

STATE OF CONNECTICUT

HOME INSPECTION LICENSING BOARD

TEL. NO. (860) 713-6135

-MINUTES-

MARCH 22, 2017

The Connecticut Home Inspection Licensing Board held a meeting on Wednesday, March 22, 2017 in Room 117 of the State Office Building, 165 Capitol Avenue, Hartford, CT 06106.

Board Members Present: Richard J. Kobylenski (*Home Inspector*)
William Stanley, Jr. (*Home Inspector*)
Lawrence R. Willette (*Home Inspector*)

Board Members Not Present: Bruce D. Schaefer (*Home Inspector*)

Board Member Vacancies: Three (*Public Members*)
One (*Home Inspector*)

Board Counsel: Not present, as requested.

DCP Staff Present: Robert M. Kuzmich, License/Applications Specialist, DCP
Richard M. Hurlburt, Division Director, DCP

Others Present: John Neumon, Division Director, DCP
Jerry Padula, Staff Attorney, DCP

Note: The administrative functions of the Boards, Commissions, and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information, contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax (860)-706-1202.

Agency Website: www.ct.gov/dcp **Division E-Mail:** dcp.occupationalprofessional@ct.gov

1. CALL TO ORDER: by Chairman.

Mr. Stanley called the meeting to order at 9:59 AM.

2. REVIEW OF MINUTES OF THE NOVEMBER 23, 2016 MEETING THE BOARD.

The Board voted to approve the minutes as submitted. (Kobylenski/Willette)

3. COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY.

There were no comments or concerns noted from anyone present at this meeting.

4. REVIEW OF FINAL DECISIONS AND ORDERS:

None before the Board today.

5. APPLICATIONS FOR REVIEW:

None before the Board today.

6. APPLICANTS APPEARING BEFORE THE BOARD:

None before the Board today.

7. FORMAL HEARINGS TO BE HELD:

None before the Board today.

8. OLD BUSINESS

(A). Update from Department regarding proposed changes to the Regulation for Home Inspection. Mr. Jerry Padula informed the Board that the proposed regulations are on the agenda for the Regulations Review Committee Meeting scheduled for March 28, 2017. There were no comments made as a result of public comment. As such the regulations were presented to the committee as written. Announcement of the intent to amend the regulation was sent by the Department of Consumer Protection on September 26, 2016. Mr. Padula noted that the review process for this regulation revision is on schedule.

Mr. Padula stated that subsequent to committee approval, the e-regulation system is then electronically updated on the Secretary of State's website. Once this is done, the regulation becomes effective immediately.

The Board discussed their disclosure statement that they distribute to consumers and the need to update the same as a result of the revised regulation. It was noted to Mr. Padula that this document is available on the Department's website. The Board asked that the Word document of this statement be sent to Mr. Padula for updating and review with the Department's Legal Department.

9. NEW BUSINESS

(A) Occupational Licensing Enforcement Report Pursuant to P.A. 14-210 for 2016.

A copy of this report was distributed to the Board for their review.

(B). DCP Investigation Division Complaint Status Report; review of complaint report submitted by the DCP Investigation Division including open, closed, and dismissed cases for review by the Board.

Mr. John Neumon, Director of the Department's Investigation Division addressed the Board. He noted that the Department's Occupational/Professional Enforcement Division and the Frauds Division have merged into Investigations Division. Mr. Neumon also explained the Department's complaint investigation process, in detail, to the Board and answered questions from the Board regarding specific complaints listed on the report.

(C) Department website information concerning verifying licenses, permits, and registrations.

The Board acknowledged this documentation.

(D) Regulation Review Committee Agenda – Tuesday, March 28, 2017.

The Board acknowledged this documentation.

10. OTHER BUSINESS

A. Any correspondence and/or business received in the interim.

1. Mr. Kobylenski asked the Board for potential continuing education credit for an upcoming event. It was explained to Mr. Kobylenski that the provider needs to apply to the Department, on their prescribed forms, for review and approval in order to get credit for the event.

2. The Board further discussed updating that needs to be done to other related documents and the Department's website.

3. Mr. Willette discussed the crumbling foundations issue in Connecticut and the lack of involvement of the licensed home inspectors in Connecticut by the private associations such as the Capitol Region Council of Governments (CRCOG) who have addressed this issue with consumers.

Mr. Stanley suggested that the Department of Consumer Protection provide a presentation/program to the Connecticut licensed home inspectors, which could be attended by local experts on the subject, to better educate the home inspection community. Mr. Stanley asked Mr. Hurlburt to communicate this information to the Office of the Commissioner.

It was also decided to ask Mr. Richard Maloney, Director of the Trade Practices Division from the Department of Consumer Protection, to attend the Board's next meeting for further discussion on this topic.

4. Mr. Kobylenski reminded the other Board Members and the Department about the current vacancies on this Board in an effort to try and get these positions filled.

11. COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY.

There were no comments or concerns noted from anyone present at this meeting.

The meeting adjourned at 11:06 AM. (Stanley/Kobylenski)

Note: the next regular meeting of the Home Inspection Licensing Board is scheduled for Wednesday, June 28, 2017 beginning at 9:30 AM; 450 Columbus Boulevard, North Building, Hearing Room J, Hartford, CT 06103.

Respectfully submitted,

Robert M. Kuzmich, R.A.
License and Applications Specialist

Upcoming Home Inspection Licensing Board Meeting Dates:

1. June 28, 2017
2. September 27, 2017
3. November 29, 2017