

Minutes for EO1 Meeting

Friday, September 6, 2019

1-3:00PM

1. Welcome - DEEP Commissioner Dykes

Review of the overall timeline for Executive Order 1

2. Report back on Project Team Initial Meetings

Teams which held their first meeting reported on what their priorities are and what they identified as possible roadblocks. Minutes for these meetings can be found at <https://portal.ct.gov/GreenerGov>

3. Data Collection

- All agencies have completed level one.
- Compliance at 97 % at the completion of Level 1.
- Reminder that agencies must continuously upload utility bills into EnergyCAP as they receive them.
- By December 6, 2019 all agencies should have completed Level 1 and 3- forming an accurate building inventory.
- At the April 2020 SSO meeting all agencies should have completed Level 1, 2, and 3-uploading past invoices to Jan 2018.

4. Proposed Accounting and Reporting Policies

Overview of DRAFT decisional document that determined the parameters for the proposed accounting and reporting policies.

5. Next steps:

- Start Level 2
- Complete vehicle data collection
- Work with project teams
- Provide feedback on draft accounting and reporting decisions

Next meeting is October 4th from 10-11:30 AM at DEEP headquarters.