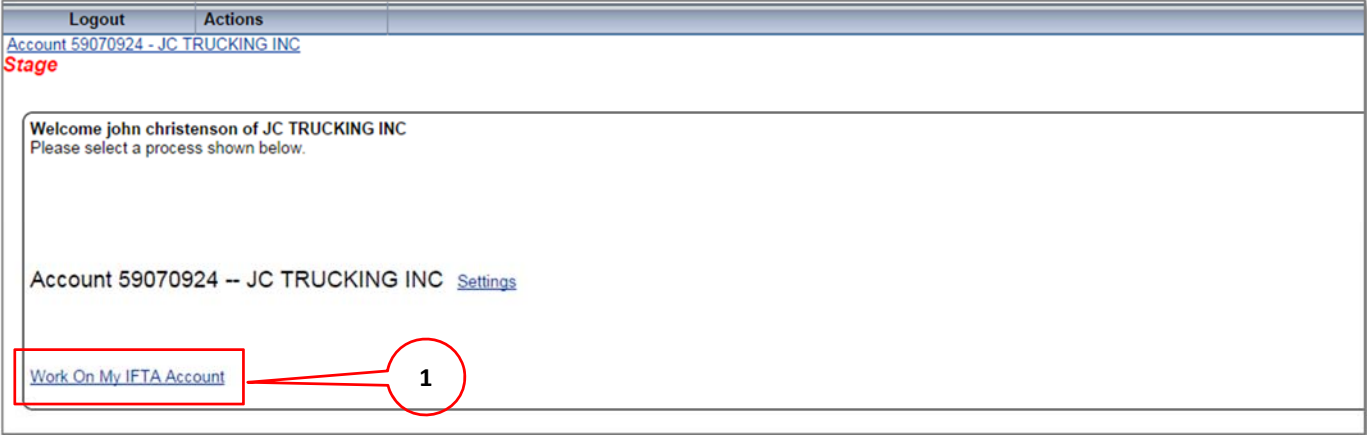


Ordering Additional IFTA Decals

Element	Description
Function Name	Ordering Additional IFTA Decals
Basic Flow	<p>Step 1: From your Account Home page, select Work On My IFTA Account.</p>  <p>The screenshot shows a user interface with a header containing 'Logout' and 'Actions'. Below the header, it says 'Account 59070924 - JC TRUCKING INC' and 'Stage'. A message reads 'Welcome john christenson of JC TRUCKING INC Please select a process shown below.' Below this, there is a link for 'Account 59070924 -- JC TRUCKING INC' with a 'Settings' link next to it. At the bottom, the link 'Work On My IFTA Account' is highlighted with a red rectangular box, and a red callout bubble with the number '1' points to it.</p> <p>Your Work on IFTA page, will be displayed.</p> <p>Step 2: Select the Order Additional Decals link.</p>

Account 8245 - EXPLORE TEST ACCOUNT
Stage

Work On IFTA for License Year 2014 (Taxable Mileage Ranking = Not Available)
[Return to Previous Page](#)

1. Select the License Year you would like to work with: [2013](#) [2014](#) [2015](#)
 2. Select the 2014 License you would like to work with: 01/01 - 12/31 Paid
 3. What would you like to do?

Account
[View Account Balance](#)
[Make a Payment](#)

2014 License
[Edit License](#)
[Cancel License](#)
[View Renewal Form](#)
[View Decal Orders](#)
[Order Additional Decals](#)
[View License Document](#)
[View License Summary](#)

2014 Returns
[Start a Quarterly Return](#)
[Amend a Quarterly Return](#)
[View a Filed, Not Paid Quarterly Return](#)

Effective	License	Quarter	Return	Return Status	Date
01/01 - 12/31	Renewal (Paid)	4			
		3			
		2			
		1	Quarterly Return 0	Filed, Not Paid	10/24/2014

A **New Order in Progress** page will be displayed.

Step 2: Enter the order quantity (in sets) and select a Reason for the order from the drop down list. Select the **Save and Calculate Fees** button.

An **Order Confirmation** page will be displayed.

Step 3: Select the **File** button.

Logout Actions Reports Tools

Account 8245 - EXPLORE TEST ACCOUNT

Stage

Paid Renewal IFTA License for 2014 effective 01/01 - 12/31 -- Confirm Order Submission

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Order Information

License Order Number	1	Order Date	10/27/2014
		Original Fee Amount	\$0.00

Notice

User Maintained Text. To be updated by the jurisdictions **3**

File Cancel

A **License Summary** page will be displayed. You may begin the process of paying for Decals, if applicable.