Executive Director

Recycling. A draft was being reviewed and revised by legal staff. He added that the Reserve Road crossing was scheduled to occur as part of the state's Charter Oak Bridge project.

FARMERS' MARKET: The question of whether the farmers' market would continue in 2019 was raised. CRDA explained that their redevelopment study was still underway and that even when released, would take time to implement. As a result, he suggested DoAg plan to continue the farmers' market next season within available resources and as it saw fit, pursuant to DoAg's operational functions of the newly executed MOU between DoAg and CRDA. CRDA would look to see if minor improvements to farmers' market infrastructure were feasible at this time.

NEXT MEETING(S): Chairman Reviczky presented a proposed 2019 regular meeting schedule, explaining that special meetings could and would be scheduled as needed. David Morse moved to accept the schedule presented and Jennifer Parmelee seconded, with the motion carrying unanimously. Regular meetings will be scheduled for January 9, April 10, July 10, and October 9, 2019.

ADJOURNMENT: There being no further business, the meeting adjourned at 10:55 a.m.

Respectfully submitted: Linda Piotrowicz
October 10, 2018