



CONNECTICUT STATE
DEPARTMENT OF EDUCATION

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Adult Education Policy Forum

September 22, 2017

Agenda

- Welcome/Introductions
- Professional Development
- CT Adult Virtual High School (CTAVHS)
- Federal Grant Update
- Fingerprinting
- Connecticut Association for Adult and Continuing Education (CAACE)
- Workforce Innovation and Opportunity Act (WIOA) Update
- College and Career Readiness Standards (CCRS) Update
- Important Meeting Reminders
- 2017-2018 Important Due Dates



Agenda continued

- Adult Education Directory Information Form
- GED Update
- CARS Update
- Other Updates
- State Grant Update
- Career Pathways
- Credit Diploma Program
- National External Diploma Program (NEDP)
- Teacher Evaluation
- Program Compliance and Quality Review (PCQR) for FY 2017-2018



Professional Development Update

The CSDE continues to contract with **two** Regional Education Service Centers (RESCs) for delivery of our FY 2017-2018 Professional Development initiatives and trainings

- Capitol Region Education Council (CREC)
- EdAdvance

Staff from both RESCs are responsible to deliver training to our adult education staff



ATDN Professional Development

GED

- Math and RLA workshops
- Science and GED Social Studies workshops
- GED Registrar's Meeting CSDE - December 6, 2016
- ATDN GED Day – October 25, 2017



Adult Disability workshops

- Disability Contact Persons Meeting CSDE – September 25, 2016
- Statewide Disability Workshops
- Disability Conference Planning...October 2018
- Thought Exchange Online Collaboration

CCRS

- Math and ELA 100 series
- Math and ELA 201
- New Sessions! Math and ELA 202



NEDP workshops

- Administrative Policies and Practices CSDE
- New Advisor/Assessor Training
- Evaluation Workshop
- Refresher Training



ATDN Professional Development

ESL

- Lead Teacher Meeting
- English Language Proficiency Standards

Math Content Workshop

- Proportional Reasoning

Technology Training workshops

- Technology Integration and Digital Tools
- Digital Literacy Day – February 22, 2018

Teacher Induction Training

- LINCS model

Teacher Evaluation Training

- Approved Evaluation Plan-began July 1

Workforce Development/Career Pathways

- Delivery of 5 regional forums/meetings
- Topics relevant to Adult Ed, Career Pathways and Workforce Development
- See Professional Development handout

Register at: www.crec.org/communityed/atdn.php or www.edadvance.org/atdn or www.edadvance.org

