

## MINUTES

### ELECTRICAL WORK EXAMINING BOARD

SEPTEMBER 25, 2020

The meeting was called to order by Larry Vallieres, Chairperson on September 25, 2020 at 9:08 a.m. The meeting was held remotely via Zoom.

**Members Present:**

Laurence A. Vallieres	Unlimited Contractor, Chairman
Peter L. Jennings	Unlimited Contractor
John W. Yusza	Electronic Technician

**Members Absent:** None

**Board Vacancies:** One (1) Unlimited Contractor  
Four (4) Unlimited Journeypersons  
Four (4) Public Members

**DCP Board Staff:** Karen Layman, License and Applications Analyst  
Richard Hurlburt, Director, Occupational and Professional Division

**Others Present:** Arunan Arulampalam, Deputy Commissioner  
Paulette Annon, DCP Staff Attorney  
Pamela Brown, Director, Investigations Division  
Janita Hamel, Supervising Special Investigator

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division, Richard M. Hurlburt, Director. For more information, refer to DCP Agency website: [www.ct.gov/dcp](http://www.ct.gov/dcp). Division E-Mail: [dcp.occupationalprofessional@ct.gov](mailto:dcp.occupationalprofessional@ct.gov)

## **MOMENT OF SILENCE FOR TONY SOTER:**

Larry Vallieres lead a moment of silence in honor of Electrical Work Examining Board Member Tony Soter, who passed away on August 26, 2020. Tony was a well-respected, tremendous asset to this board, and he will be missed.

## **MINUTES OF PREVIOUS MEETING:**

1. The Board voted unanimously to approve the minutes of July 24, 2020 Electrical Work Examining Board meeting as submitted.

## **COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:**

None

## **DCP INVESTIGATION DIVISION:**

1. The Board reviewed complaints reports submitted by the Investigations Division dated 01-01-20 to 5-31-20 and 6-01-20 to 7-31-20. Pamela Brown and Janita Hamel were in attendance to provide an overview of these reports.

## **OLD BUSINESS:**

### **1. Discussion regarding potential changes to regulations and statutes**

Larry Vallieres, at the October 25, 2019 meeting, noted that the Board would like to discuss potential changes to the regulations and statutes in the following areas at future meetings:

- Exemption of continuing education requirements for certain limited license types
- Requirement for continuing education CE providers to hold a minimum of four classes per year
- Combining limited license types

**This item will be tabled until the next board meeting in order to give the four newly appointed board members the opportunity to attend and participate in this discussion.**

### **2. Continuing education audit cases – Continued from the July 24, 2020 Electrical Work Examining Board Meeting**

#### **A. Case No. 2019-1247 and Case No. 2019-1299**

The Board voted unanimously to reverse the previous decisions made on Case No. 2019-1247 and 2019-1299.

## **B. Case No. 2019-1307**

The Board reviewed the licensee's written request for reconsideration of the Final Decision and Order previously issued in this case. After discussion, the Board voted unanimously to grant this request for reconsideration, with the condition that the licensee provides additional documentation relative to continued education. It was noted that the Department will schedule a Legal Administrative Hearing for this case.

### **3. Update on online continuing education classes and extension of due date for completing classes for the 2020 cycle.**

The Board provided feedback from continuing education providers, which includes both those that prefer the online training, as well as those that prefer the in-person training. Online classes have gone relatively well, with some technical difficulties taking place. The Board will continue this discussion regarding in-person and online classes in December of 2020 based on the status of the Governor's Guidance regarding the pandemic at that time.

## **NEW BUSINESS:**

### **1. Continuing education online classes**

#### **A. Question regarding online classes – Email dated August 26, 2020**

The Board reviewed this email, which requests utilizing the arrangement of a 1 camera and 1 monitor for an online class, in which a group of licensees would be sitting collectively together taking such class, similar to the structure of an in-person class. The Board determined that this format would not work due to problems such as the instructor not unable to monitor the class properly, and there being no good opportunity for exchange of information among the students and instructor.

**The Board voted unanimously to deny this request.**

### **2. 2021 Continuing education provider submissions**

**The Board voted unanimously to approve the following 2021 continuing education provider submissions:**

- National Code Seminars
- Continued Electrical Needs
- Independent Electrical Contractors
- Electrical Training Services

**Discussion took place regarding the following 2021 continuing education provider submissions:**

Statewide Inspection –

This submission is incomplete. Larry Vallieres will contact the provider with information on the documentation is required for approval.

Alternative Energy –

This provider must submit a thumb drive for review and approval of application.

**4. Newly appointed Board Members**

Four new members for this Board have been appointed by the Office of the Governor. Larry Vallieres requested that a meeting be scheduled in October so that the new board members may attend and become familiar with current board members, the Department, and the role of the Electrical Work Examining Board.

**CORRESPONDENCE:**

None

**COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:**

None

**ADJOURNMENT:**

There being no further business, the meeting adjourned at 10:05 a.m.

Respectfully Submitted,

Karen Layman,  
License and Applications Analyst

**2020 MEETING SCHEDULE:**

- October 23, 2020 – Legal Administrative Hearings
- November 13, 2020 – Regular Board Meeting