

HEATING, PIPING, COOLING AND SHEET METAL WORK
EXAMINING BOARD
MINUTES

MAY 10, 2018

The meeting was called to order by Acting Chairperson Robert Barrieau at 9:09 a.m. on May 10, 2018 at 450 Columbus Blvd., Hartford, CT, 06103, Hearing Room J.

Members Present:

Robert H. Barrieau, Acting Chairperson	Unlimited Contractor
Cameron G. Champlin, Jr.	Unlimited Journeyperson
David G. Foster	Unlimited/General Contractor
Jeremy Zeedyk	Sheet Metal Limited Contractor
Philip H. Benoit	Sheet Metal Journeyperson

Members Absent:

Thomas F. Casey, Jr.	Unlimited Contractor
John T. Higgins, Jr.	Unlimited Journeyperson
Michael Rosario	Unlimited Journeyperson

Board Vacancies:

Four Public Members

DCP Board Staff Present:

Karen Layman, Board Secretary
Richard M. Hurlburt, Director

Others present:

Julianne Avallone, Director, Legal Division
Pamela Brown, Director, Investigations
Division
Janita Hamel, Supervisor, Investigations
Division

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director at (860) 713-6135 or Fax: (860) 706-1255.

Agency Website: www.ct.gov/dcp **Division E-Mail:** dcp.occupationalprofessional@ct.gov

MINUTES OF PREVIOUS MEETING

1. The Board reviewed the draft minutes from the January 11, 2018 Heating, Piping, Cooling and Sheet Metal Work Examining Board meeting and voted unanimously to approve as written.
2. Jeremy Zeedyk, at today's meeting, referred to Old Business No. 1 of the January 11, 2018 meeting minutes and indicated he believed that an actual meeting was going to be held on this topic, and one was not. Robert Barrieau clarified that, in lieu of a meeting, he had corresponded via email and phone calls with chairpersons of other licensing boards to discuss the matter.

Robert Barrieau also reported that the desired changes in the definition of work as it pertains to occupational licensing, specifically in the areas of testing and inspecting, as defined in Section 20-330, Chapter 393 of the Connecticut General Statutes, will not take place in the 2018 Legislative Session.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

None

APPLICATIONS:

None

OLD BUSINESS:

1. Proposed regulation changes to Chapter 393, Section 20-332-8 - Application for examination

Julianne Avallone appeared to discuss with the Board their concerns regarding the proposed regulation changes to Chapter 393, Section 20-332-8 - Application For Examination, as previously discussed at the January 11, 2018 meeting. The Board reviewed a document containing these proposed regulations.

The Board stated concerns with the proposed regulations which included, in Section (d), the addition of "a government issued form of identification" and deletion of "his birth certificate", and the addition of "department" and deletion of "board" in Sections (a) and (e).

The Board inquired about the guidelines being utilized by the Department for equivalent experience and training when reviewing applications and the nature of correspondence being sent back to applicants with denied or incomplete applications. Richard Hurlburt will provide the Board with the standard documents used by the Department for incomplete or denied applications at the July 12, 2018 meeting.

Julianne Avallone recommended that the Board contact their attorney general regarding their concerns about the proposed regulations and the potential impact the changes could have on the Board's obligations.

At the request of the Board, Richard Hurlburt indicated that the Department has already been looking into generating a report which would include applications that were approved due to completing a Connecticut apprenticeship and others that have equivalent experience and training, so that the Board would have information on the applicant approval process by DCP.

2. Continued discussion regarding the definition of work as it pertains to occupational licensing, specifically in the areas of testing and inspecting, as defined in Section 20-330, Chapter 393 of the Connecticut General Statutes.

(See Page 2, Minutes of Previous Meeting, Item No. 2)

NEW BUSINESS:

1. Occupational Licensing Enforcement Report for Calendar Year 2017

Board so noted.

**2. Heating, Cooling and Plumbing Credential Counts - 2006
Heating, Cooling and Plumbing Credential Counts – 2018
Sheet Metal Credential Counts**

Board so noted.

3. PSI exam review

The Board requested that the Department provide an update on examinations in relation to newer codes proposed to be adopted.

CORRESPONDENCE:

None

DCP INVESTIGATION DIVISION COMPLAINT STATUS REPORT:

1. Janita Hamel appeared and discussed investigation and complaint procedures within the Department and addressed the Board's concerns regarding such.

2. Pamela Brown, Director of Investigations Division, appeared and introduced herself to the Board. She is replacing John Neumon, former director, who has since left DCP.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

None

There being no further business, the meeting adjourned at 10:57 a.m.

Respectfully submitted,

Karen Layman,
Board Secretary

2018 MEETING SCHEDULE:

- July 12
- September 13
- November 8

**All meetings will take place at 450 Columbus Boulevard, Hartford, CT at
9:00 a.m.**