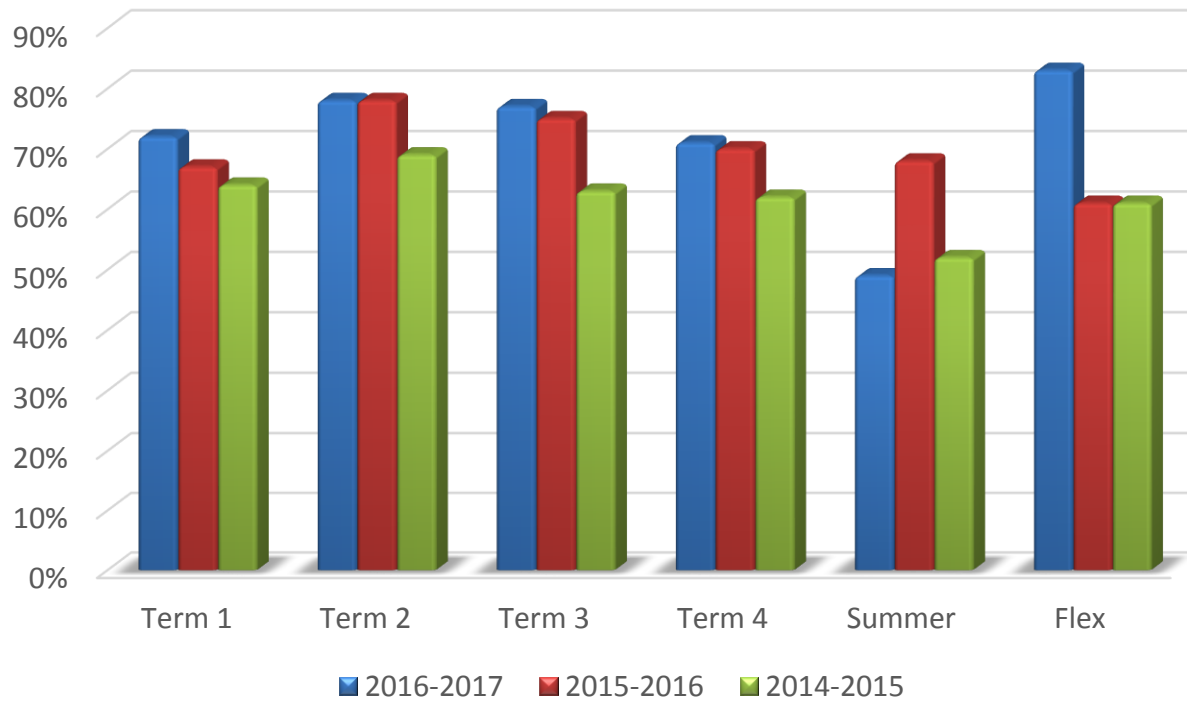


Course Updates:

- Added to Flex Format: **Civics 1, Chemistry, & Transitions 1 & 2**
- Update: **Contemporary Issues**
- Update: **Preparing for the GED**
- Replacement: **Introduction to Chemistry**
- New Course: **Introduction to Communications**
- New Course: **Introduction to Manufacturing**

Completion Rates

Completion Rates



Federal Grant Update

- If you have not heard from CSDE regarding your proposal, then your grant was approved for the amount you requested.
- The new PEP FY 2018 federal adult education grant awards will be available through the CSDE's Prepayment Grant System.
- The PIP End of Year Reports were due to the Adult Education Unit on September 15, 2017. Thank you for your timely submissions.



Criminal History Record Check (Fingerprinting)

Connecticut requires that any person (teacher, administrator, special service staff member, teacher's aide, custodian, cafeteria employee, etc.) who is hired by a local or regional board of education submit to a state and national criminal history record check within the first 30 days of the date of employment.

See also: [Frequently Asked Questions](#)



Learning for life

CAACE

The Connecticut Association for Adult & Continuing Education

**educate &
elevate**

A D U L T E D U C A T I O N

An Investment in America's Future



A D U L T E D U C A T I O N
An Investment in America's Future

www.EducateandElevate.org

A collaboration of the Coalition on Adult Basic Education (COABE) and the National Council of State Directors of Adult Education (NCSDAE)

we are

the adult education system of nearly 55,000 leaders, administrators, and educators preparing adults to succeed in a global culture and economy by delivering a world-class education.

we champion

increased access and investment in adult education, leading to higher quality instruction and greater student outcomes. We employ innovative and effective strategies to reach more adults who struggle with literacy, numeracy, and problem solving.

we lead

a results-driven adult education system that provides:

- Academic instruction aligned to college- and career-readiness standards
- Preparation and coaching for next steps (i.e., college and career) for:
 - *Individuals without a high school diploma*
 - *Individuals with a high school diploma with emergent needs*
 - *English language learners (ELL) (literacy and civics)*
 - *Individuals participating in integrated education and training*
 - *Individuals in corrections facilities*

we equip

adult educators with:

- High-quality professional development
- Innovative instructional strategies
- Research-based models
- Leadership development

the challenge ...

Low-skilled adults are:

2X more likely to be unemployed

3X as likely to be in poverty

4X as likely to be in poor health

8X as likely to be incarcerated

36 million adults in the U.S. have limited English or reading skills and more than 60 million can't perform simple math.

65% of all jobs in 2020 will require some level of postsecondary education.

Low education and skill levels of adults are a fundamental barrier to every major challenge facing the United States, including early childhood education, education reform, economic development, and improving the health and well-being of the nation's families and communities.

the results ...

1.5M students are enrolled in adult education programs

20% decrease! in # of adults without high school diploma or equivalent – from 2000 to 2015

A person with a high school diploma or equivalent earns an average of \$9,620 more per year than a non-graduate.

