

**HEATING, PIPING, COOLING AND SHEET METAL WORK**  
**EXAMINING BOARD**  
**MINUTES**

**APRIL 8, 2021**

The meeting was called to order by Acting Chairperson Robert Barrieau at 9:09 a.m. on April 8, 2021. This meeting was held via Zoom Webinar.

**Members Present:**

|  |                        |
|--|------------------------|
| Robert H. Barrieau, Acting Chairperson | Unlimited Contractor   |
| Thomas F. Casey, Jr.                   | Unlimited Contractor   |
| Cameron G. Champlin, Jr.               | Unlimited Journeyman   |
| John T. Higgins, Jr.                   | Unlimited Journeyman   |
| Michael Rosario                        | Unlimited Journeyman   |
| Philip H. Benoit                       | Sheet Metal Journeyman |

**Members Absent:**

|                 |                              |
|-----------------|------------------------------|
| David G. Foster | Unlimited/General Contractor |
|-----------------|------------------------------|

**Board Vacancies:**

Four Public Members  
Limited Sheet Metal Contractor

**DCP Board Staff Present:**

Karen Layman, License and Application Analyst  
Richard M. Hurlburt, Director, Occupational and Professional Licensing Division

**Others present:**

Peter Kelly, International Association of Plumbers & Mechanical Officials (IAPMO)

**Note:** The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division, Richard M. Hurlburt, Director. For more information, refer to DCP Agency website: [www.ct.gov/dcp](http://www.ct.gov/dcp).  
Division E-Mail: [dcp.occupationalprofessional@ct.gov](mailto:dcp.occupationalprofessional@ct.gov)

## **MINUTES OF PREVIOUS MEETING:**

The Board reviewed the draft minutes from the Heating, Piping, Cooling and Sheet Metal Work Examining Board January 14, 2021 meeting and voted unanimously to approve as written.

## **COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:**

Peter Kelly was in attendance for observation of this meeting.

## **DCP INVESTIGATION DIVISION COMPLAINT STATUS REPORT:**

1. The Board reviewed the complaint report dated January 1, 2021 to February 28, 2021.

## **OLD BUSINESS:**

### **1. Continued discussion regarding licensure requirements related to the installation of LP gas supplied by gas containers and/or natural gas.**

At the January 14, 2021 meeting, the Board requested that DCP obtain in writing the answer to the following questions from the Office of the State Building Inspector:

*“What is the requirement within the State of Connecticut Building Code of obtaining a permit, where such work is the installation of piping of LP gas supplied by gas containers and/or natural gas from the customer side of the gas meter location where such piping is installed onto the premises of the customer to an approved appliance, heating system boiler or furnace, and where such work performed on the customer side of the supply container or meter location is done by employees of the Public Utility Gas Company or by a private Contractor and its employees offering such services?”*

**The Office of the State Building Inspector replied to this inquiry in an email dated January 15, 2021. (See “Correspondence”) After discussion regarding this response, the Board agreed that the language in this correspondence should be forwarded to Eversource and Avangrid.**

## **NEW BUSINESS:**

### **1. Application Review Working Group – Update to be provided by designated board member**

Robert Barrieau provided an overview of the applications reviewed at these monthly meetings.

**2. Occupational licensing Boards renewal form statement suggestion to Commissioner of Consumer Protection**

No action was taken. This item will be tabled until the July 15, 2021 Board meeting.

**3. Review of out of state occupational trade licenses by respective board members for determination of equivalency to Connecticut occupational trade licenses**

Discussion took place regarding out of state applications submitted for consideration of equivalent experience and training. The Board received Laws and Regulations for Westchester County, Putnam County, and Rockland County New York, and Rhode Island for the purpose of determining which out of state licenses are equivalent to Connecticut heating and cooling license types. Once this is determined, a master list of equivalent license types will be kept by DCP for reference at monthly Application Review Working Group Meetings.

**CORRESPONDENCE:**

1. Email from Joseph Cassidy, State Building Inspector, dated January 15, 2021, in response to the Board’s request for information. (See Old Business No. 1)

**Board so noted.**

**COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:**

None

There being no further business, the meeting adjourned at 9:35 a.m.

Respectfully submitted,

Karen Layman,  
License and Application Analyst

**2021 BOARD MEETING SCHEDULE:**

- July 15
- October 14