

Connecticut Department of Agriculture

Farmland Restoration Program (FLRP)

Re: **Checklist for APPLICATION package to FLRP:**

The following information is needed in order to submit a complete program application package. Completed packages should be mailed to: **Department of Agriculture, Farmland Restoration Program, 450 Columbus Boulevard, Suite 703, Hartford, CT 06106-1841.** Call 860-713-2511 with questions.

1. Completed and signed Farmland Restoration Program application
 2. If applying under an existing approved NRCS Conservation Plan, or approved Comprehensive Nutrient Management Plan (attach copy)
 3. Supporting documentation including aerial photograph of FLRP Plan area(s); soils map of Plan area(s); tax map of Plan area(s), or Plan area survey, if available, or like documents to identify Plan area(s); (a copy of the property tax map is available from you local Tax Assessor's office)
 4. Copy of the tax card(s) for the subject property
 5. Detailed map identifying the common land units (field locations, crops grown & acres per field, this may be obtained from your USDA-Service Center, see below)
 6. Detailed sketch of the FLRP Plan site area, identifying treatment(s) on an aerial photograph
 7. Pictures of the planned Farmland Restoration area site prior to treatment in both electronic format and paper photo
 8. Detailed project budget / job sheet itemizing estimated project costs (see attached)
 9. If land is leased, a copy of the executed lease, and owner letter of FLRP application and treatment approval
 10. If state or municipal leased lands a copy of lease and letter indicating entity's approval to apply to the FLRP
 11. If land encumbered by a conservation or like easement, a letter of plan treatment approval from interest holder;
 12. If plan treatments impact inland-wetlands, copy of letter notifying the local inland-wetland of the proposed activity, and any approval if required.
 13. Copy of your IRS Tax schedule F, Form 1120, Form 1120 S, or schedule C from most current year;
 14. Copy of State Department of Revenue Services tax exempt form (note reason if you don't have one)_____
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Some eligible FLRP applicants may be applying under Federal USDA-NRCS financial assistance programs. FLRP can provide a state cost share grant of up to \$20,000 for eligible projects. Under program guidelines, total state cost share is limited to 50% on farmer owned or farmer leased lands. If NRCS program cost sharing, combined cost shares are limited to no more than 90% of eligible project costs. On municipal or state owned lands, total state share is limited to no more than 90% of the restoration costs on such lands. All FLRP projects are subject to funding availability and Commissioner of Agriculture approval.