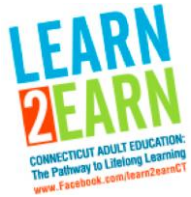
Connecticut's Data

The website below takes you to COABE's Educate & Elevate's Mobilization Toolkit:

http://educateandelevate.org/wp-content/uploads/2017/08/Toolkit-Item_State-Director-Mobilization-Roadmap_FINAL-1.pdf

State Report

<http://educateandelevate.org/Connecticut/>



CAAACE Workshop Schedule 2017-18

Oct 13th

Bristol
Adult
Ed

AM: Mandated Programs:
Literacy Beyond ABC

Dec 8th

Bristol
Adult
Ed

AM: Mandated Programs:
Blended Learning in Adult

Feb 2nd

West
Hartfor
d Adult
Ed

AM: Mandated Programs: **Education** Innovation & Administration
PM: Making the Connection between Teacher Evaluation and
CCR Standards

May 11th

Goodwin
College

AM: Mandated Programs:
Transitions

PM: **Enrichment:** Pathways & Micro-certifications

**Save the Date:
CAACE Conference 2018
March 22nd and 23rd
Mystic Marriott Resort**



WIOA Update

Who are the required partners?

- Department of Labor Programs:
 - WIOA Title I Adult and Youth
 - Unemployment Compensation
 - Dislocated Worker
 - Jobs Corps
 - Older Americans
 - 2nd Chance Act/Re-entry Employment Opportunities
- Department of Health and Human Services Programs:
 - TANF
 - Community Services Block Grant



WIOA Update (cont.)

Who are the required partners?

- Department of Housing and Urban Development
Employment and Training Programs
- Title IV State Vocational Rehabilitation Programs
- Department of Education Programs:
Title II AEFLA
Perkins Career & Technical Post-secondary



WIOA Update (cont.)

- Adult education and literacy activities are provided to assist:
 - Adults to become literate so they can get jobs
 - Parents with literacy skills so they can help their children in school
 - Adults to attain a secondary school diploma
 - Immigrants and other English language learners to:
 - Improve their English & math skills
 - Understand the American system of Government
- USDOL is aligning WIOA and AEFLA definitions
- WIOA & AEFLA allowable activities
 - workforce preparation activities
 - English language acquisition programs
 - Integrated education and training programs.
 - development of career pathways
 - **co-enroll participants for the full spectrum of services**



WIOA Update (cont.)

Suggestions for Cooperation

- Assist out of school youth in attaining a secondary school diploma
- Hold GED in the OS after hours
- Strategic referrals
- Sequential referrals
- Joint help with performance
 - Joint recruitments
 - Participate in job fairs
 - Share follow up
 - Report progress



WIOA Update (cont.)

- MOUs with the 5 Workforce Development Boards (WDB) have been completed.
- Infrastructure Funding Agreements (part of the MOU)
 - CSDE has contributed annually since WIA-1998
 - New process under WIOA
 - Each WDB will meet with PEP adult education grantees to develop an addendum to the MOU regarding services in the region
 - Sue will be setting up the meetings-stay tuned!
- New dates for End of Year reporting to OCTAE



WIOA Update (cont.)

- In addition to being members of the local WDBs, SDE Consultants serve on
 - Marketing Committee
 - Business Services Subcommittees
 - One Stop Certification Teams
 - One Stop Services
 - Youth Services Committees
 - Data Sharing
 - Fatherhood Initiative

