

# STEERING COMMITTEE MONTHLY MEETING

DECEMBER 6, 2019  
1 PM - 2:30 PM

GINA MCCARTHY  
AUDITORIUM AT DEEP  
HARTFORD HQ

## **1. SUSTAINABILITY PERFORMANCE PLANS (SPPS) (15 MINS)**

Overview of the SPP completion process and Q +A

## **2. DATA COLLECTION UPDATE (10 MINS)**

- a. Update on Level 2 Data Collection
- b. Update on State Agency Materials Management Survey

## **3. LEADING THROUGH CHANGE PRESENTATION (30 MINS)**

Cheryl Malerba, DOT Chief of Staff presenting on Change Management

## **4. PROJECT TEAMS DELIVERABLES UPDATE (5 MINS)**

- a. Update on project team sustainability strategies deliverable

## **5. REPORT BACK FROM PROJECT TEAMS (20 MINS)**

Reporting, Renewables on State Buildings, Process Improvement, and Sustainable Materials Management will present from on-screen report-outs filled by teams

## **6. NEXT STEPS BEFORE JANUARY (5 MINS)**

- a. Complete fillable sections in SPPs and submit by January 24
- b. Complete State Agency Materials Management Survey by December 18, 2019
- c. Begin Level 3 (closing and utility bill upload gaps since 1/1/2018)

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A Lead by Example Initiative