



STATE OF CONNECTICUT
DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION

Police Officer Standards and Training Council
Connecticut Police Academy

Field Training Officer Course – Qualification Record

I recommend that _____ be recognized as a **Field Training Officer** by the Police Officer Standards and Training Council. The officer, State Certification number _____, possesses the following qualifications:

- Has at least three years experience as a **certified police officer**. Date of Certification: _____
- Is knowledgeable of and committed to the department's mission, goals and objectives.
- Has a work history demonstrating above average initiative, self-motivation, self-improvement and minimal sick leave.
- Has consistently presented a professional image.
- Has demonstrated a superior knowledge of statutory and case law, current police procedures, department rules, regulations and standard operating procedures.
- Has no sustainable civilian or departmental complaints during the two years prior to this application that would directly relate to suitability for acceptance into an FTO course.
- Has the positive recommendation of past and present supervisors.
- The proposed officer can meet the following performance criteria:
 - ✓ Has the ability to communicate as an instructor.
 - ✓ Can write in a clear, concise and effective manner.
 - ✓ Can interrelate with others, especially on a one-to-one basis.
 - ✓ Can evaluate the performance of others in accordance with prescribed procedures.
 - ✓ Has displayed a willingness to work overtime to accomplish departmental goals.
 - ✓ Has displayed sensitivity to the cultural differences and the special training needs of Recruit officers.
 - ✓ Has the ability to identify training needs on own initiative and assist in preparing training courses and lesson plans.

Chief/Designee

Department/Agency

Date