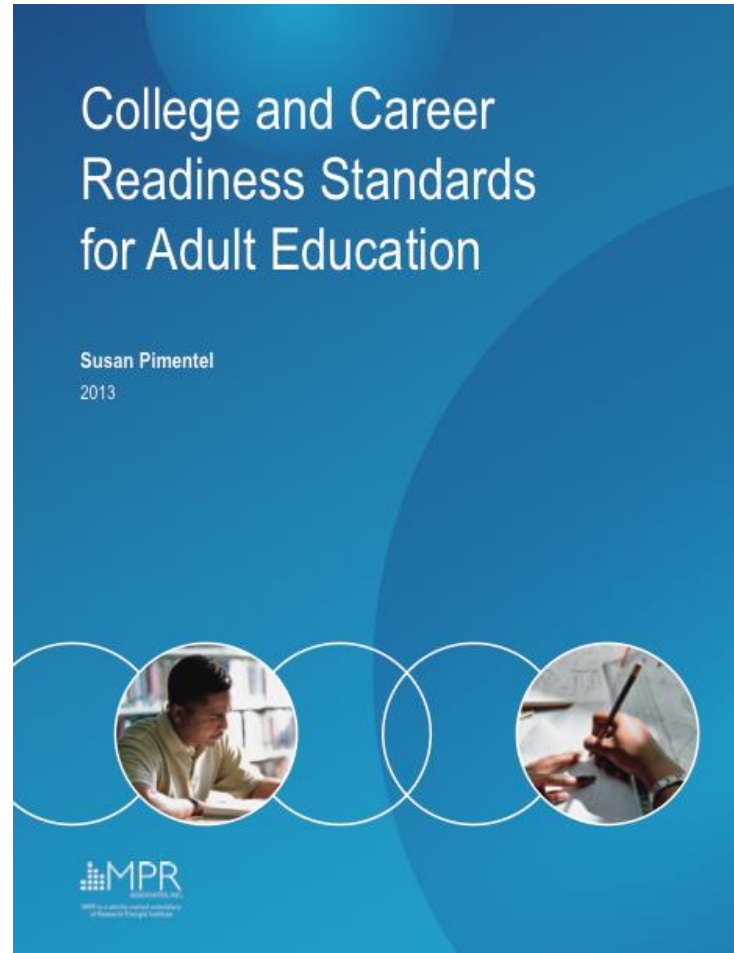


Integrated English Language & Civics Education (IELCE)

- All grant awards requesting \$45,000 were reduced by \$2000 to accommodate the number of proposals.
- Requirements for this priority area include:
 - English Language Acquisition
 - Civics Education
 - Workforce Readiness
 - Training Accessibility
- Building Opportunities Project (OCTAE)



CCR Standards Update



CCRS Update

- CSDE continues to offer training through ATDN for expected full implementation of the College and Career Readiness Standards beginning this school year 2017.
- The 100 series (all teachers) are scheduled for Math and ELA- flyer on tables, registration on ProTraxx.
- Reminder-100 Series' sessions are more limited this year.
- English Language Proficiency Standards (ELPS) are on LINCS. The first training module is expected to be released by OCTAE in November.
- Several sessions reviewing the ELP Standards are scheduled.



CCRS Update (cont.)

Who should be the one or two teachers to attend the 200 series?

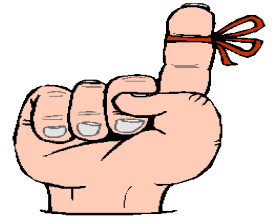
- Teacher who has completed all 100 series, including assignments
 - Teacher who will follow through with the training by sharing with staff at the program
 - The 200 series includes:
 - 201-Resource Alignment
 - 202-Lesson Development
 - 203-Reviewing of student work and assignments (TBD)
 - 204-Lesson Study (TBD)
- The 200 series Math and ELA sessions are ongoing.



Important Meeting Reminders

Policy Forums for 2017-18 - [Energize CT](#)

- Friday, January 12, 2018 9am-noon
- Friday, June 8, 2018 9am-noon



Last CARS Training Date for 2017-18 – New Users

- October 11, 2017, 9:00 am-1:00 p.m. ATDN EdAdvance – Litchfield

Disability Contact Person Training

- September 25, 2017, 9:00-12:00 & 1:00-3:30, CAS/CIAC, 30 Realty Drive, Cheshire

GED Registrar Meeting

- December 6, 2017, 9:30-12:00 & 12:30-3:00, CAS/CIAC, Cheshire

Regional Program Facilitator Meetings for the Fall of FY 2017-18

- October 19, 2017, 1:00 - 3:00 PM East Haven Adult Education
- October 20, 2017, 9:30-12:00 PM CREC, 55 Van Dyke Ave., Hartford
- October 26, 2017, 1:30 - 3:30 PM Waterbury Adult Education



