

**STATE OF CONNECTICUT
DEPARTMENT OF CONSUMER PROTECTION
CONNECTICUT REAL ESTATE APPRAISAL COMMISSION
Minutes of Meeting
April 14, 2010**

The meeting of was called to order by Christopher Italia, Chairman at 8:30 A.M. in Room 126 of the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Commission Members Present: Christopher Italia, Chairman (Cert. Gen. App. - 1sr District)
Sean T. Hagearty (Cert. Gen. App. - 2nd District)
Gerald Rasmussen (Cert. Gen. App. - 4th District)
John Parda (Public Member – 5th District)

Commission Members Absent: Nicholas J. Tetreault (Cert. Gen. App - 3rd District)
Francis Buckley, Jr. (Cert. Gen. App. - 2nd District)
Norris Hawkins (Public Member – 1st District)

Commission Vacancies: One Public Member

Commission Counsel Present: Alan Ponanski, Assistant Attorney General

DCP Staff Present: Sallie R. Pinkney, Board Administrator
Linda Keift-Robitalle, Real Estate Examiner
Vicky Bullock, Principal Attorney
Linda Roberts, Executive Assistant

Public Present: Robert Panina Jim Kyle Shauna O’Neil
Michael Calise

Note: The administrative functions of this Commission are carried out by the Department of Consumer Protection, Real Estate Division. For information please call Sallie Pinkney, Board Administrator at (860) 713-6140 or visit www.ct.gov/dcp.

1. REVIEW MINUTES OF PREVIOUS MEETINGS

- a. Review Minutes of Meeting of March 10, 2010 **It was moved by Chairman Italia, Commissioner Hagearty 2nd, and the vote carried to approve the Minutes as amended**

2. PROVISIONAL APPRAISER LICENSEING/NOTIFICATION

- a. Cappelletti, Stephen – seeking an extension **It was moved by Commissioner Hagearty, Chairman Italia 2nd, Commissioner Rasmussen opposed, and the vote carried to extend his Provisional license subject to completion of the following courses by 12/31/2010: 3 hours of mandatory & elective, 7 & 15 hours of USPAP**
- b. Calise, Michael - extension of Provisional **It was moved by Commissioner Hagearty, Chairman Italia 2nd, and the vote carried to grant him and extension subject to completion of 30 hours of CAP approve pre-license education,. He may upgrade to RCG subject to completion of a 30 hour of CAP approve pre-license education, he submit samples and pass the appraisal exam.**

3. REQUESTING EQUIVALENT CONTINUING EDUCATION CREDIT

- a. Conte, Daniel seeking equivalency credit for teaching. **It was moved by Commissioner Rasmussen, Commissioner Hagearty 2nd, and the vote carried to grant him 14 hours of equivalent credit.**
- b. Isolda, Paul seeking equivalency credit for teaching. **It was moved by Commissioner Rasmussen, Commissioner Hagearty 2nd, and the vote carried to grant him 14 hours of equivalent credit.**
- c. Kyle, Jim seeking equivalency credit for teaching. **It was moved by Commissioner Rasmussen, Commissioner Hagearty 2nd, and the vote carried to grant him 10 hours of equivalent credit for teaching 7 hours USPAP and Mandatory Law.**

It was moved by Chairman Italia, Commissioner Rasmussen 2nd, and the vote carried to add agenda items 3: d& e to the agenda.

- d. Borgman, Ginger seeking equivalency credit for teaching. **. It was moved by Commissioner Hagearty, Commissioner Rasmussen 2nd, and the vote carried to grant him 14 hours of equivalent credit.**
- e. Rushmore, Sthephen seeking equivalency credit. **It was moved by Chairman Italia, Commissioner Hagearty 2nd, and the vote carried to deny his request.**

4. NEW BUSINESS

- a. Cont. Education audit was discussed, an audit will be conducted on May 1, 2010. Twenty percent of each license category will be selected randomly.
- b. Wittaker, Gary reinstatement (what does he need), **He needs to apply for a Provisional License.**
- c. Miscellaneous questions regarding age of logs/course work. **Education needs to meet the AQB requirement; logs can be older, how ever samples must be recent.**
- d. Course Approval format. **It was moved by Chairman Italia, Commissioner Rasmussen 2nd, and the vote carried to approve the new provider course application effective 5/1/2010.**
- e. Ethics News Bulletin was reviewed
- f. New Appraisal School Application for CE was reviewed, and changes will be emailed to Vicky Bullock & Linda Roberts.

