



DCS Project No. BI-C-287  
Study of DVA Campus for Additional Housing  
287 West Street, Rocky Hill, CT 06067

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**Lt. Governor's Work Group Progress Update Meeting**

Thursday, July 09, 2015 – 1:30 pm

DVA Commissioner's Conference Room – Assembly Building #9, 287 West Street, Rocky Hill, CT 06067

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**AGENDA**

1. Project Re-Introductions & General Notes
  - └ Each Attendee Sign In
2. February 19, 2015 Meeting Recap
  - └ Scope
  - └ DEEP Communication
  - └ Relationship of the Rocky Hill Campus with Community Service Providers
  - └ US DVA Involvement
  - └ Demographic Study
  - └ PRI Meeting March 5, 2015
3. Authorization for Ames & Whitaker to Begin Work
  - └ Formal Notice to Proceed Issued 05/04/2015
  - └ Preliminary Report Due within 80 Calendar Days of 05/04/2015; 07/23/2015
4. Ames & Whitaker's Team Progress to Date & Future Work
  - └ Compile & Evaluation of Existing Information, Including Current Campus Projects
  - └ Updating of Site Plans and Working Drawings
  - └ Determination of Buildings' future
    - Federally Funded Projects – Remain in Use
    - Historic Buildings
  - └ Preparation of Base Mapping
  - └ Architectural Surveying
  - └ Site Utility / Civil Surveying
  - └ Structural Surveying
  - └ Fire Protection Engineering
  - └ Plumbing Engineering
  - └ HVAC Engineering
  - └ Electrical Engineering
  - └ Demography Study
  - └ DVA Staff Interviews
  - └ DVA Resident Interviews
  - └ Interviews of Individuals Outside of the DVA (Community Service Providers, Federal DVA)
  - └ Town of Rocky Hill Planning Office Communication
  - └ Improvement of Wi-Fi availability
  - └ Improvement of Security
  - └ Development of Preliminary Vision Documents
  - └ Construction Phasing
  - └ Cost Estimates
5. Ames & Whitaker's Team's Acknowledgement of State Processes
  - └ Permit Review

- ┆ Hazardous Materials
  - ┆ Historical Review
  - ┆ Energy Conscious Construction Program
  - ┆ FM Global Requirements
  - ┆ Consultants Procedures
  - ┆ High Performance Building Guidelines
  - ┆ General Conditions
  - ┆ General Requirements (Division 01)
  - ┆ Artwork
  - ┆ Telecommunication and Data Systems
  - ┆ Commissioning Documents
  - ┆ PMWeb
6. Blurring the Public / Private Line
- ┆ Community Outreach Programs
  - ┆ Federal and State Programs
  - ┆ Community College Involvement
  - ┆ New England Center for Homeless Veterans – Boston, Mass.
  - ┆ Future Museum Planning
7. Timeframes & Schedule
- ┆ Ames & Whitaker's Planning for Future Work
  - ┆ Planning for PRI Work Group / DVA / DCS Review Meeting
  - ┆ Final Report & Presentation – Within 90 Calendar Days after Direction to Proceed by DCS once the Preliminary Report has been drafted for review.
8. Future Meetings
- ┆ Study Progress Meetings Started 06/01/2015 and are done bi-weekly.
  - ┆ All meetings are held in the DVA Commissioner's Conference Room – Assembly Building #9, 287 West Street, Rocky Hill, CT 06067.
  - ┆ Planning for the next Lt. Governor's Work Group Progress Update Meeting
9. Meeting Agenda and Meeting Minutes
- ┆ Taken and Distributed by DCS
10. New Items, Comments, Questions