

**STATE OF CONNECTICUT**  
**ARCHITECTURAL LICENSING BOARD**

**-MINUTES-**

**DECEMBER 15, 2017**

The six hundred seventy third meeting of the Architectural Licensing Board, held on December 15, 2017, was called to order by Chairman Mr. David H. Barkin at 9:04 AM in Hearing Room J., 450 Columbus Boulevard, North Building, Hartford, Connecticut.

**Board Members**

<b>Present:</b>	David H. Barkin	Board Member, Chairman, Architect
	Angela D. Cahill	Board Member, Architect
	Philip H. Cerrone	Board Member, Architect
	Twig Holland	Board Member, Public Member
	Laurann Asklof	Board Member, Public Member

**Board Members**

**Not Present:** None

**Vacancies:** None

**DCP Staff Present:** Robert M. Kuzmich License/App. Specialist, DCP

<b>Others Present:</b>	John Neumon	Director, DCP
	Paulette Annon	Staff Attorney, DCP
	Randall Anway	AIA/CT/Board of Directors
	Michael Ayles	AIA/CT, NCARB Architect Licensing Advisor

*Note: The administrative functions of the Boards, Commissions, and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information, contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax (860) 706-1202.*

Agency Website: [www.ct.gov/dcp](http://www.ct.gov/dcp) Division E-Mail: [dcp.occupationalprofessional@ct.gov](mailto:dcp.occupationalprofessional@ct.gov)

Mr. David H. Barkin has been appointed Chairman of the Architectural Licensing Board by Governor Dannel P. Malloy effective November 28, 2017. The Board congratulated Mr. Barkin on his appointment.

Ms. Paulette Annon swore-in Ms. Laurann Asklof as new Public Member of the Architectural Licensing Board. The Board and Department welcomed her and look forward to working her in the future. Ms. Asklof introduced herself and stated her professional background for the Board's information.

### **1. Review of minutes of the October 20, 2017 Architectural Licensing Board Meeting.**

The Board voted unanimously to approve the minutes as written. (Cahill/Cerrone).

### **2. Comments or Concerns of any Person Present Today.**

None.

### **3. Old Business**

#### **3A. Items for review and discussion at the request of Mr. David Barkin:**

**1. Continuing Education Unit (CEU) Requirements:** Mr. Cerrone gave the Board a printed summary of the continuing education (CE) requirements for all the States. He noted that Connecticut is one of only seven states that do not require continuing education. The report distinguishes those states which require health, safety, and welfare related (HSW) subject matter and the amount required. In addition, it also notes the total hours of CE required and the license cycle for the states.

Mr. Barkin stated that continuing education credits can be obtained at no charge to the licensees. He also noted the reasons the former Board had not required continuing education in response to a question from Ms. Holland. Mr. Cerrone noted that 12 hours annually seems to be the average amount of hours required by most States.

Mr. Barkin discussed the methods by which continuing education can be implemented. He recommends that the Board continue to pursue and fine tune the their proposed changes to the statutes/regulations for continuing education and other matters under discussion by the Board and present the same to the Department for their consideration before next summer.

Mr. Cerrone noted that most of the licensed architects in Connecticut are participating in continuing education as a part of their membership in professional associations so the State requirement for the same will not be creating a burden for them. The Board also discussed how a CE program will be administered in recognition of the State's limited staff and budget.

Mr. Cerrone volunteered to gather information from the neighboring States on their CE programs and how they are administered and present this information at the Board's next meeting scheduled for January 19, 2017.

2. Increase fines available to ALB: Ms. Annon noted the current statutes state a maximum civil penalty up to \$1000.00. Mr. Neumon clarified that any individual engaging in conduct under the Architect Chapter can be fined by this Board. Mr. Barkin suggested the possibility of increasing this fine and volunteered to gather information on this subject from neighboring states.

3. Collaborate with the American Institute of Architecture Students AIAS on "Freedom by Design" program: Ms. Cahill noted that she looked into to his matter by contacting the NCARB. NCARB became interested in the program to foster communication with young and upcoming architects. They provide financial support and advice. She noted that Freedom By Design is subset of AIAS with their own organization structure. Ms. Cahill noted how a local chapter of this organization would be established. She will maintain contact with the local chapter president Mr. Cameron Gill and keep the Board informed on progress of their activities.

