

STATE OF CONNECTICUT

BOARD OF LANDSCAPE ARCHITECTS

TEL. NO. (860) 713-6135

-MINUTES-

MAY 9, 2017

The Board of Landscape Architects held a regular meeting on May 9, 2017 which was called to order by Chairman Mr. W. Phillips Barlow at 9:35 AM in Hearing Room J, Department of Consumer Protection, 450 Columbus Boulevard, Hartford, Connecticut 06103.

Board Members Present:

Mark R. Arigoni	Landscape Architect
W. Phillips Barlow	Landscape Architect
Anne L. Penniman	Landscape Architect
Stephen Wing	Landscape Architect

Board Members Not Present:

Jeffrey P. Hutton	Public Member
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Vacancy: Two (Public Members)

DCP Staff Present: Robert M. Kuzmich, License/Applications Specialist, DCP

Others Present: John Neumon, Division Director, DCP
Julianne Avallone, Division Director, DCP
Paulette Annon, Staff Attorney, DCP
Peter Huntsman, Assistant Attorney General,
Office of the Attorney General

Note: The administrative functions of the Boards, Commissions, and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information, contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax (860) 706-1202.

Agency Website: www.ct.gov/dcp

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1. Review of minutes of the February 14, 2017 Board of Landscape Architects

Meeting. The Board amended the minutes as follows: on page two, Item 4A, second paragraph sentences one and two shall be changed to read:

“Mr. Arigoni noted to the Board that this came about through discussion he recently had with other State Board Members at a recent CLARB convention. Other State Landscape Architect Board Members noted that they have addressed faculty and students at their local universities regarding the profession of landscape architecture and the role the Board has in the same.”

Page three Item 4E., the corporate applicant’s name shall be changed to “Stephen Stimson Associates Landscape Architects, Inc.”.

The Board voted to approve the minutes as corrected herein. (Wing/Arigoni)

2. Comments or Concerns of any Person Present Today.

There were no comments from anyone present at today’s meeting.

3. Old Business

3A. Update from the Department regarding proposed changes to the Regulation of the State Board of Landscape Architects approved by the Board on December 8, 2015. Ms. Avallone stated that the landscape architect regulation revisions are scheduled for review by the Department this Friday, May 12, 2017. She further explained the regulation review progression beyond the Department’s evaluation and the approximate timeframes associated with each step of the approval process. Ms. Avallone estimates the Board will have the reviewed regulation in time for their next scheduled Board meeting.

3B. Continuation of discussion concerning the involvement of State Board’s with their accredited universities regarding outreach and understanding of the licensure process.

Mr. Arigoni noted that although he started to assemble information for a presentation by this Board to the University of Connecticut regarding the profession of landscape architecture and the role the Board has in the same, he has not yet finished this. He stated that he should have his draft of this presentation ready for the Board’s review at their August 2017 meeting so that they can make this production in the Spring of 2018.

4. New Business

4A. Discussion concerning Declaratory Ruling 01-01 dated May 8, 2001 regarding Municipal Requirements. Mr. Huntsman stated that the powers of the Board are defined

in the statutes and have been granted the authority to perform the work as therein defined. Further, as long as the Board acts within their defined scope of work, local authorities do not have the ability to prohibit the Board from performing this work. Municipalities only have the power granted to them by the State and have no power in excess of this unless otherwise noted by the State.

Should the Board, or their constituents, encounter situations which frustrate this mandate, then their recourse is notify the Board of this problem. The Board will then contact their Assistant Attorney General for further action. Mr. Huntsman, as the Board's Attorney, will then contact the local municipality, on behalf of the landscape architect, to resolve the situation. The Board was very pleased to hear this directive and thanked Mr. Huntsman for his assistance.

Mr. Arigoni suggested the possibility of this Board taking a proactive stance regarding the Towns/Municipalities who are violating the Board's ability to perform their defined work. The term "incidental" as noted in the law was also discussed as being a source of potential problems in this area.

