

## Personal Care Assistant Interview Questions

Applicant Name: \_\_\_\_\_

### Prior to Asking Questions Review What Was Said on the Phone

- Discuss the position – days, times & tasks
  - Provide an overview of your disability – supports you require
  - Discuss any adaptive equipment they would need to use
  - If driving is required, discuss it at this point
  - Discuss payment – rates and how payment is provided
1. Please tell me something about yourself. Interests? Hobbies? What you do during your leisure time?
  2. Please discuss previous work experience. What were the responsibilities of the job? What did you like and not like about these jobs? Why did you leave?
  3. Please discuss any experience you have providing support to someone with a disability. If you have experience, what qualities do you have that were important to this position? What did you feel uncomfortable doing? If you don't have experience, what would make you feel uncomfortable with this position?
  4. Can you think of anything that may prevent you from doing any portion of this job? If so, please discuss?

## Interview Questions Continued

5. How do you learn best?
  
6. What qualities do you look for in a supervisor?
  
7. What do you think an employer or someone you know would say are your strengths and weaknesses?
  
8. Would you be willing / able to fill in for other assistants in case of sickness or a change in schedule? Are there any times you would not be available?
  
9. What interests you most about this position? What part of the position do you think you would enjoy least? Please discuss further.
  
10. (If this applies) Do you have any concerns about dogs or cats? Do you have any problems assisting me with feeding, changing water, grooming, changing a liter box and cleaning up after the dog, and other tasks as needed? Please discuss further.

## Interview Questions Concluded

11. Why do you want this job?

12. Why should I hire YOU for this position?

13. Do you have any questions for me?

14. If you were hired when could you start?

Discuss when you anticipate making a decision, verify that it is okay to call references, and explain the paperwork that will need to be completed in order for Allied Community Resources to set someone up as an employee.



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### Connecticut Community Care, Inc. Self-Directed Support Services

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