

HEATING, PIPING, COOLING AND SHEET METAL WORK
EXAMINING BOARD
MINUTES

OCTOBER 14, 2021

The meeting was called to order by Acting Chairperson Robert Barrieau at 9:03 a.m. on October 14, 2021. This meeting was held via Zoom Webinar.

Members Present:

Robert H. Barrieau, Acting Chairperson	Unlimited Contractor
Michael Rosario	Unlimited Journeyman
Cameron G. Champlin, Jr.	Unlimited Journeyman
John T. Higgins, Jr.	Unlimited Journeyman

Members Absent:

Thomas F. Casey, Jr.	Unlimited Contractor
David G. Foster	Unlimited/General Contractor
Philip H. Benoit	Sheet Metal Journeyman

Board Vacancies:

Four Public Members
Limited Sheet Metal Contractor

DCP Board Staff Present:

Karen Layman, License and Application Analyst
Richard M. Hurlburt, Director, Occupational and Professional Licensing Division

Others present:

Janita Hamel, DCP Supervising Special Investigator
Pamela Brown, DCP Director, Investigation Division
Gary Gauthier, International Code Council

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division, Richard M. Hurlburt, Director. For more information, refer to DCP Agency website: www.ct.gov/dcp.
Division E-Mail: dcp.occupationalprofessional@ct.gov

MINUTES OF PREVIOUS MEETING:

The Board reviewed the draft minutes from the Heating, Piping, Cooling and Sheet Metal Work Examining Board July 22, 2021 meeting and voted unanimously to approve as written.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

Gary Gauthier, ICC, offered to act as a resource for training and education for code adoption updates and continued education. Gary was advised to contact the CT Dept. of Administrative Services, Office of the State Building Official regarding code adoption. This Board is not involved with continued education, as the license types that this Board covers do not have a continued education requirement at this time.

DCP INVESTIGATION DIVISION COMPLAINT STATUS REPORT:

1. The Board reviewed the complaint report dated 7-01-21 to 8-31-21 submitted by the Investigations Division.

OLD BUSINESS:

1. Substitute House Bill No. 6100 - Public Act 21-37 - An Act Concerning Department of Consumer Protection Licensing and Enforcement, Antitrust Issues, and the Palliative Use of Marijuana and Revisions to the Liquor Control Act

Discussion took place regarding changes to Connecticut General Statutes, Chapter 393 requiring written contracts meeting certain specifications for work on private residential property by licensed tradespersons and the right to cancel timeframe prior to performing work. Board members expressed their concern about how these changes would affect the way they currently conduct business.

Richard Hurlburt confirmed that Leslie O'Brien and the DCP Legal Division will be addressing the matter regarding proposing changes in language to the wording that passed within Public Act 21-37 relating to contract requirements. Occupational licensing boards will be notified when this process is completed.

NEW BUSINESS:

1. Application Review Working Group

A. Monthly update to be provided by designated board member

Chairperson Robert Barrieau reported this group continues to review applications on a monthly basis, many of which are not initially submitted with the required documentation and come before this group multiple times.

B. Application process – Verification of employment

Discussion took place regarding the current procedure for obtaining employment verification when applying for an occupational license under equivalent experience and training. At this time, there is not a standard form as part of the application for employers to fill out and return with the application; employers are tasked with generating their own letters. Including a standard form with the application would expedite the application approval process.

CORRESPONDENCE:

None

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

None

There being no further business, the meeting adjourned at 9:28 a.m.

Respectfully submitted,

Karen Layman,
License and Application Analyst

2022 BOARD MEETING SCHEDULE:

- January 13
- April 7
- July 14
- October 6