

**School Nurse Advisory Council**  
**May 27, 2014**  
**Minutes**

**Location:** Connecticut State Department of Education, 25 Industrial Park Road, Middletown, CT 06457

**1. Welcome**

- Meeting commenced started at 8:59 a.m.

**2. Review and Acceptance of April 2014 Minutes**

- Review and acceptance of April's minutes has been postponed until the next meeting.

**3. Co-Chair Remarks/Discussion**

- SNAC Recommendations- Proposed Bill for school nurse ratio was never voted on; did not pass; Recommendations to be submitted again in 2015 and
- Discussion around all current proposed legislation regarding school nursing issues.

**4. Next meeting**

- Meetings cancelled for the summer months (June, July and August 2014). Meetings will resume in September 2014.

**5. Proposed agenda for September 2014:**

- a. Sub-committee reports-
  - i. Protocols for Administration of Emergency Medications- Donna Kosiorowski, Verna Bernard Jones, Leah Hendricks
  - ii. Protocols for Temporary Medical Conditions- Stephanie Knutson and Steve Updegrove
- b. Update Advisory Council membership (Sue Couture is retiring and leaving SNAC. Replacement pending appointment by ASNC).

**6. Adjourned: 10:15 a.m.**

---

**Attendance:**

1. Stephanie Knutson
2. Verna Bernard-Jones (Co-chair)
3. Sue Couture
4. Gary Bochu
5. Leah Hendricks (via conference call)
6. Donna Kosiorowski (Co-chair)

Respectfully submitted by: Stephanie Knutson