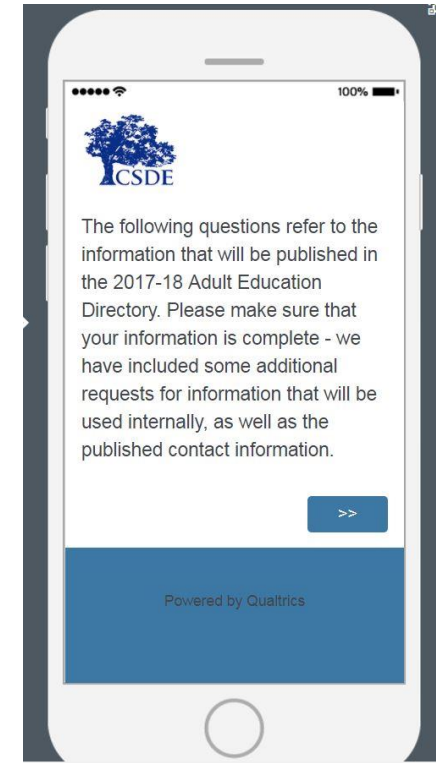
2017-18 Important Due Dates and Reminders

YEAR	2017				2018								
MONTH	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
ADULT ED STATE GRANTS	1 FY 2017 ED-141 Statement of Expenditures due to CSDE Electronic Submission						15 FY 2018 ED-245 and ED-245A AE Grant Revisions to CSDE	16 FY 2019 ED-244 and ED-244A AE Grant Applications to CSDE					1 FY 2017 ED-141 Statement of Expenditures due to CSDE Electronic Submission
FEDERAL GRANTS (PEPs)	16 FY 2017 PIP End-Of-Year Report due to CSDE				Federal RFP To Be Determined	17 FY 2018 PEP Mid-Year Reports and Budget Revision due to CSDE							15 FY 2018 PEP End of Year Reports due to CSDE
CARS Data Entry Timelines (see CARS manual)		27 Enter Sept.	24 Enter Oct.	29 Enter Nov.	26 Complete first semester data entry	23 Enter Jan.	30 Enter Feb.	27 Enter March	25 Enter April	29 Enter May	27 Complete all data entry for FY 2018		
MEETINGS	22 Policy Forum				12 Policy Forum Energize CT					8 Policy Forum Energize CT			TBD



Adult Education Directory

- The deadline for submitting 2017-18 Directory Information is TODAY!
- If your program has not submitted information, please do so ASAP.



GED Updates



GED “START” Campaign

- The new START campaign gives you the opportunity to promote your adult education programs and test centers, while encouraging students to sign up for classes and take the first step in earning their GED® credential.
- [Download the social media toolkit](#) where you can obtain print and social media marketing materials and learn more about how you can spread the word about the START campaign while inspiring adult learners to take the first or the next step in their GED® journey!

Free GED® posters available for order

- You can now order the “Dream Big” promotional posters to help spread the word about the GED® test in your centers and communities. The 18 x 24 posters come in a two-pack in both English and Spanish and are available for **FREE** from [Print Hub](#)—you just have to pay shipping and handling.



GED Updates

GED Live™

- GED Testing Service and Kaplan partnered to introduce GED Live™, to provide students with live, teacher-led instruction on a mobile-friendly platform. Adult education programs can incorporate this online program into their blended learning classrooms. Students will be able to access instruction at home or “on-the-go” through a computer, tablet or smartphone. Ideally this flexibility will help independent learners, working adults or adults in more rural communities.
- The GED Distance Learning study was conducted a few months ago in response to distance learning options expressed by adult educators surveyed this year. Read more about this study, [Understanding Live Distance Learning](#).
- The [GED Live™ webinar](#) will be on September 25th at 7:00 pm. During the webinar educators can see actual lesson samples, participate in interactive segments and contribute to content development for your students. [Register now](#) to learn more about this new interactive study tool for adult learners.



