

STATE OF CONNECTICUT

BOARD OF LANDSCAPE ARCHITECTS

TEL. NO. (860) 713-6135

-MINUTES-

JUNE 11, 2019

The Board of Landscape Architects held a regular meeting on June 11, 2019 which was called to order by Board Member Mark Arigoni at 9:38 AM in the South Building, 2nd floor, Meeting Room A, Department of Consumer Protection, 450 Columbus Boulevard, Hartford, Connecticut 06103.

Board Members Present:

| | |
|-------------------|---------------------|
| Mark R. Arigoni | Landscape Architect |
| Dominick Celtruda | Landscape Architect |
| Anne L. Penniman | Landscape Architect |

Board Members Not Present: W. Phillips Barlow, Landscape Architect

Vacancy: Three (Public Members)

DCP Staff Present: Karen Layman, License & Applications Analyst

Others Present: None

Note: The administrative functions of the Boards, Commissions, and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information, contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax (860) 706-1202.

Agency Website: www.ct.gov/dcp

Division E-Mail: dcp.occupationalprofessional@ct.gov

1. Review of minutes of the March 26, 2019 Board of Landscape Architects Meeting

The Board voted unanimously to approve the minutes as written. (Arigoni/Celtruda)

2. Comments or Concerns of any Person Present Today

None

3. DCP Investigation Division Complaint Status Report

3A. A complaint status report was not provided by the Investigations Division.

4. Old Business

4A. Update from the Department regarding proposed changes to the Regulation of the State Board of Landscape Architects approved by the Board on February 27, 2018

Julianne Avallone, DCP Legal Division Director, reported to the Board via email that the proposed regulation will be reviewed at the next Legislative Review Committee meeting on 6/25/19 at 11 a.m. in Room 1E of the Legislative Office Building.

4B. Continuation of discussion concerning the involvement of State Board's with their accredited university (UCONN) regarding outreach and understanding of the licensure process

Dominick Celtruda will continue to follow up on this matter.

4C. Update on applications tabled from the March 26, 2019 meeting:

Application of Roger D Engle for licensing by written examination; Roger D Engle is applying with a CLARB Council Record (No. 41707) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. Mr. Engle's application was tabled at the March 26, 2019 meeting, until such time that the Board obtains clarification regarding an unverifiable professional reference.

Mark Arigoni verified with CLARB that Mr. Engle's professional references have been verified. The Board voted unanimously to approve this application pending the Department's receipt of an email from CLARB confirming that the references have been verified. (Arigoni/Celtruda)

Application of Daniel E Affleck for licensing by written examination; Daniel E Affleck is applying with a CLARB Council Record (No. 42707) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. Mr. Affleck's application was tabled at the March 26, 2019 meeting, until such time that the Board obtains clarification regarding reference requirements.

Discussion took place as to whether or not Connecticut requires that applicants provide references for approval. Mark Arigoni reported that, according to CLARB, Connecticut

does not. The Board request that DCP check license requirements and report back to them to confirm.

The Board voted unanimously to approve this application pending the Department's confirmation that Connecticut does not require references.

4D. Discussion regarding the appropriate term to use for unlicensed individuals that are performing the work defined under the practice of landscape architecture

Dominick Celtruda expressed his concerns regarding the importance of determining what the appropriate term for such individuals should be, and is seeking recommendations from the Board. Some terms that have been considered are "site designer", "landscape designer", and "landscape architect in training."

The Board will discuss this issue further at the September 10, 2019 meeting, and requests that an attorney from the Department is present to participate in this discussion and offer guidance.

5. New Business

5A. Application of James R Swift for reinstatement of license LAR.515; James R Swift is applying for reinstatement of his expired Landscape Architect Registration and has inadvertently sealed numerous documents since his license expired.

The Board recommended that Mr. Swift's reinstatement application and documentation, including a list of projects completed while license was lapsed, be referred to the Investigations Division for recommendation.

5B. Application of Rachelle McKnight for licensing by written examination; Rachelle McKnight is applying with a CLARB Council Record (No. 48371) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. Upon a thorough review, the Board voted unanimously to approve Ms. McKnight for licensing in Connecticut as a Landscape Architect. (Arigoni/Celtruda)

5C. Application of Jacob G Glazer for licensing by written examination; Jacob G Glazer is applying with a CLARB Council Record (No. 46927) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards.

The Board voted unanimously to table Mr. Glazer's application until additional information regarding the curriculum, course criteria, and names of professors is submitted to the Board for further review. (Arigoni/Celtruda)

5D. Application of Thomas J. Cross for licensing by written examination; Thomas J. Cross is applying with a CLARB Council Record (No. 45417) and has passed the

Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. Upon a thorough review, the Board voted unanimously to approve Mr. Cross for licensing in Connecticut as a Landscape Architect. (Arigoni/Celtruda)

5E. Application of Jeremi Bigosinski for licensing by written examination; Jeremi Bigosinski is applying with a CLARB Council Record (No. 39433) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. Upon a thorough review, the Board voted unanimously to approve Mr. Bigosinski for licensing in Connecticut as a Landscape Architect. (Arigoni/Penniman)

5F. Updated list of applications processed for licenses subsequent to the March 26, 2019 meeting of the Board.

| No. | Name | Method of Licensure | Approved Date |
|------|-------------------|----------------------------------------------------|---------------|
| 1522 | Ceci, Jonathan M | Waiver of Exam; CLARB Council Record No. 7169; DE | May 7, 2019 |
| 1524 | Guthrie, Jennifer | Waiver of Exam; CLARB Council Record No. 5400; WA | May 9, 2019 |
| 1521 | Leedy, Ralph G | Waiver of Exam; CLARB Council Record No. 2100; CA | May 1, 2019 |
| 1523 | Van Duyn, Karla J | Waiver of Exam; CLARB Council Record No. 36911; NY | May 1, 2019 |

The Board acknowledged receipt of these applications and thanked the Department for this update.

5G. Applications for Corporate Practice of Landscape Architecture

There were no corporate practice applications for review.

5H. Applications for the Joint Practice of Landscape Architecture Land Surveying and Professional Engineering

There were no joint practice applications for review.

5I. CT DOT – District Three – Acceptance of Landscape Architect Stamp

Mark Arigoni reported a concern on behalf of Phil Barlow, who was not in attendance at today's meeting, regarding CT DOT District Three and the acceptance of a landscape architect stamp.

The Board will discuss this issue further at the September 10, 2019 meeting, and requests that an attorney from the Department is present to participate in this discussion and offer guidance.

5J. Board Member Vacancies

Discussion took place regarding the three public member vacancies and the importance of filling these vacancies. Mark Arigoni noted that he had placed a notice of the public member vacancies in the CTASLA newsletter.

6. Correspondence

There is no correspondence to review at this time.

7. Comments or Concerns of any Person Present Today

None

There being no further business, the meeting adjourned at 10:45 AM.

Respectfully Submitted,

Karen Layman,
License & Application Analyst

2019 Board of Landscape Architects Meeting Dates:

- September 10, 2019
- December 3, 2019