



# STATE OF CONNECTICUT

## DEPARTMENT OF CONSUMER PROTECTION

HOD#

Dear Heating Fuel Dealer:

The Department of Consumer Protection is conducting an audit of heating oil and propane dealer's guaranteed price plan and prepaid guaranteed price plan contracts during the 20 \_\_-20\_\_ heating season. These contracts include, but are not limited to, buy ahead, prebuy, prebought, guaranteed plan, fixed price, full price, lock in, capped, or price cap. **On the back of this letter** there is an audit statement that must be completed in its entirety, notarized, and returned electronically (by email or fax) to Consumer Protection.

**Audit statements will not be accepted by mail.**

The audit statement on the back of this letter must be completed, signed, notarized, and returned. **ALL HOD dealers are required to return a notarized copy of the audit statement, whether they offer contracts or not.** If you do offer guaranteed price plan and prepaid guaranteed price plan contracts, you must acknowledge that you comply with Connecticut General Assembly Statute 16a-23n. Failure to respond will result in enforcement action by this department. This may include, but is not limited to, fines of \$500 or more and action concerning your home heating fuel dealer registration. If at any point during the 2017-18 heating season you decide to offer guaranteed price plan contracts you must send a notarized statement electronically (by email or fax) to Consumer Protection within 5 (five) days of making the offer.

The Department of Consumer Protection will conduct random audits of HOD companies during the heating season to confirm compliance with CGS 16a-23n. Companies that are not in compliance will be subject to fines of \$500 or more and action by Consumer Protection regarding your HOD registration. This audit statement satisfies dealer's requirements to notify Consumer Protection of the details of their prepaid contract and how the contract will be secured.

If you have any questions, please contact Consumer Protection by e-mail, fax, or phone below. Please retain a copy of the audit statement you send to Consumer Protection. The notarized statement **must be faxed or emailed** to:

Audit Email: [DCP.FuelAudit@ct.gov](mailto:DCP.FuelAudit@ct.gov)

Audit Fax: (860) 706-5403

Phone: (860) 713-6160

**Audit on Back Side - Turn Over** 