4. NCARB review of Model Law with Connecticut Statutes and Regulations: Ms. Cahill stated that there is a National Model Law Committee and that there will be changes to the Model Law. Mr. Barkin noted that the Board should use the NCARB Model Law as a guide and tool to assist them in accomplishing the Board's objectives in changing their law. Ms. Cahill noted that that timing of the Board's proposed revisions should be consistent with their other proposed legislative changes to be presented to the Department before this coming summer. Mr. Neumon expanded on this process of getting these changes to be a part of the Department's legislative package for next year.

5. Review late fees and rules for years lapsed - rescinding licenses: Mr. Cerrone investigated six surrounding States for their policies regarding lapsed licenses and associated continuing education.

#### **4. New Business**

4A. Discussion of report concerning "License To Work (2<sup>nd</sup> Edition) – A National Study of Burdens from Occupational Licensing". Mr. Barkin noted that this document gives a comprehensive look at what is being regulated on a state-by-state basis. The document addresses the lower cost professions. He noted that Connecticut falls in the middle range of licenses/registrations being regulated. It was also noted that Connecticut is one of only four states that regulates interior design.

4B. The following candidates have passed the *Architect Registration Examination* and are recommended by the Department of Consumer Protection for licensing as Architects in the State of Connecticut; the Board voted, unanimously, to approve the following individuals for licensing as architects in Connecticut and offered their

congratulations on achieving this professional milestone. (Cerrone/Holland)

1. Thomas Darmawan
2. Joyce C. Hsiang
3. Bimal K. Mendis
4. Stacy Millman

**4C. Applications for licensing by waiver of examination;** the following individuals were approved under Section 21a-8 of the General Statutes by the Department of Consumer Protection for licensing as architects in the State of Connecticut on the basis of waiver of examination with an NCARB Certificate Record or by Direct Endorsement; the Board acknowledged the Department's actions on the below listed applications.

1	Batliboi, Hormuz S.	Waiver of Examination; New York	(NCARB File No. 126378)
2	Bouknight, Neil	Waiver of Examination; North Carolina	Direct
3	Boutin, Myriam	Waiver of Examination; Quebec, Canada	(NCARB File No. 132541)
4	Boze, Jason M.	Waiver of Examination; Arkansas	(NCARB File No. 390313)
5	Cabato, Raul G.	Waiver of Examination; New York	Direct
6	Chomowicz, Peter	Waiver of Examination; New York	(NCARB File No. 71203)
7	Dancy, Dwayne	Waiver of Examination; New York	(NCARB File No. 112180)
8	Faulk, Stephen L.	Waiver of Examination; Texas	(NCARB File No. 21259)
9	Flynn, William M.	Waiver of Examination; Pennsylvania	Direct
10	Hoffmann, Charles A.	Waiver of Examination; Texas	(NCARB File No. 47375)
11	Hsu, Edward	Waiver of Examination; New York	(NCARB File No. 125499)
12	Kurmaskie, Timothy	Waiver of Examination; North Carolina	(NCARB File No. 91146)
13	Lesbirel, Patrick M.	Waiver of Examination; New Jersey	(NCARB File No. 816733)
14	Lewis, Paul G.	Waiver of Examination; Pennsylvania	(NCARB File No. 72742)
15	Mudge, William F.	Waiver of Examination; Massachusetts	(NCARB File No. 604054)
16	Roberts, Robin	Waiver of Examination; South Carolina	(NCARB File No. 71614)
17	Roberts, Steven A.	Waiver of Examination; New York	(NCARB File No. 718135)
18	Rrogami, Elizabeth M.	Waiver of Examination; New York	(NCARB File No. 343754)
19	Sachs, Amie L.	Waiver of Examination; New York	(NCARB File No. 123393)
20	Salazar, Thomas	Waiver of Examination; New York	(NCARB File No. 81375)
21	Sanavong, Keoura	Waiver of Examination; Texas	(NCARB File No. 84586)
22	Santana, Sonja I.	Waiver of Examination; New York	(NCARB File No. 87463)
23	Schlagetter, John F.	Waiver of Examination; Ohio	(NCARB File No. 52961)
24	Sun, Francis	Waiver of Examination; New Jersey	(NCARB File No. 632736)
25	Thomas, Eric S.	Waiver of Examination; Virginia	Direct
26	Todisco, Lindsey G. Fortunato	Waiver of Examination; Massachusetts	(NCARB File No. 408533)

**4D. Applications for the Corporate Practice of Architecture;** the Department approved the following applications under Section 21a-8 of the General Statutes; the Board acknowledged the Department's actions on the below listed applications.

