

STATE OF CONNECTICUT

BOARD OF LANDSCAPE ARCHITECTS

TEL. NO. (860) 713-6135

-MINUTES-

NOVEMBER 6, 2018

The Board of Landscape Architects held a regular meeting on November 6, 2018 which was called to order by Chairman Mr. W. Phillips Barlow at 9:32 AM in Hearing Room J, Department of Consumer Protection, 450 Columbus Boulevard, Hartford, Connecticut 06103.

Board Members Present:

Mark R. Arigoni	Landscape Architect
W. Phillips Barlow	Landscape Architect
Dominick Celtruda	Landscape Architect
Anne L. Penniman	Landscape Architect

Board Members Not Present:

None

Vacancy:

Three (Public Members)

DCP Staff Present:

Karen Layman, License & Applications Analyst

Others Present:

Stephen Wing, Former Landscape Architect Board Member

Note: The administrative functions of the Boards, Commissions, and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information, contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax (860) 706-1202.

Agency Website: www.ct.gov/dcp

Division E-Mail: dcp.occupationalprofessional@ct.gov

1. Review of minutes of the August 7, 2018 Board of Landscape Architects Meeting.

The Board voted to approve the minutes of August 7, 2018 meeting with the following amendment: Page 1, Removal of Jeff Hutton, under “Board Members Not Present” (Arigoni/Barlow)(Penniman abstained)

After further discussion, it was confirmed that a resignation letter dated May 2018 from Jeff Hutton had been received therefore he was not a member as of the August 7, 2018 meeting date.

2. Letter of resignation from Stephen Wing dated May 8, 2018

The Board voted unanimously to approve the resignation letter of Stephen Wing. (Arigoni/Barlow) The Board expressed their appreciation for Mr. Wing’s years of service on the Board.

3. Swearing in of new Board Member Dominick Celtruda by representative of the DCP Legal Division – Letter from Governor Dannel P. Malloy dated October 11, 2018 regarding the appointment of Dominick Celtruda

Dominick Celtruda was sworn in as a new Board of Landscape Architects member by Paulette Annon, DCP Legal Division.

4. Comments or Concerns of any Person Present Today.

None

5. Old Business

5A. Update from the Department regarding proposed changes to the Regulation of the State Board of Landscape Architects approved by the Board on February 27, 2018

No update was provided by DCP.

5B. Continuation of discussion concerning the involvement of State Board’s with their accredited universities regarding outreach and understanding of the licensure process

Mr. Celtruda agreed to take on this assignment.

5C. Department Audit - 2018 for continuing education requirement

After a review of the continuing education audit letter dated August 31, 2018, the Board voted to approve with the following correction: Removal of Bob Kuzmich as contact person. (Penniman/Arigoni)

Discussion took place regarding audit procedures, in general. It was confirmed that, in the past, the Department conducted the audit and reported back to the Board the results.

6. New Business

6A. Appearance by Raymond Dunetz, Lapsed Landscape Architect, License No. LAR.0001051

Mr. Dunetz was not in attendance today. The Board reviewed correspondence from Mr. Dunetz dated October 30, 2018, outlining his request for reinstatement and status of continuing education credits taken since the license had lapsed. After discussion, the Board agreed that Mr. Dunetz should be required to provide proof of 48 hours of continuing education before being approved to reinstate. Mr. Barlow will send Mr. Dunetz a letter informing him of the Board's decision. The Board noted that Mr. Dunetz is welcome to attend a future board meeting to discuss this matter further.

6B. Application of Jillian A. Bokoff for licensing by written examination; Ms. Bokoff is applying with a CLARB Council Record (No.41714) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. Upon a thorough review, the Board voted, unanimously, to approve Ms. Bokoff for licensing in Connecticut as a Landscape Architect. (Penniman/Arigoni)

6C. Application of Renee F. Casler for licensing by written examination; Ms. Casler is applying with a CLARB Council Record (No. 42302) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. Upon a thorough review, the Board voted, unanimously, to approve Ms. Casler for licensing in Connecticut as a Landscape Architect. (Penniman/Arigoni)

6D. Application of Adam A. Molinski for licensing by written examination; Mr. Molinski is applying with a CLARB Council Record (No. 46359) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. Upon a thorough review, the Board voted, unanimously, to approve Mr. Molinski for licensing in Connecticut as a Landscape Architect. (Penniman/Arigoni)