GED Updates

GED Flash™

- **GED Flash™**, created through a partnership with [Aztec Software](#), is an interactive study tool with practice questions that function similar to traditional flashcards. This online tool gives students the option to test their knowledge of GED® test subjects with instant feedback.
- Each time a student logs into *GED Flash™* they will receive additional quiz questions. They will learn which skills are most represented on each official GED® subject test, while helping to focus study and make study time most efficient. The immediate feedback students receive after answering a question includes the rationale for the correct answer *GED Flash™* will be available for purchase through [GED.com](#) and the [GED Marketplace](#), starting with math practice questions as of Fall 2017. All other subjects will be available by the end of the year



GED Updates



GED Badging

- GED Testing Service launched GED® Digital Badges in 2014 and have issued over 500,000 students across four [badge types](#):
 - Exam passed (language arts, math, science, social studies)
 - Exam passed at college-ready level (language arts, math, science, social studies)
 - Exam passed at college-ready + credit level (language arts, math, science, social studies)
 - GED Credential
- GED® Badges [can be shared](#) through the badging platform, Acclaim, to LinkedIn, Facebook and Twitter; by email, in an email signature, or anywhere online a student chooses. Students can use their GED® Badges to [explore labor market insights](#) specifically related to the skills they gain on the path to earning their GED® credential. Those insights include top employers, top job titles and salary ranges for related jobs. GED® students can even discover and apply for jobs right through Acclaim.

GED Updates

GED Prep Connect

- Every program should have access to PrepConnect and use it to access student scores for students who are enrolled in your programs and access the Enhanced Score Reports to help guide instruction. You can also use it as a recruiting tool and access contact information for those individual who have indicated interest in attending your programs.

“Tuesdays for Teachers” Webinar Series

- “Tuesdays for Teachers,” is a free professional development webinar series for educators. The webinar series takes a deeper dive into classroom strategies and techniques for the GED® test’s four test subjects. Sessions are designed for educators who have already completed foundational-level training, either by attending in-person training or by using self-guided professional development resources. The [GED test webinars](#) are all archived for your convenience. Please share with all ABE/GED instructors.



Connecticut Adult Reporting System (CARS) Update



CARS Redesign

- CARS Redesign will be implemented between Friday, October 6, 2017 and Tuesday, October 10, 2017 during which time the system will be unavailable.
- Continue with CARS Data Entry in current system and transition will automatically occur on October 11 using current credentials to access.
- Redesign training is complete. Every program has sent at least one user and is responsible for sharing that information with any CARS users.
- One new user session remaining October 11, 2017 at EdAdvance from 9:00-1:00
- There will be a follow up Webinar in November to discuss CARS. Please share this information with Data Administrators.
- New Director information will not post in CARS or on local profiles until the beginning of the next fiscal year.

CARS Update

- The FY 2017-2018 CARS Manual of Policies and Guidelines will be posted on the CSDE Web site (middle of October)
- As a result of WIOA, new Data Collection Forms will be disseminated (middle of October)
- ewhelpdesk@ca.com for a faster response to CARS questions, concerns, technical needs, etc.
- TOPS Exchange(TE)/CARS, CASAS WIOA Message
IMPORTANT NOTICE:
 - Please note that you after the redesign launches in October, you will need to use your CARS provider code to access TE Online Account (you will be notified if this is a change)
 - All import file layouts have been revised to meet the new WIOA data requirements.



Other Updates

- E tests are now \$1.10 per unit for 2017-18
- The Connecticut Competency System (CCS) Manual of Assessment Policies and Guidelines may be accessed from the CSDE Web site at <http://www.sde.ct.gov/sde/lib/sde/PDF/DEPS/Adult/accountability/ccspolicies.pdf>
- Test security agreements are due to Aileen Halloran by today, September 22. Email was sent to all program directors.



