



THE SCHOOL NURSE BULLETIN

FEBRUARY 2018

Stephanie Knutson, MSN, RN
School Health Administration
School Nursing and Program Manager, HIV/STD Grant



STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION



TO: School Nurse Supervisors
FROM: Stephanie Knutson, MSN, RN
Education Consultant
DATE: January 18, 2018
SUBJECT: 2017-18 School Health Services Program Information Survey and Concussion Reporting

Thank you for your efforts last year with the [Health Services Program Information Survey \(Survey\)](#).

Section 13 of Public Act No. 17-68, *An Act Concerning Various Revisions and Additions to the Education Statutes* requires that for the school year commencing July 1, 2017, and each school year thereafter, each local and regional board of education must complete the full [Survey](#) that includes concussion questions as mandated by [Section 10-149e of the Connecticut General Statutes](#).

All [Surveys](#) **MUST** be completed by June 1, 2018, to allow adequate time for data analysis. All information needed to complete the [Survey](#) will be available on the [EdAdvance Web site](#) by February 1, 2018.

School Nurse Coordinators/Supervisors will need to gather data from each school in their local or regional school districts. Each school nurse will need to provide school level data as of February 1, 2018. Only one survey per school district is accepted by the Survey Administrator.

Please feel free to contact me at 860-807-2108 or stephanie.knutson@ct.gov if you have any questions.

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Reminders and Resources for Schools
Regarding
Seasonal Influenza

Seasonal Influenza: Connecticut State Department of Public Health
<http://portal.ct.gov/DPH/Infectious-Diseases/Immunization/Seasonal-Influenza>

Guidance for School Administrators to Help Reduce the Spread of Seasonal Influenza in K-12 Schools
<https://www.cdc.gov/flu/school/guidance.htm>

How To Clean and Disinfect Schools To Help Slow the Spread of Flu
<https://www.cdc.gov/flu/school/cleaning.htm>

**Annual Ordering School Health Records
2018-19 School Year**

It is time to order Cumulative Health Records (CHR-1 White Folders) and Health Assessment Records (HAR-3 Blue forms) for delivery in spring 2018, and use in the 2018-19. This year, all orders will again be processed online at the following link: https://sdept.col.qualtrics.com/jfe5/form/SV_43fkhBS1Ys8jGZL.

Please order sufficient numbers to share with magnet, private and parochial schools served by your district and with all health care provider offices in your community. CHR-1 folders and HAR-3 forms are delivered to local or regional boards of education. You are responsible for providing the health care providers in your community with forms. Please note the following additional information:

- There are currently no changes or updates to the HAR-3 or CHR-1 forms. The latest version of the HAR-3 form is located on the CSDE school nurse Web site at www.ct.gov/sde/schoolnurse. That is the form that you will receive in your orders. Please visit the Web site before sending inquiries regarding the latest version. The version on the Web site is what you will receive for the 2018-19 school year.
- We only supply the CHR-1 and HAR-3 forms. We do not supply the Early Childhood Health Assessment Forms (yellow forms). The Early Childhood forms are also located on the CSDE school nurse Web site at www.ct.gov/sde/schoolnurse. Please continue to download and print copies of the Early Childhood Health Assessment Forms as you need them.
- Only 1 (one) delivery per school district. Magnet and private schools, please contact your local town's Board of Education (nursing supervisor) and make your requests for the forms that you will need for the 2018-19 school year. Individual school orders will not be processed. Please be sure to connect with the nursing supervisor of the town in which your school resides. The local public school is responsible for ordering your supplies, as well as supplies for the local providers. This ensures that multiple orders for the same providers will be avoided.
- We do not have specific dates when your orders will be delivered. They will be delivered before the end of the school year (June 2018).
- Orders are done annually. Do not order excessively. Order for one year only.
- We do not store supplies here at the CSDE. Therefore, if you need forms now we are unable to assist you. The latest version of the HAR-3 form is located on the CSDE school nurse Web site at www.ct.gov/sde/schoolnurse.
- For those districts conducting early registration of PreK and Kindergarten students, please download and print the forms that you need from the CSDE school nurse Web site at www.ct.gov/sde/schoolnurse. We do not have information regarding the specific dates when you will receive your supplies and do not store any forms here at the CSDE.
- All orders must be sent via the Survey located at . No emails or faxes will be accepted.

Once the orders are processed, we will keep you informed when we have information about approximate delivery schedules. If you have questions, please contact Glenda Stuckey or Stephanie Knutson at glenda.stuckey@ct.gov or stephanie.knutson@ct.gov.



It's My Heart New England CHD Awareness 2018 College Scholarship Program



Purpose

It's My Heart New England is a non-profit organization created to advocate for and provide support to those affected by Acquired and Congenital Heart Defects (CHD). Through awareness, resources, and education, It's My Heart creates alliances and networks among families, groups, hospitals, and the community.

The purpose of the It's My Heart New England Scholarship Program is to support and encourage the continuation of higher education to all those in New England affected by Congenital Heart Defects.

Eligibility

To qualify for one of the It's My Heart New England CHD Awareness Scholarships, the applicant must first meet one of the following requirements:

- Be diagnosed with Congenital Heart Defect;
- Be the recipient of a heart transplant; or
- Be a family member (sibling, child, parent, close relative) of a person diagnosed with a CHD.

Applicant must also meet these three requirements:

- Be a resident of one of the New England States;
- Be a high school senior or enrolled college student with a GPA of 2.5 or higher; and
- Be accepted full or part-time at an accredited 2 or 4-year college, university, or technical school located in the United States.

Application Process

Applicant must fill out an It's My Heart New England Scholarship application and submit it to:

It's My Heart - New England Chapter, Inc.
ATTN: 2018 Scholarship
P.O. Box 111
Danvers, Massachusetts 01923

With your application you will also be required to submit the following:

- A letter of recommendation from a guidance counselor, current teacher, unrelated adult, or employer.
- An essay (1-2 pages) describing how living with CHD or having a family member with CHD has affected your life and how you live out the mission of It's My Heart New England by Educating, Advocating for, or Spreading CHD Awareness.
- A copy of your transcript – this can be mailed separately.

Awards

The amount of each scholarship award is \$1,500.00. There will be four (4) scholarships awarded in 2018.

Recipients

The recipients of the It's My Heart New England Scholarship will be chosen by the It's My Heart New England Scholarship Committee.

Applications

It's My Heart CHD Awareness Scholarship applications can be downloaded from the It's My Heart New England website (www.ItsMyHeartNewEngland.org) or you can request one from your high school guidance counselor or by e-mailing ne@itsmyheart.org.

Deadline

Applications must be postmarked by March 26, 2018 for award on or before May 14, 2018.

STEPHANIE G. KNUTSON, MSN, RN
CONNECTICUT STATE DEPARTMENT OF
EDUCATION
EDUCATION CONSULTANT

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Nondiscrimination Statement

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