



Steven K. Reviczky
Chairman

**STATE OF CONNECTICUT
DEPARTMENT OF AGRICULTURE
CONNECTICUT MARKETING AUTHORITY**



Linda Piotrowicz
Executive Director

**MINUTES OF SPECIAL MEETING HELD OCTOBER 26, 2016
Department of Agriculture, 165 Capitol Avenue, 161, Hartford, CT 06106**

MEMBERS PRESENT: Chairman Steven Reviczky, Bruce Benedict, Randall Fiveash (arrived 10:15 a.m.), Jennifer Parmalee, Joseph Ruffini.

MEMBERS ABSENT: Alexis Gazy David Morse, Frank Musto.

ALSO PRESENT: Linda Piotrowicz from the Connecticut Department of Agriculture (DoAg) and Bill Yandow from Sysco/FreshPoint Connecticut.

CALL TO ORDER: Chairman Steven Reviczky called the meeting to order at 10:10 a.m. and recessed it until 10:15 a.m., when the meeting reconvened with a quorum.

APPROVAL OF MINUTES: Randall Fiveash moved to approve the minutes from July 13, July 28, August 8, and September 28, 2016. Bruce Benedict seconded. With all in favor except Jennifer Parmalee, who abstained, the motion carried.

EXECUTIVE SESSION: Bruce Benedict moved to go into executive session to discuss matters related to the lease, sale, or purchase of real estate by the state, pursuant to Connecticut General Statutes Sec. 1-200 (6) (D), inviting Linda Piotrowicz to participate. Randall Fiveash seconded. With all in favor, those named entered executive session at 10:24 a.m., while Bill Yandow exited, and returned to regular session at 11:46 p.m., with Bill Yandow rejoining the meeting.

REQUEST FOR PROPOSALS: Chairman Reviczky briefly reviewed the actions taken to date regarding the vacant stalls and appraisal, and next steps needed to be able to request proposals for the lease of those vacant stalls. Randall Fiveash made a motion for DoAg, on behalf of the Connecticut Marketing Authority, to submit a request to the Office of the Attorney General for assignment of a contract attorney to assist with development of a new stall lease template and with the leasing process. Bruce Benedict seconded. There was no further discussion and the motion carried unanimously.

NEXT MEETING(S): A special meeting will be scheduled in December to review progress on the lease template and the timeline for request for proposals. Randall Fiveash moved to approve the 2017 regular meeting schedule as presented by Chairman Reviczky, and Joseph Ruffini seconded. With all in favor, the motion carried and the following dates were approved: January 11, April 12, July 12, and October 11, 2017.

ADJOURNMENT: There being no further business, Commissioner Reviczky adjourned the meeting at 12:01 p.m.

Respectfully submitted: Linda Piotrowicz
October 29, 2016