

**HEATING, PIPING, COOLING AND SHEET METAL WORK**  
**EXAMINING BOARD**  
**MINUTES**

**NOVEMBER 8, 2018**

The meeting was called to order by Acting Chairperson Robert Barrieau at 9:10 a.m. on November 8, 2018 at 450 Columbus Blvd., Hartford, CT, 06103, Hearing Room J.

**Members Present:**

Robert H. Barrieau, Acting Chairperson	Unlimited Contractor
David G. Foster	Unlimited/General Contractor
Philip H. Benoit	Sheet Metal Journeyman

**Members Absent:**

Thomas F. Casey, Jr.	Unlimited Contractor
Cameron G. Champlin, Jr.	Unlimited Journeyman
John T. Higgins, Jr.	Unlimited Journeyman
Michael Rosario	Unlimited Journeyman

**Board Vacancies:**

Four Public Members  
Sheet Metal Journeyman

**DCP Board Staff Present:**

Karen Layman, Board Secretary  
Richard M. Hurlburt, Director

**Others present:**

Pamela Brown, Director, Investigations Division  
Janita Hamel, Supervisor, Investigations Division  
Julianne Avallone, Director, Legal Division  
Paulette Annon, Staff Attorney  
Todd Berch, Dept. of Labor, Apprenticeship  
Training Program Manager  
Neal Alderman

**Note:** The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director at (860) 713-6135 or Fax: (860) 706-1255.

**Agency Website:** [www.ct.gov/dcp](http://www.ct.gov/dcp) **Division E-Mail:** [dcp.occupationalprofessional@ct.gov](mailto:dcp.occupationalprofessional@ct.gov)

## **MINUTES OF PREVIOUS MEETING**

The Board reviewed the draft minutes from the September 13, 2018 Heating, Piping, Cooling and Sheet Metal Work Examining Board meeting and voted unanimously to approve as written.

## **COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:**

### **Neal Alderman, New Haven, CT – S-2 Unlimited Journeyperson application**

Mr. Alderman's S-2 application was denied on August 16, 2018 due to lack of proof of apprenticeship completion or notarized statements from employers showing dates and duties of employment under the supervision of a person holding the proper contractor license for the on the job work experience. After a review of the application documents and discussion with Mr. Alderman, the Board was in agreement that this application cannot be approved due to lack of proof of the required 8,000 hours of on the job training as a registered apprentice.

Julianne Avallone, DCP Legal Director, informed Mr. Alderman that, from this point forward, he should not engage in any work that falls under the definition of heating, piping, cooling, and sheet metal work such as the S-2 license category, unless he is doing so as a properly registered apprentice, as this would be a violation of law and DCP is now on notice of his unlicensed and unregistered activities.

## **OLD BUSINESS:**

None

## **NEW BUSINESS:**

### **1. Proposed bill to modify the definition of work as it pertains to occupational licensing, specifically in the areas of testing and inspecting, as defined in Section 20-330, Chapter 393 of the Connecticut General Statutes.**

Robert Barrieau reported that there is no update on this topic at this time.

### **2. 2019 Schedule for Board, Commission, and Council Meetings**

**Note: Additional dates to be added when the Board is called in for formal hearings to be held**

Board so noted.

### **3. Review of Department of Labor (DOL) referral letter used by the Department of Consumer Protection (DCP) for processing of applications**

The Board was provided with a copy of this letter for review. Todd Berch was present and provided an overview of DOL's procedures for processing applications, such as the procedure for conducting the comparative analysis for related instruction and on the job training for applications.

### **4. Presentation of enforcement case by Paulette Annon**

Paulette Annon presented a summary of a case that involves a licensee that holds an S-1 and P-1 license, and permitting issues that arose when doing work on a home. The case was presented to the Board anonymously. The Department is seeking the Board's input before issuing an AVC (Assurance of Voluntary Compliance) to the respondent. The Department's proposal is to impose a \$500 penalty for commencing work before there was a permit in place for the remainder of the work, and cease and desist from any further violations of doing unpermitted work.

The Board voted unanimously to approve the agreement and penalties as outlined by the Department.

### **CORRESPONDENCE:**

#### **1. Email regarding the installation of a residential mini-split HVAC system from Lee Vormelker dated September 27, 2018.**

The Board reviewed this email from Mr. Vormelker stating his concerns. Mr. Vormelker's latest email communication indicated that a discussion with the Board will no longer be necessary. The Board ruled that this work requires licensure.

### **DCP INVESTIGATION DIVISION COMPLAINT STATUS REPORT:**

1. The Board received a complaint report for the period of 8/29/18 to 10/26/18 via email prior to the meeting for review. Pamela Brown and Janita Hamel were in attendance and responded to the Board's questions regarding this report.

### **COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:**

None

There being no further business, the meeting adjourned at 10:02 a.m.

Respectfully submitted,

Karen Layman,  
License and Application Analyst

2019 MEETING SCHEDULE:

- February 21
- May 16
- August 15
- November 21

**All meetings will take place at 450 Columbus Boulevard, Hartford, CT at 9:00 a.m.**