

Personal Care Attendant Workforce Council

MINUTES December 20, 2013

Held at:

**Office of Policy and Management
450 Capitol Avenue
Hartford, Connecticut 06106**

***Members IN ATTENDANCE:* Karen Buffkin, Leslie Simoes, Janet Van Tassel, Mary Caruso, Carl Noll, Priscilla Tone (via phone) Kathy Bruni, Greg McMahon, Sheila Mulvey**

***Invited Guests:* Christine Cieplinski, Dian Fitzpatrick**

Called to Order 9:08 AM

➤ **Approval of Minutes:**

- Motion to approve minutes of the meeting October 25, 2013 made and seconded – motion carries and minutes approved

➤ **Update on Sub-Committees/Workgroups**

- Training Workgroup
 - Leslie Simoes will serve as the lead for the Training Committee.
 - Priscilla Tone will serve on the Training Committee
 - Committee will consist of:
 - Leslie Simoes - Lead
 - Greg McMahon
 - Sheila Mulvey
 - Priscilla Tone

➤ Recruitment/Retention/Referral workgroup

- Carl will serve as the lead. 1st meeting has not taken place yet.
- Committee will consist of:
 - Carl Noll – Lead
 - Janet VanTassel
 - Mary Caruso

➤ **Adoption of Calendar for 2014:**

- Meeting dates sent to Council amended to reflect April meeting date of the 25th.
- Meeting date in August will be the 15
- Meeting time for all future dates will be 11:00 AM to allow Priscilla Tone to attend in person.
- Revised meeting dates to be sent to all Council members
- There will be no January meeting.
 - Motion to approve and accept 2014 meeting dates/time made by Leslie Simoes seconded by Jan VanTassel.
 - Meeting dates adopted.

➤ **Executive Session:**

- Collective Bargaining
 - Motion to go into Executive Session made by Greg McMahon and Seconded by Jan VanTassel.
 - Invited guest Christine Cieplinski.
 - Executive Session 9:15 AM
 - Council out of Executive Session 10:15 AM

No votes were taken in Executive Session. No action

➤ **Adjournment:**

- Motion to adjourn made by Carl Noll and seconded by Sheila Mulvey.
- Meeting adjourned – 10:17 AM

