



# STATE OF CONNECTICUT

## INSURANCE DEPARTMENT

Bulletin PC-41  
December 20, 2000

**TO ALL COMPANIES LICENSED IN THE STATE OF CONNECTICUT TO  
WRITE AUTOMOBILE LIABILITY INSURANCE**

**RE: Insurance Certificates for Van Pool Vehicles**

This bulletin contains guidelines and procedures for Insurance Certificates for Van Pool Vehicles required pursuant to Connecticut General Statute. Bulletin PC-41 consolidates and updates information from the superseded and archived Connecticut Insurance Department bulletins NF-59 and NF 104.

### 1. VANPOOL CERTIFICATE REQUIRED

The owner of a vanpool vehicle must submit evidence to the Commissioner of Motor Vehicles that the vehicle is covered by a policy of insurance or bond which indemnifies the insured against any legal liability for personal injury, death or property damage caused by the use or operation of the vanpool vehicle. The minimum amount of coverage required is \$350,000 per accident. The Vanpool Certificate language and format shown in number 3 below is acceptable to the Department of Motor Vehicles as evidence of required coverage. It must be submitted to the Department of Motor Vehicles in duplicate, both on letterhead of the insurance company providing the coverage. The Department of Motor Vehicles will return one copy to the company address indicated.

### 2. TERMINATION OF A VANPOOL CERTIFICATE

A vanpool certificate may be cancelled by use of the Connecticut Special Notice of Cancellation or Termination Form IRB3616D. Cancellation must be received by the Department of Motor Vehicles 30 days prior to the effective date of termination. Coverage will terminate on the effective date of cancellation or termination, on the date the insured surrenders the vanpool registration, or on the effective date of replacement certificate, whichever is earlier.

3. CONNECTICUT VANPOOL INSURANCE CERTIFICATE

CONNECTICUT VANPOOL INSURANCE CERTIFICATE			
Date			
Last Name of Registered Owner		First Name	Middle Name
Name of Insured			
Address			
Current Policy No		Effective From	
Description of Vehicle:		All owned or operated Vanpool vehicles	
Limit of Liability		Blanket coverage of not less than \$350,000 for personal injury, death and property damage	
Year and Make of Vehicle			
Identification No			
Passenger Capacity			
Pursuant to Section 14-27A of the Connecticut General Statutes, 1985 Revision, as amended, the company signatory hereto certifies that it has issued a Policy of Insurance covering the owner's liability for the vehicle designated above which is used as a VANPOOL VEHICLE			
This certificate is effective from ____ and continues in effect until after thirty days' written notice to the Department of the cancellation or termination of the policy or renewals			
		Name of Insurance Company	
		By:	
		Signature of Authorized Representative	

  
 Susan F. Cogswell  
 Insurance Commissioner