5. OLD BUSINESS

- a. ASC audit update

It was moved by Chairman Italia, Commissioner Hagearty 2nd, and the vote carried to add agenda items 5 a i, ii to the agenda.

- i. Michael Calise pre-licensing education was previously approved for teaching; however I was not approved by the ASC. **It was moved by Commissioner Rasmussen, Commissioner Hagearty 2nd, and the vote carried to rescind the vote that approved Principal & Practice and Appraisal One.**
- ii. Shauna O'Neil - submitting logs for review. According to the ASC the Commission can't approve assessors' applications without logs. **It was moved by Commissioner Hagearty, Chairman Italia 2nd, and the vote carried to approve her logs.**

6. LEGAL – Vicky Bullock, Esq.

It was moved by Commissioner Hagearty, Chairman Italia 2nd, and the vote carried to add agenda item 6 a, v to the agenda.

- a. Consent Agreements
 - i. Case # 2008-9552 - signed
 - ii. Docket number 2009-3706 – Formal Hearing on 5/12/2010
 - iii. Docket number 2008-9492 – Formal Hearing on 5/12/2010
 - iv. Docket Number 2008-8252 – Formal Hearing on 5/12/2010
 - v. Docket Number 2010 – 91 Formal Hearing on 5/12/2010

- vi. 2010-298 - pay civil penalty in the amount of \$500., take USPAP course and submit quarterly appraisal logs.
 - vii. 2010-295 - pay civil penalty in the amount of \$500., take USPAP course by 5/12/2010
 - viii. 2010-297 - pay civil penalty in the amount of \$500., and Supervising Appraiser must pay civil penalty in the amount of \$1,000. by 5/12/2010.
- b. Formal Hearing: Marked over until 5/12/2010

7. SCHOOL AND COURSE APPLICATION FOR APRIL, 2010

a. American Society of Farm Managers & Rural Appraisers, Inc.

- i. Oil Gas & Minerals Appraisal Seminar 16 hours CE

b. Appraisal Institute

- i. Analyzing the Effects of Environmental Contamination on RE 7 hours CE
- ii. Introduction to FHA Appraising 7 hours CE
- iii. Advanced Market Analysis & Highest/Best Use 7 hours CE

c. Career WebSchool

- i. Appraisal Methods 15 hours CE

d. Dynasty School

- i. 2010 – 2011 National USPAP 15 hours PL

e. Massachusetts Board of Real Estate Appraisers

- i. Advanced Residential Applications & Case Studies 14 hours CE
- ii. Advanced Residential Applications & Case Studies 15 hours PL
- iii. Appraising in the Foreclosure Market 7 hours CE
- iv. Fannie Mae Form 1004 MC Seminar 7 hours CE
- v. General Market Analysis & highest/Best Use 30 hours PL
- vi. General Market Analysis & highest/Best Use 18 hours CE
- vii. General Sales comparison Approach 30 hours PL
- viii. General Sales comparison Approach 18 hours CE
- ix. General Report Writing & Case Studies 18 hours CE
- x. General Report Writing & Case Studies 30 hours PL
- xi. Income Property Appraisal Overview 7 hours CE
- xii. 2010 New England Economic & Federal Agency 3 hours CE
- xiii. Residential Sales Comparison & Income Approach 30 hours PL
- xiv. Residential Sales Comparison & Income Approach 18 hours CE
- xv. Understanding Exterior Construction Components 3 hours CE
- xvi. Residential Market Analysis & Highest/Best Use 15 hours CE

- xvii. Residential Market Analysis & Highest/Best Use 15 hours PL
- xviii. Residential Report Writing 14 hours CE
- xix. Mastering Residential Form Writing 7 hours CE
- xx. Intro to Common Architectural Styles & Features 3. hours CE
- xxi. Intro to FHA Appraising 7 hours CE

f. **McKissock, LP**

- i. Private Appraisal Assignments 7 hours CE

g. **University of Connecticut, School of Business**

- i. 2010 Connecticut Housing Conference 3 hours CE

It was moved by Commissioner Hagearty, Commissioner Parda 2nd, and the vote carried to approve the School/Course application as amended.

8. COMMENTS/CONCERN OF ANY PERSON PRESENT

9. ADJOURN

- a. It was moved by Commissioner Hagearty, Chairman Italia 2nd, and the vote carried to adjourn the meeting at 11:00 a.m.

The next meeting of this Commission is scheduled for Wednesday, May 12, 2010 in Room 126