



DCS Project No. BI-C-287
Study of DVA Campus for Additional Housing
287 West Street, Rocky Hill, CT 06067

Lt. Governor's Work Group Progress Update Meeting

Thursday, July 09, 2015 – 1:30 pm

DVA Commissioner's Conference Room – Assembly Building #9, 287 West Street, Rocky Hill, CT 06067

Meeting Summary

1. Project Re-Introductions & General Notes
 - ┆ Please see the attachments for the sign in sheet. Attendees included the following:
 - From CT DAS / DCS – David Barkin and Sarah Tierney
 - From DVA – Sean Connolly, Tammy Marzik, Babatunde Green, Thomas Saadi, Maria Cheney, and Suzanne Krassler
 - From the Lt. Governor's Office – Howard Rifkin
 - From OPM – Magdalena Lekarczyk
 - From Ames & Whitaker – Alan Lagocki and Sherry Petruccione
 - From Consulting Engineering Services, Inc. – Sal Fazzino
 - From Loureiro Engineering Associates, Inc. – Ed Shelomis and Pat Carter
2. February 19, 2015 Meeting Recap with the Lt. Governor's Workgroup
 - ┆ Scope
 - ┆ DEEP Communication
 - ┆ Relationship of the Rocky Hill Campus with Community Service Providers
 - ┆ US DVA Involvement
 - ┆ Demographic Study
 - ┆ PRI Meeting March 5, 2015
3. Authorization for Ames & Whitaker to Begin Work
 - ┆ Formal Notice to Proceed Issued 05/04/2015
 - ┆ Preliminary Report Due within 80 Calendar Days of 05/04/2015; 07/23/2015
4. Ames & Whitaker's Team Progress to Date & Future Work
 - ┆ Compile & Evaluation of Existing Information, Including Current Campus Projects
 - ┆ Updating of Site Plans and Working Drawings
 - ┆ Determination of Buildings' future
 - Federally Funded Projects – Remain in Use
 - It was clarified that the DVA had accepted federal funds for past construction projects (roofing and interior renovations) making those buildings have to remain in use, or the funds would need to be paid back.
 - Historic Buildings
 - Ames & Whitaker was able to connect with the State's Historic Office after a slight delay and is currently working on locating documentation specific to the buildings on the campus's buildings.
 - ┆ Preparation of Base Mapping
 - A copy of the base mapping was included with the handout provided by Ames & Whitaker at the beginning of the meeting and is also included with the attachments (see Presentation Boards).
 - ┆ Architectural Surveying
 - ┆ Site Utility / Civil Surveying
 - ┆ Structural Surveying

- └ Fire Protection Engineering
 - └ Plumbing Engineering
 - └ HVAC Engineering
 - └ Electrical Engineering
 - └ Demography Study
 - └ DVA Staff Interviews
 - └ DVA Resident Interviews
 - └ Interviews of Individuals Outside of the DVA (Community Service Providers, Federal DVA)
 - └ Town of Rocky Hill Planning Office Communication
 - └ Improvement of Wi-Fi availability
 - └ Improvement of Security
 - └ Development of Preliminary Vision Documents
 - └ Construction Phasing
 - └ Cost Estimates
5. Ames & Whitaker's Team's Acknowledgement of State Processes
- └ Permit Review
 - └ Hazardous Materials
 - └ Historical Review
 - Further progress with the State's Historic Office will be needed. David Barkin of DCS offered to support and assist with getting any information needed.
 - └ Energy Conscious Construction Program
 - └ FM Global Requirements
 - └ Consultants Procedures
 - └ High Performance Building Guidelines
 - └ General Conditions
 - └ General Requirements (Division 01)
 - └ Artwork
 - └ Telecommunication and Data Systems
 - └ Commissioning Documents
 - └ PMWeb
6. Blurring the Public / Private Line
- └ Community Outreach Programs
 - └ Federal and State Programs
 - └ Community College Involvement
 - └ New England Center for Homeless Veterans – Boston, Mass.
 - A recent trip to this facility was discussed by the DVA and Ames & Whitaker staff that attended and their processes – which aid this study.
 - └ Future Museum Planning as part of Commissioner Connolly's "Veterans' Center for Excellence" was discussed (the Museum being incorporated / combined within the Center) and how that will fit into the overall plan for the campus's future. While this is not part of the overall housing study which is the focus of this project, it is being discussed as an added element of what will help achieve blurring the public/private line of the campus.
7. With Ames & Whitaker's team's progress to date, acknowledgement of State processes and requirements, and blurring of the Public/Private Line, the design team put together a series of draft drawings, options, and had preliminary/draft reports available for the Mechanical and Electrical Systems, and the Demographic Study, as well as the draft Table of Contents for the final study report once compiled. Please see the additional attachments which include the following:
- └ Presentation Boards
 - Ames & Whitaker started explanations of what they have been working out and included some of the drawings in a handout which was distributed at the beginning of the meeting. They started with an existing campus drawing and showed graphics of a vegetation, topographic, sun shadow, and wetland analyses.
 - Consulting Engineering Services, Inc. provided a re-cap of the work they have been involved in to date accessing the existing systems of the campus, and discussing the options they are working on for a more efficient running campus. They are working with Ames & Whitaker on pinpointing the options best suited for the recommendations in the final study.
 - Loureiro Engineering Associates, Inc. discussed their work progress specific to civil / site layout of the electrical conduit runs, the tunnel systems, communications/CATV/fire alarm, and touched on concept pedestrian travel paths (removing vehicle traffic nearby the buildings with exception to

