

## MINUTES

### ELEVATOR INSTALLATION, REPAIR AND MAINTENANCE WORK EXAMINING BOARD

AUGUST 16, 2018

The meeting was called to order by Acting Chairperson John DeRosa on Thursday, August 16, 2018 at 9:00 a.m. at 450 Columbus Boulevard, Hartford, CT, 06103 in Hearing Room J.

Members Present: John R. DeRosa, Jr., Elevator Craftsman,  
Acting Chairperson  
Michael Griffin, Elevator Craftsman  
Thomas J. O'Reilly, Unlimited Contractor  
Paul Farnsworth, Unlimited Contractor  
Peter Kalousdian, Unlimited Contractor

Members Absent: Todd Johnston, Public Member  
Dale Clayton, Public Member

Board Vacancies: Public Member

DCP Board Staff: Robert Kuzmich, License and Applications  
Specialist  
Richard M. Hurlburt, Director, Occupational and  
Professional Licensing Division

Board Council Present: None

Others Present: Pamela M. Brown, Director, Investigations Division  
Gil LaClair, IUEC Local 91

**Note:** The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director at (860) 713-6135 or Fax: (860) 706-1255.

**Agency Website:** [www.ct.gov/dcp](http://www.ct.gov/dcp) **Division E-Mail:** [dcp.occupationalprofessional@ct.gov](mailto:dcp.occupationalprofessional@ct.gov)

## **MINUTES FROM PREVIOUS MEETING:**

The Board reviewed the draft minutes of the May 24, 2018 Elevator Installation, Repair, and Maintenance Work Examining Board meeting and voted to approve with corrections. Thomas O'Reilly abstained.

## **COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:**

None

## **OLD BUSINESS:**

### **1. Residential Stair Lift Technician License Regulations**

Board reviewed a document containing Residential Stair Lift Technician License Regulations. John DeRosa noted that, at a previous Elevator Board meeting, a public member of the Board had inquired about RSL applications, specifically, what the criteria for approval is, and who is approving the applications.

After discussion regarding criteria for approval and the approval process, the Board voted unanimously to request that copies of the statutes and regulations for the residential stair lift technician license be available for the next meeting.

### **2. PSI Exam Review**

Richard Hurlburt confirmed that the PSI Exam Review date is Wednesday, September 19 at the Farmington Marriott beginning at 9:00 a.m.

## **NEW BUSINESS:**

### **1. Document regarding DCP Self-Serve Walk-In Center**

Board so noted.

### **2. Insurance Institute for Business & Home Safety – Rating the States 2018 regarding continuing education recommendation**

Board so noted.

### **3. Proposed Regulation Change - Section 20-332-8 – Application for examination (Added to agenda by board vote)**

John DeRosa distributed copies and stated that he attended a public hearing on this proposed regulation change and testified, and noted that the Board had received and discussed these regulation changes at a previous meeting.

**CORRESPONDENCE:**

None

**DCP INVESTIGATION DIVISION COMPLAINT STATUS REPORT:**

1. Pamela Brown reviewed the Quarter 2, 2018 complaint status report with the Board.
2. Pamela Brown reported that the online anonymous complaint report process has been completed and is now available for use.

**COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:**

There being no further business, the meeting adjourned at 9:37 a.m.

Respectfully submitted,

Karen Layman,  
License and Applications Analyst

**2018 MEETING SCHEDULE:**

- November 29, 2018

**All meetings will take place at 450 Columbus Boulevard, Hartford, CT at 9:00  
a.m.**