

**STATE OF CONNECTICUT
DEPARTMENT OF CONSUMER PROTECTION
CONNECTICUT REAL ESTATE APPRAISAL COMMISSION
Minutes of Meeting
November 14, 2007**

The meeting of November 14, 2007 was called to order by Christopher Italia, Chairman at 8:30 A.M. in Room 126 of the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Commission Members Present:	Christopher Italia, Chairman (Cert. Gen. App. - 1sr District) Francis Buckley, Jr. (Cert. Gen. App. - 2 nd District) Sean T. Hagearty (Cert. Gen. App. - 2 nd District) Russell Hunter (Public Member – 5 th District) Gerald Rasmussen (Cert. Gen. App. - 4 th District)
Commission Members Absent:	Fay Sheppard (Public Member – 4 th District) Nicholas J. Tetreault (Cert. Gen. App - 3 rd District) Norris Hawkins (Public Member – 1 st District)
Commission Vacancies:	None
Commission Counsel Present:	None
DCP Staff Present:	Timothy Keefe, Real Estate Examiner Laureen Rubino, Real Estate Supervisor Vicky Bullock, Esq. Legal Division Linda Roberts, Executive Assistant
Public Present:	William Stratton Ben Baldwin

Note: The administrative functions of this Commission are carried out by the Department of Consumer Protection, Real Estate Division. For information please call Timothy Keefe, Real Estate Examiner and Real Estate Appraisal Commission Administrator, at (860) 713-6151 or visit www.ct.gov/dcp.

1. REVIEW MINUTES OF PREVIOUS MEETINGS

- a. Minutes of Meeting of October 10, 2007 were reviewed. **The Minutes will be reviewed at the January's meeting.**

2. CONSIDERATIONS FROM LEGAL DIVISION

- a. Theresa K. Brooker's Settlement Agreement – presented by Attorney Vicky Bullock was moved to December 12, 2007.

3. CONSIDERATIONS FROM TRADE PRACTICE DIVISION

- a. Krystyna Gut – non- resident applicant from NY, Commission to review the work samples and approved the samples, **applicant can be enrolled to take the exam.**
- b. Ellen M. Ferrigno – requesting an extension on her RSP license that expired on 10/04/07. **No action required**
- c. William Stratton – RSP requesting an extension on his lapsed license 11/01/07. **Extension granted on his Provisional License until 4/30/2008.**
- d. James Gannis – RSP requesting an extension on his lapsed license 10/24/07. **Extension granted a for 90 days effective 10/24/07 – 01/24/08.**
- e. Charlene Stevens – requesting continuing education equivalency for 15 hour cost approach course. **Extension granted 15 hours of CE elective equivalency for cost approach course.**
- f. Susan S. Pratt RSP. 921 – Seeking a 2nd 6 month extension of her Provisional License. **Extension granted until 4/30/08**
- g. Ben Baldwin RSP. 858 – Seeking an extension. **Extension granted until 4/30/08.**

4. APPRAISAL INVESTIGATION UPDATE

- a. Complaint Appraisal Status Report was submitted and reviewed.

5. CONTINUING EDUCATION AUDIT UPDATE

- a. CE Audit Report was submitted and reviewed.

6. NEW BUSINESS

- a. License status update: (pending and active) handout - report was submitted and reviewed.
- b. Correspondence from Lenny Feldman – regarding the USPAP extension from the AQB reviewed and noted by Commission..
- c. CMS Property Services for Chairman Italia for BPO solicitation. **Commission requested a Cease and Desist letter be sent to the company.**
- d. Discussion held on extending the 4 year term for Provisional Licenses. Commission Rasmussen volunteered to research various states on this subject and to report back at the December's meeting.

7. SCHOOL AND COURSE APPLICATION FOR November, 2007

- a. **American Society of Farm Managers and Rural Appraisers**
 - i. Valuation of Conservation Easements 33 hours CE
 - ii. Introduction to the Approaches to Value for Rural Appraisal 45 hours CE/PL
 - iii. Intermediate Approaches to Value for Rural Appraisal 45 hours CE/PL
 - iv. Advanced Approaches to Value for Rural Appraisal 45 hours CE/PL
- b. **Appraisal Institute**
 - i. Intro to GIS Applications for RE Appraisers online 7 hours CE
 - i. Eminent Domain & Condemnation online 7 hours CE
 - ii. GIS – The Novice Case Study online 7 hours CE
 - iii. Real Estate Finance, Stats & Valuation Modeling Online 15 hours CE/PL
 - iv. Basic Appraisal Procedures 30 hours CE/PL
- c. **Massachusetts Board of Real Estate Appraisers**
 - i. Appraising in the Foreclosure Market 7 hours CE
 - ii. 2007 New England Appraisers Expo – Residential Program 3 hours CE
 - iii. 2007 New England Appraisers Expo - Commercial Program 3 hours CE
- d. **McKissock, LP**
 - i. Appraisal Trends 7 hours CE
- e. **Real Estate Training & Educational Services**
 - i. Basic Appraisal Procedures *need CAP approval* 30 hours PL
 - ii. Current Issues in Real Estate II 3 hours CE
 - iii. Basic Appraisal Principles 30 hours CE
- f. **VAN Education Center**
 - i. Basic Appraisal Procedures *need CAP approval* 30 hours PL

8. COMMENTS AND CONCERNS OF ANY PERSON PRESENT

9. ADJOURN

Meeting adjourned at 10:30 a.m.

Respectfully submitted,

Sallie Pinkney
Commission Secretary

The next meeting of this Commission is scheduled for Wednesday, December 12, 2007 in Room 126