4B. Application of Ms. Pilar E. Altares for licensing by written examination; Ms. Altares is applying with a CLARB Council Record (No. 41244) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. Upon a thorough review, the Board voted, unanimously, to approve Ms. Altares for licensing in Connecticut as a Landscape Architect. (Wing/Penniman)

4C. Application of Ms. Lindsay R. Cannavo for licensing by written examination; Ms. Cannavo is applying with a CLARB Council Record (No. 38400) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. Upon a thorough review, the Board voted, unanimously, to approve Ms. Cannavo for licensing in Connecticut as a Landscape Architect. (Wing/Penniman)

4D. Application of Ms. Claudia Dinep for licensing by written examination; Ms. Dinep is applying with a CLARB Council Record (No. 514) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. Upon a thorough review, the Board voted, unanimously, to approve Ms. Dinep for licensing in Connecticut as a Landscape Architect. (Wing/Penniman) As an aside to their motion, the Board asked that Ms. Dinep be notified that she has identified herself as a landscape architect in her application for licensing prior to actually being licensed. In addition, landscape architecture was also mentioned in the scope of the work being performed by and in the title of her firm.

4E. Application of Ms. Eulaila R. Ishee for licensing by written examination; Ms. Ishee is applying with a CLARB Council Record (No. 46502) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. Upon a thorough review, the Board voted, unanimously, to approve Ms. Ishee for licensing in Connecticut as a Landscape Architect. (Wing/Penniman)

4F. Application of Mr. Eric Joseph for licensing by written examination; Mr. Joseph is applying with a CLARB Council Record (No. 4690) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. Upon a thorough review, the Board voted, unanimously, to approve Mr. Joseph for licensing in Connecticut as a Landscape Architect. (Wing/Penniman)

4G. Application of Mr. Michael J. Rettenmeir for licensing by written examination; Mr. Rettenmeir is applying with a CLARB Council Record (No. 42716) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. Upon a thorough review, the Board voted, unanimously, to approve Mr. Rettenmeir for licensing in Connecticut as a Landscape Architect. (Wing/Penniman)

4H. Application of Ms. Emily A. Yandoli for licensing by written examination; Ms. Yandoli is applying with a CLARB Council Record (No. 44541) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. Upon a thorough review, the Board voted, unanimously, to approve Ms. Yandoli for licensing in Connecticut as a Landscape Architect. (Wing/Penniman)

4I. Updated list of applications processed for licenses subsequent to the September 30, 2016 meeting of the Board. The Board acknowledged receipt of this list and thanked the Department for this update.

No.	Name	Method of Licensure	Appr'd Date
1415	Staib, Nicholas L.	Waiver of Exam; CLARB Certificate Record No. 16028; KS	December 28, 2016
1419	Dunn, Patrick F.	Waiver of Exam; CLARB Certificate Record No. 23013; IA	April 18, 2017
1423	Spann, Maxwell D.	Waiver of Exam; CLARB Certificate Record No. 31691; FL	April 18, 2017

4J. DCP Investigation Division Complaint Status Report; review of complaint report including open, closed, and dismissed cases for review. Mr. Neumon reviewed the quarterly report with the Board and noted that there are currently no reported landscape architect complaints. He offered the Board an ongoing opportunity to comment on the report's format. Mr. Huntsman noted, on behalf of the Board, that the report should not contain any information regarding the identity of the respondent should in case the complaint comes before this Board in the future.

4K. Any correspondence and/or business received in the interim.

1. Ms. Avallone introduced Ms. Paulette Annon to the Board. Ms. Annon is a newly hired Staff Attorney and has been assigned to this Board. Ms. Annon gave them an overview of her professional and educational background. Ms. Annon will be primarily involved with enforcement and will be responsible for bringing any complaints before the Board in the future. The Board welcomed her and looks forward to working with her in the future.

5. Comments or Concerns of any Person Present Today.

There were no comments from anyone present at today's meeting.

The meeting adjourned at 11:05 AM. (Penniman/Wing) The next regular meeting of the Board is scheduled for Tuesday, August 8, 2017, 9:30 AM, North Building, Hearing Room J, Hartford, Connecticut 06103.

Respectfully Submitted,

Robert M. Kuzmich, R.A.
Board Administrator

Upcoming Board of Landscape Architects Meeting Dates:

1. August 8, 2017
2. November 14, 2017