

Information Technology Capital Investment Program
Project Close Out Report

To: Information Technology Strategy and Investment Committee
John Vittner, Office of Policy and Management

From: John Matteis, Director of PMO

Email: John.Matteis@ct.gov

Agency: Department of Labor

Project: State Information Data Exchange (SIDES)

Project Start Date: 1/5/2015



Project End Date: 6/30/2017



Project Manager: Jeffrey Shea

Total Funds Requested: \$372,758

Total Funds Allotted to Agency: \$372,758

Accumulative Total Capital Fund Expenditures to Date: \$364,889

Brief Project Description/Summary:

The CT SIDES Project implements the systems needed for Connecticut to participate in the State Information Data Exchange System (SIDES) program. SIDES is an online system developed through a strategic partnership between the US Department of Labor, its partners, and state unemployment insurance (UI) agencies that allows electronic transmission of UI information requests from state UI agencies to employers and/or Third Party Administrators (TPAs), as well as electronic transmission of responses containing the requested information back to the agencies.

Connecticut is pursuing the development of this project as part of a national initiative to standardize employer communication, with the goal of electronically distributing employment separation hearing notices and lack of work verification notices to employers/TPAs who are participating in SIDES. Forty-seven (47) state UI agencies in the country are utilizing SIDES with the remaining states in the planning stages.

List Project Goals and Deliverables Completed:

(Please provide a brief summary of the goals and deliverables that were implemented. Please reference the IT Capital Investment Brief for the initial goals of the projects.)

- Developed and implemented updatable database and corresponding user interface to enter and maintain employer's SIDES status,
- Developed and implemented interface to USDOL SIDES service, allowing outgoing and incoming files to be processed and exchanged,
- Deployed Aspose document conversion and manager.

Project Replication Opportunities:

(Are there opportunities to repeat or leverage the project solution by other state agencies? Please provide a brief explanation.)
(none)

Key Lessons Learned:

(Provide any lessons learned or experienced during this project that may be helpful to other agencies starting a similar project.)

During the Test Phase, 'low hanging fruit', up-front edits and validations should be tested earlier rather later in the test effort since there's more time to fix them if they wind up being more complex than initially thought.. If they're back-ended, correcting bugs could detrimentally impact the timeline