



STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION



TO: Superintendents of Schools
Charter School Directors
Regional Educational Service Center Directors
School Business Officials

FROM: Kathy Demsey, Chief Financial Officer

DATE: July 16, 2018

SUBJECT: 2017-18 Education Financial System

The Education Financial System (EFS) is now open for filing 2017-18 data with the Connecticut State Department of Education. This filing replaces the End of Year School Reports (Forms ED001/R/C) and the Universal Service Fund Data Item Sheet.

The EFS is accessible via our data collection portal at <https://csde.ct.gov>. The EFS User Guide and additional information are available on the EFS Web site at <http://portal.ct.gov/SDE-EFS>.

User logins and roles for EFS are assigned in Directory Manager (DM) by your district's Security Manager. (A list of local education agency (LEA) Security Managers is available on the [DM Help Site](#).) Please note the following role assignments:

- EFS LEA Writer is required to enter data in the system. This role was assigned for most districts at the time of EFS training.
- EFS LEA Reader is optional and allows the user to review data but not make entries.
- EFS LEA Certifier must be assigned to the Superintendent/Director.

The statutory deadline for filing is September 1. However, since it falls on a holiday weekend this year, the deadline to submit data is the next business day, Tuesday, September 4, 2018. Be reminded that data is not final until certified by the Superintendent/Director. Pursuant to Section 10-227 of the Connecticut General Statutes, **a penalty of not less than \$1,000 nor more than \$10,000 may be assessed if your district fails to comply with this deadline.**

Please note that the final cost filing for high-cost special education students, formerly collected in the ED001 SEDAC-G system, has been moved to the Special Education Excess Cost Grant (SEECG) system. A separate notification will be sent regarding the opening of that system.

Questions may be sent to the general EFS mailbox at SDE.efs@ct.gov or you may wish to contact Gary Pescosolido at gary.pescosolido@ct.gov or 860-713-6667.

KD:dt

cc: Gary Pescosolido