1. Concord Architects, Inc. Timothy W. Whitney  
 315 Lexington Road Connecticut Lic. No. 12166  
 Concord, Massachusetts 01742

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| 2. | FKP Architecture, P.C.<br>2727 Buffalo Speedway, Suite 1200<br>Houston, Texas 77098                | Diane R. K. Osan<br>Connecticut Lic. No. 13519  |
| 3. | Garapolo & Associates, Inc.<br>1101 Lake Street, Suite 307<br>Oakpark, Illinois 60301              | Louis J. Garapolo<br>Connecticut Lic. No. 13825 |
| 4. | Kieran Timberlake, LLC<br>841 N. American Street<br>Philadelphia, Pennsylvania 19123               | Stephen Kieran<br>Connecticut Lic. No. 8680     |
| 5. | Northeast Collaborative<br>Architects, LLC<br>500 Plaza Middlesex<br>Middletown, Connecticut 06457 | Jeffrey D. Bianco<br>Connecticut Lic. No. 5829  |

4E. DCP Investigation Division Complaint Status Report;

(A). Board to review quarterly report when provided.

Mr. Neumon noted that he previously reviewed the quarterly report at the Board's last meeting. He now presented the Board with a list of complaints filed by AIA/CT since 2012 per the Board's previous request. He reviewed the general nature of most of the cases and noted that during this complaint period, there were a total of 33 architect complaints of which 15 of these were filed by AIA/CT. Most complaints from AIA/CT involved potential misuse of the term "architect" and "architectural".

Ms. Annon further clarified the use of these terms relative to the current statutory language. Mr. Barkin assured the Board that from the information he received from the Department, he is satisfied with how the complaints are being investigated and that there has been no policy change made by the Department on how complaints of this nature are being investigated.

(B). Enhanced Investigations.

This discussion was included under the previous Agenda Item 4E.(A)

4F. Any correspondence and/or business received in the interim.

1. AIA/CT will produce certificates to first time licensees who have passed the written examination and have been approved by the Board. AIA/Ct will present these certificates to the Department of Consumer Protection for the Commissioner's and Board Chair's signatures.

2. Ms. Cahill noted she received potential changes to the NCARB By-Laws which she has not yet had a chance to review. She asked that this item be placed on the Board's January 19, 2017 meeting agenda.

3. Ms. Cahill noted the recent 2017 NECARB Fall Regional Meeting she and Mr. Cerrone recently attended this past October in Portland Maine. She gave the Board a brief overview and noted that she has sent the Board by e-mail her notes from this meeting.

4. Ms. Cahill noted the recent changes in administration at AIA/CT. A new Executive Director will start in January 2018 and new President has been elected for 2018. In addition, a new Director for the Emerging Architectural Community (EAC) has been appointed. She also noted that AIA/CT will be starting a new pilot program in conjunction with a private vendor for studying for the new Architectural Registration Examination (5.0).

#### **5. Comments or Concerns of any Person Present Today.**

There were no further comments from anyone present at the meeting.

The meeting adjourned at 10:55 AM. (Holland/Cahill) The next regular meeting of the Architectural Licensing Board is scheduled for Friday, January 19, 2018 at 9:00 AM; 450 Columbus Boulevard, North Building, Hearing Room J, Hartford, Connecticut 06103.

Respectfully Submitted,

Robert M. Kuzmich, R.A.  
Board Administrator

#### **Upcoming Architectural Licensing Board Meeting Dates:**

1. January 19, 2018
2. March 16, 2018
3. May 18, 2018
4. July 20, 2018
5. September 14, 2018
6. November 16, 2018