



**CT TEACHERS' RETIREMENT BOARD**

765 ASYLUM AVENUE 2<sup>ND</sup> FLOOR HARTFORD, CT 06105-2822  
Toll Free 1-800-504-1102 Local (860) 241-8400 Fax (860) 241-9295  
"An Affirmative Action/Equal Opportunity Employer"  
[www.ct.gov/trb](http://www.ct.gov/trb)

**REQUEST FOR A DUPLICATE IRS 1099R FORM**

Copy of 1099R for Tax Year(s): \_\_\_\_\_ SSN: \_\_\_\_\_

Member Name: \_\_\_\_\_ Address: \_\_\_\_\_

Email: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Select one of the following three options. Please allow 5 business days for processing this request.**

**Email** a copy of my 1099-R to email address above. This will update the email account TRB has on file. A secure email will be sent along with detailed instructions on how to view the email. Please check your junk/spam folders if you have not received a response.

**Mail** a copy of my 1099-R to address above. This will update the mailing address on file if the address is different from what TRB has on file. Please allow an additional 3-5 business days for delivery.

**Forward** a copy of my 1099-R to a temporary or tax preparer's address. This will not update what TRB has on file. Choose one from the following options:

Email       Mail       Fax

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Fax: \_\_\_\_\_

Member Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Submit this form to TRB by either:

Mail: Teachers' Retirement Board  
765 Asylum Ave  
2<sup>nd</sup> Floor  
Hartford, CT 06105-2822

OR

Fax: (860) 241-9295  
Attention: TRB Fiscal Division