State Grant Update

FY 2017-2018

Recommended Appropriation	Adult Education Appropriation	Grant Amount Available to Towns, Districts and Cooperating Eligible Entities	ED-244/244A Preliminary Requests
\$21,035,200	\$20,383,960	\$19,364,762	\$21,190,245



State Grant Update

FY 2018

- Preliminary Adult Education State Grant Award Letters and ED-114 Budgets have been disseminated to all school districts via the State's Pre-payment Grant System
- The preliminary state grant cap percentage is approximately 8.61 percent – the State anticipates there may be additional rescissions
- ED-141 Statement of Expenditure Reports were due to the CSDE on September 1, 2017



Career Pathways

The Career Pathways Taskforce has been meeting regularly:

Carol Boin – CREC

Suzanne Cimochowski – EASTCONN

Jody Huzina – Danbury AE

David Lee – Manchester AE

Christy Martin – New Milford AE

Marcy Reed – CSDE

Fred Silbermann – Meriden AE

Michele Vacharakupt – Vernon AE



Career Pathways

- Toolkit Materials are now available to programs!
- The Career Pathways Toolkit is now online thanks to WERACE and Jody Huzina!
- Lesson plans, activities, links, videos and other resources for Career Awareness and Pathways

<https://sites.google.com/danbury.k12.ct.us/career-pathways-toolkit/>



Credit Diploma Program

- There will be an updated CDP manual posted on the CSDE Adult Education website soon
- A CDP focus group has been formed and will be meeting to discuss updates and changes including increasing graduation credit requirements – we will be sending surveys and asking questions throughout the process
- Updates will be provided as the process evolves
- Reminder – the CSDE mandates that all CDP programs have a certified (068) school counselor available, and all CDP teachers must hold both a relevant subject area certification AND a 106 (High School Credit Diploma Program).



NEDP Update

- The NEDP Directors meeting will be held on Monday, October 30th, 2017, at Energize, CT at 1:00 pm. RSVP to Susan Pierson by October 25th .
- Provider agreements which were emailed out on September 5th need to be signed and emailed to Sue before the Directors meeting on October 30th.
- The 3 day training for new advisor/assessors will be held on three Fridays- December 1, 8, 15, 2017 at Wallingford Adult Education. Other NEDP trainings scheduled for the 2017-18 year will be announced soon.
- Providers offering the NEDP must have at least two certified scorers for the new NEDP written prompt being used in the Diagnostic phase of the program. Recertification is now done biannually.
- Both new and recertification courses are available online through CASAS/NEDP: <http://training.casas.org/course/index.php?categoryid=4>



Teacher Evaluation

- Initial training was held during 2016 and 2017 in the use of the CSDE Adult Education Evaluation Plan: Adopting Evaluation & Effective Feedback;
- Directors should take BOTH sessions to get a completion certificate and materials to introduce the evaluation plan to their staff;
- There will be additional sessions for new directors, as well as follow up sessions for directors who have implemented the plan;
- **Clarification:**
A **Complimentary Evaluator** must be designated as such by the district Superintendent, and must attend evaluator training sessions provided by EdAdvance if the Adult Educator Evaluation and Support Plan is the instrument of evaluation.



Teacher Evaluation

The CSDE [Adult Educator Evaluation and Support Plan](#) is the only approved evaluation instrument for Adult Education programs.

- Programs that choose to make changes/additions to the approved plan will need to submit those plans to the CSDE Talent Office for approval
- Additional training on communicating about evaluation to staff, using the rubric and coaching will be offered this year



The Adult Educator Evaluation and Support Plan

- Satisfies requirement for evaluation by assigning a rating
 - Exemplary
 - Proficient
 - Developing
 - Below Standard
- Recognizes evaluation is a opportunity to provide feedback to improve skills and to implement the College and Career Readiness Standards (CCRS)



The Adult Educator New Teacher Induction

- Introductory session was held at the Summer Institute with LINCS trainer, Sally Waldron
- EdAdvance will continue series of sessions which include
 - Self-assessment
 - Using teacher competencies
 - Review of the Teacher induction toolkit



Program Compliance and Quality Review (PCQR)

- Cheshire
- Norwalk
- Simsbury
- Wallingford

Briefing Session:

Tuesday, October 17, 12:30 CSDE Hartford

Follow up PCQR:

East Hartford, EASTCONN, Vernon, New Haven,
Bridgeport



Next Policy Forum:
Friday, January 12, 2018
Energize CT