6E. Application of Christopher M. Rucinski for licensing by written examination; Mr. Rucinski is applying with a CLARB Council Record (No. 51713) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. Upon a thorough review, the Board voted, unanimously, to approve Mr. Rucinski for licensing in Connecticut as a Landscape Architect. (Penniman/Arigoni)

6F. Application of Mary F. Blackburn for licensing by written examination; Ms. Blackburn is applying with a CLARB Council Record (No. 54034) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. Upon a thorough review, the Board voted, unanimously, to approve Ms. Blackburn for licensing in Connecticut as a Landscape Architect. (Penniman/Arigoni)

The Board voted to add the following applications to the agenda. (Barlow/Penniman):

(1) Application of Louise E. Lewis for licensing by written examination; Ms. Lewis is applying with a CLARB Council Record (No.43804) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. Upon a thorough review, the Board voted, unanimously, to approve Ms. Lewis for licensing in Connecticut as a Landscape Architect. (Penniman/Arigoni)

(2) Application of Elizabeth Kelly for licensing by written examination; Ms. Kelly is applying with a CLARB Council Record (No. 32355) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. Upon a thorough review, the Board voted, unanimously, to approve Ms. Kelly for licensing in Connecticut as a Landscape Architect. (Penniman/Arigoni)

(3) Application of Jerome Hinds for licensing by written examination; Mr. Hinds is applying with a CLARB Council Record (No. 45816) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. Upon a thorough review, the Board voted, unanimously, to approve Mr. Hinds for licensing in Connecticut as a Landscape Architect. (Penniman/Arigoni)

(4) Application of Sean Walters licensing by written examination; Mr. Walters is applying with a CLARB Council Record (No. 48370) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. Upon a thorough review, the Board voted, unanimously, to approve Mr. Walters for licensing in Connecticut as a Landscape Architect. (Penniman/Arigoni)

6G. Updated list of applications processed for licenses subsequent to the November 6, 2018 meeting of the Board.

No.	Name	Method of Licensure	Appr'd Date
1482	Ward, Norman C	Waiver of Exam; CLARB Council Record No. 20851; IA	September 20, 2018
1462	Parson, Aaron	Waiver of Exam; CLARB Council Record No. 35441; UT	September 20, 2018
1488	Pluth, Loren	Waiver of Exam; CLARB Council Record No. 43300; CA	September 20, 2018
1491	Somers, Anthony P	Waiver of Exam; CLARB Council Record No. 41628; NJ	September 20, 2018
1489	Barnicle, Michael J	Waiver of Exam; CLARB Council Record No. 17315; NJ	September 20, 2018
1487	Graceffa, Thomas G	Waiver of Exam; CLARB Council Record No. 50875; IL	September 20, 2018
1493	Corner, James	Waiver of Exam; CLARB Council Record No. 7759; PA	October 12, 2018

1496	William Weiss	Waiver of Exam; CLARB Council Record No. 1158; MD	October 12, 2018
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The Board acknowledged receipt of these applications and thanked the Department for this update.

6H. Application for License for Corporate Practice of Landscape Architecture

None

6I. DCP Investigation Division Complaint Status Report

1. Board to review quarterly report when provided.

Janita Hamel, Investigations Division, informed the Board via email that there are no complaints or cases against any landscape architects at this time therefore she and Pamela Brown, Director, will not be attending today's meeting.

6J. Correspondence

1. Letter from Raymond Dunetz, Lapsed Landscape Architect, License No. LAR.0001051, dated October 30, 2018 regarding request for reinstatement. (See New Business, 6A)

6K. 2019 Schedule for Board, Commission, and Council Meetings

Board so noted.

6L. Public Member Vacancies

Mr. Barlow expressed his concern regarding the three public member vacancies the Board has at this time, and encouraged board members to reach out to anyone they feel may be interested in applying.

7. Comments or Concerns of any Person Present Today.

Former Board Member Stephen Wing was in attendance and stated that it had been an honor to serve on this board. The board expressed their appreciation for his many years of service.

The meeting adjourned at 10:35 AM. (Barlow/Penniman)

Respectfully Submitted,

Karen Layman,
License & Application Analyst

The next regular meeting of the Board is scheduled for Tuesday, March 26, 2019, 9:30 AM, North Building, Hearing Room J, Hartford, Connecticut 06103.