

MINUTES

ELEVATOR INSTALLATION, REPAIR AND MAINTENANCE WORK EXAMINING BOARD

NOVEMBER 16, 2017

The meeting was called to order by Acting Chairperson John DeRosa on Thursday, November 16, 2017 at 9:00 a.m. at 450 Columbus Boulevard, Hartford, CT, 06103 in Hearing Room J.

Members Present: John R. DeRosa, Jr., Elevator Craftsman,
Acting Chairperson
Thomas J. O'Reilly, Unlimited Contractor
Paul Farnsworth, Unlimited Contractor
Todd Johnston, Public Member

Members Absent: Michael Griffin, Elevator Craftsman
Dale Clayton, Public Member

Board Vacancies: Public Member, Unlimited Contractor

DCP Board Staff: John Neumon, Director
Richard M. Hurlburt, Director
Karen Layman, Secretary

Board Council Present: None

Others Present: Clifford Bullock, Bullock Access
Gil LaClair, IUEC Local 91
Christian Ronnholm, Kone
Bruce Weitzman, Peltons
Bobby Psaras, Peltons

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director at (860) 713-6135 or Fax: (860) 706-1255.

Agency Website: www.ct.gov/dcp **Division E-Mail:** dcp.occupationalprofessional@ct.gov

MINUTES FROM PREVIOUS MEETING:

The Board reviewed the draft minutes of the August 17, 2017 Elevator Installation, Repair, and Maintenance Work Examining Board meeting and voted unanimously to approve as written.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

None

OLD BUSINESS:

1. John Derosa submitted a document containing language related to the Memorandum of Understanding between the Department and Occupational Boards/Commissions for the purpose of outlining the division of labor between each party with respect to their statutory duties relating to licensing and enforcement, and stated that the language in the document submitted for the Board's review today was agreed to by Former DCP Commissioner Jonathan Harris and Former Deputy Commissioner Michelle Seagull (now Commissioner.) This document shown today was unsigned and not dated.

NEW BUSINESS:

1. Proposed regulation changes to Chapter 393, Section 20-332-8, Application for Examination

Board so noted

2. A document entitled Operational Streamlining of Payments and License Processing with proposed draft regulations was distributed and the Board expressed their concerns as follows:

Section (a):

The Board disagreed with the removal of "formal" for the following reasons:

- The importance of applicants complying with all components included in a formal application, including the notarization of such applications.
- To ensure the identity of the applicant

The Board disagreed with the addition of "on a form prescribed by the commissioner" for the following reasons:

- The importance of applicants complying with all components included in a formal application, including the notarization of such applications.
- To ensure the identity of the applicant.

The Board disagreed with the removal of “board” and addition of the word “department” for the following reason:

-Danger of removing the board from the application process for safety reasons.

Section (b):

The Board disagreed with the addition of “or department” for the following reason:

-Danger of removing the board from the application process for safety reasons.

Section (d):

The Board disagreed with the removal of “board” and addition of “department” for the following reason:

-The board would not review all applications recieved.

Section (e):

The Board disagreed with the removal of “board” and addition of “department” for the following reason:

-The board would not review all applications recieved.

Section (f):

The Board expressed concern about the language “...and return all materials in relation to said application” being deleted. It was suggested that the following language be added in lieu of the proposed wording: “Upon request of the applicant, the Department shall return the original application and related documentation.”

In addition, Paul Farnsworth emphasized that the purpose of this discussion regarding the proposed changes to the regulations that took place today is to preserve public safety and the safety of the workers.

3. Procedures for regulation changes

Further discussion continued regarding the regulation process. The Board is seeking clarification so that they may be aware of the procedures followed for regulation changes, and are able to provide their input in a timely manner when regulation changes are being proposed by the Department in the future. It was suggested that the Board contact Director Leslie O’Brien to meet on this topic.

2. 2018 Schedule for Board Meetings

Board so noted

CORRESPONDENCE:

None

DCP INVESTIGATION DIVISION COMPLAINT STATUS REPORT:

1. 2017 Quarter 3 Complaint Report

John Neumon provided the Board with an overview this complaint report.

2. List of common acronyms for complaint reports

John Neumon provided the Board with an overview the acronyms included in this document.

3. Mr. Neumon distributed copies of the following statutes and discussed with the Board how these laws affect the Investigations Division:

Section 52-400e - Failure to pay judgment as basis for revocation, suspension, or refusal to grant or renew license of license business

According to this law, if a licensee has an open judgement against them that is not paid in full within 180 days, DCP can take action. This applies to open judgments that are independent or with DCP.

Section 21a-11- Powers and duties of commissioner

According to this law, if a licensee owes any money to DCP, for any reason, DCP can take any action against *any* license held, not just the license that the outstanding fees are related to.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

Clifford Bullock, Bullock Access

Clifford Bullock informed the Board that there have been residential stairlift license applications processed and issued, and he is concerned that these applications have not been reviewed by the Board. John DeRosa stated in response that he would look into the statutes and regulations that pertain to residential stairlift application and the process required.

There being no further business, the meeting adjourned at 11:02.

Respectfully submitted,

Karen Layman,
Board Secretary

2018 MEETING SCHEDULE

- February 15
- May 24
- August 16
- November 29

**All meetings will take place at 450 Columbus Boulevard, Hartford, CT at
9:00 a.m.**